



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Hamitt
- Hill Creek
- Pepper Drive
- Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

March 17, 2009
**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A**

Member Carlisle will attend
 via teleconference from:
 1209 L Street, Sacramento, CA,

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

STUDENT FORUM – 6:00-6:45 P.M.

Page #

A. OPENING PROCEDURES – 7:00 P.M.

6

1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

- | | | |
|------|--|----|
| 1. | Superintendent's Report | |
| 1.1. | Developer Fees Collection Report | 8 |
| 1.2. | Use of Facilities Report | 9 |
| 1.3. | Enrollment Report | 10 |
| 1.4. | Schedule of Upcoming Events | 11 |
| 1.5. | Spring Events and Open Houses | 12 |
| 1.6. | Computer Using Educator (CUE) Conference CD:
Presenting Santee Teachers | |
| 2. | Proclamation for Cajon Park School from the Santee City Council | 13 |
| 3. | Spotlight on Education: School Secretaries | 14 |
| 4. | Spotlight: Bill Clark - Reception Following | 15 |

BOARD OF EDUCATION • Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT • Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street • Santee, California 92071-2674 • (619) 258-2300

C. **PUBLIC COMMUNICATION** 17
During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.

D. **CONSENT ITEMS** 18
Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.

Superintendent

1.1. **Approval of Minutes** 19
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

Business Services

2.1 **Approval/Ratification of Expenditure Warrants** 38
It is recommended that the Board of Education approve/ratify the expenditure warrants as presented.

2.2 **Approval/Ratification of Purchase Orders** 40
It is recommended that the Board of Education approve purchase orders #081282 through #081426 issued February 1, 2009 through February 28, 2009.

2.3 **Approval/Ratification of Revolving Cash Report** 47
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.

2.4 **Acceptance of Donations** 49
It is recommended that the Board of Education accept donations listed in the item in the amount of \$1,281.26.

2.5. **Adoption of Resolution of Intention to Dedicate Easement to Padre Dam Municipal Water District** 50
It is recommended that the Board of Education adopt Resolution #0809-33 of Intention to Dedicate Easement to Padre Dam MWD, and authorize the public notice process.

2.6. **Approval of Live-On Resident for Cajon Park School** 54
It is recommended that the Board of Education approve the certificated employee applicant be selected as the live-on resident for Cajon Park School. Additionally, administration recommends that the Board of Education authorize placing the remaining applicant on a waiting list for the next live on residence opportunity.

Capitol Improvement/Modernization

3.1. **Adoption of Resolution in Support of Applications for State School Facility Hardship Funding** 55
It is requested that the Board of Education adopt Resolution #0809-34 in support of Facility Hardship Funding.

- 3.2. **Ratification of Services for Additional Hazmat Sampling, Removal and Reporting (Chet F. Harritt, Hill Creek, and Prospect Avenue Schools)** 58
It is recommended that the Board of Education approve WEST for the required hazmat materials testing services at Chet F. Harritt, Hill Creek, and Prospect Ave schools as described above, not to exceed \$22,000, and authorize staff to execute the necessary documents.
- 3.3. **Approval/Ratification of Final Contract Amount for Sycamore Canyon and Cajon Park 20 Classroom Addition** 59
It is recommended that the Board of Education accept the final cost and all cost proposals and use of construction contingency and shared contingency distribution as attached.
- 3.4. **Approval/Ratification of Proposal from Capitol PFG for a School Facility Needs Analysis 2009 Update** 62
It is recommended the Board of Education authorize Capitol Public Finance updating Santee School District's SFNA report.

Educational Services

- 4.1. **Approval to Apply for the Community-Based English Tutoring (CBET) Program for 2009-10** 65
Administration recommends approval to apply for the Community-Based English Tutoring (CBET) Program.
- 4.2. **Approval of Annual Application to Renew Funding to Support the Current English Language Acquisition Program (ELAP) for 2009-10** 69
Administration recommends the Board of Education approve the annual application to renew funding to support the current English Language Acquisition Program (ELAP) for 2009-10.
- 4.3. **Approval of Contract for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services** 73
Administration recommends the Board of Education approve one master contract and one individual contract for a special education student requiring nonpublic, nonsectarian school/agency services.
- 4.4. **Approval of Intent to Apply for Mental Health Service Act Prevention and Early Intervention Funding** 75
Administration recommends that the Board of Education approve the intent to apply for PEI Contract funding as part of the consortium.
- 4.5. **Recommendation to Expand YALE Preschool Program for 2009-10** 77
Administration recommends that the Board of Education approve expanding YALE Preschool from a 10-month program to a 12-month, year round program to accommodate the need in the community.

Human Resources

- 5.1. **Personnel, Regular** 78
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.

5.2.	<u>Approval to Increase the Work Hours of Identified Classified Position</u>	80
	It is recommended that the Board of Education approve the increase of the identified classified position.	
E.	DISCUSSION AND/OR ACTION ITEMS	81
	<i>Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.</i>	
	Superintendent	
1.1.	<u>Board Selection of 8th Grade Promotion Assignments</u>	82
	Board members will select assignments for presentation of promotion certificates.	
1.2.	<u>Board Policies: BP2201 Administrative Responsibilities and BP 9240 Board Development</u>	84
	Administration recommends Board review and discussion about BP 2201 Administrative Responsibilities and BP 9240 Board Development and provide administration with directions for any revisions in a first reading.	
1.3.	<u>Prospect Avenue P.R.I.D.E. Academy Proposal</u>	92
	Administration recommends that the Board of Education provide direction to Administration regarding the proposal to introduce an Academy focus for Prospect Avenue School beginning in 2009-2010 in order to attract increased enrollment to the school, create maximum use of technological resources, and expand the academic focus.	
	Business Services	
2.1.	<u>Approval of Monthly Financial Report</u>	94
	It is recommended that the Board of Education approve the Monthly Financial Report for February 2009.	
2.2.	<u>Approval of Second Interim Report</u>	100
	It is recommended that the Board of Education approve the District's 2008-09 Second Interim report and related revisions which includes a positive certification.	
	Capital Improvement	
3.1.	<u>Solar Project Update and Capital Project Financing</u>	113
	Administration will return with information that has been requested by the Board. It is recommended that the Board of Education discuss the Solar Project based on current fiscal information and provide direction to Administration. Action is at the discretion of the Board.	
3.2.	<u>On-Bill Financing Rebate/Incentive Program, SDG&E</u>	114
	It is recommended that the Board of Education authorize administration to apply for an On-Bill Financing program loan from the SDG&E for energy efficiency improvements.	
3.3.	<u>Authorization to Complete Phase I and Phase II Construction – Adoption of Resolution #0809-35, Development and Issuance of Proposed 2009 Bridge Financing Program</u>	116
	It is recommended that the Board of Education adopt Resolution #0809-35 to hire certain consultants in relation to the development and issuance of the 2009 Bond Anticipation Note and 2009 Lease Revenue Bonds (collectively, "Bonds").	

- 3.4. **Approval of Chet F. Harritt Revised Site Plan Classroom Addition Location and Additional Geotechnical Costs** 125
It is recommended that the Board of Education discuss the constraints and review, discuss, and approve a revised 10-classroom addition site location for Chet F. Harritt School.
- 3.5. **Chet F. Harritt Ballfield Construction: Permitting Update and Consultant Extra Services** 130
It is recommended that the Board of Education approve the extra services of Lightfoot Planning for utility research and off site improvement additional engineering and services and authorize entering into an agreement with the City of Santee to complete ball field improvements at Chet F. Harritt School.
- 3.6. **Summer Work Quick Start Proposals Including Pepper Drive Color Change** 153
It is recommended that the Board of Education discuss Quick-Start summer work options for Pepper Drive School and provide staff direction to move forward with consultants to prepare contract documents in order to bid work.
- 3.7. **ICOC Membership Vacancy Replacement** 155
It is recommended that the Board re-establish and open the ICOC application process to fill the ICOC vacancies
- F. **BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS** 158
- G. **CLOSED SESSION** 159
1. **Public Employment Matters (Govt. Code § 54957)**
Public Employee Discipline/Dismissal/Release
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Agency Negotiator: Minnie Malin, Director, Human Resources
Employee Organizations: Santee Teachers Association
Purpose: Negotiations
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision b):**
Existing Litigation (Case No. 37-2009-00083936-CU-CO-CTL)
Legal Representation: Nowell A. Lantz, Attorney at Law
- H. **RECONVENE TO PUBLIC SESSION AND ADJOURNMENT** 159

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
April 21, 2009, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.*

Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

El-Hajj
 Burns
 Ryan
 Carlisle
 Bartholomew

Opening Procedures Item A.

OPEN SESSION 7:00 p.m.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the March 17, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Lisbeth Johnson, Ed.D.
March 17, 2009

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events
- 1.5. Spring Events and Open Houses
- 1.6. Computer Using Educator (CUE) Conference CD:
Presenting Santee Teachers

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2008-09
CUMULATIVE THROUGH MARCH 13, 2009

Residential Rate: \$1.63 per square foot over 500 - effective 5/21/06 \$3.05 per sq. foot over 500 = effective 4/17/08
Commercial Rate: \$.26 per square foot - effective 5/21/06 \$.29 per sq. foot - effective 4/15/08
Self Storage Rate: \$.05 per square foot \$.16 per sq. foot

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	560 PEPPER DR	07/28/08	1,996	\$6,087.80	PD
	X	9318 PROSPECT AVENUE	08/25/08	670	\$2,043.50	PA
X		10512 MISSION GORGE (WALGREENS)	08/26/08	15,913	\$4,614.77	HC
X		9305 MISSION GORGE (WALGREENS)	09/11/08	13,666	\$3,963.14	PA
	X	10119 WOODPARK DRIVE	10/03/08	965	\$2,943.25	CP
X		9337 MISSION GORGE (JACK IN THE BOX)	10/14/08	2,499	\$724.71	PA
	X	9950 SEYMORE STREET	10/21/08	1,306	\$3,983.30	HC
X		10515 MISSION GORGE ROAD (SONIC)	11/04/08	1,728	\$501.12	PA
	X	11032 SUMMIT AVE.	11/05/08	818	\$2,494.90	CP
	X	8458 MESA TERRACE ROAD	11/12/08	3,872	\$11,809.60	CFH
	X	8370 OCONNELL ROAD	11/13/08	600	\$1,830.00	PD
	X	7775-7766 BRITT PLACE	12/12/08	17,318	\$52,819.00	CFH
X		1820 JOE CROSSON DRIVE (COUNTY OF : LEAVESLY TRAIL, GLEN BRAE TRAIL, LITTLE LEAF LANE (STANDARD PACIFIC)	01/05/09	49	\$14.21	PD
	X	10276 PRINCE JED CT.	01/09/09	49,451	\$115,672.81	RS
	X	9560 PATHWAY ST. (DRG ASSOCIATES LT	01/16/09	597	\$180.85	CP
X		SKY RANCH	01/23/09	900	\$261.00	PA
	X	2323 NIELSEN STREET	02/10/09	324,873	\$649,746.77	PD
	X	8871 FANITA DRIVE (TOYOTA)	02/18/09	1,327	\$4,047.35	PA
X		3010-3016 COLE GRADE ROAD	02/25/09	20,316	\$5,891.64	PA
	X		02/26/09	6,489	\$19,791.45	PD
TOTAL PAGE 1					\$889,421.17	
TOTAL COLLECTED AS OF MARCH 15, 2008					\$405,094.63	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - March 17, 2009						
Group	Location	Date	Days	Time	Attendance	Fees Applied
<u>Cajon Park</u>						
Chapman University College	Media Center	3/23/09	Monday	3:30 pm - 5:00 pm	30	
PTSA	Media Center	4/2/09	Thursday	5:30 pm - 8:00 pm	20	
PTSA	Media Center	4/24/09	Friday	5:00 pm - 9:30 pm	200	
Little Learner's Preschool	Media Center	6/5/09	Friday	6:00 pm - 9:00 pm	100	
<u>Cajon Park Junior High</u>						
East Coast Trip 2009 (Parents Meeting)	Classroom	3/12/09	Thursday	6:00 pm - 7:00 pm	50	
<u>Carlton Oaks</u>						
Momentum Tutoring	Classroom	4/20/09 - 5/28/09	Mond - Thurs	2:30 pm - 4:30 pm	15-30	
<u>Chet F. Harritt</u>						
East Coast Trip Meeting	Media Center	3/10/09	Tuesday	6:00 pm - 7:30 pm	100	
<u>Sycamore Canyon</u>						
PTA	Media Center	3/6/09	Friday	4:30 pm - 9:00 pm	50-70	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES.

Santee School District
ENROLLMENT REPORT
 3/6/2009
 Month 7 Week 1

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	03/06/09	03/07/08	#	%	03/06/09	03/07/08	# Diff	% Diff	03/06/09	03/07/08	# Diff	% Diff	Prior Week		
										Total Reg	Total Reg	Diff	Diff	SDC	SDC	SDC	SDC	Total All	2/20/09	Total All	Total Diff			
Cajon Park	107	99	98	99	100	92	114	103	122	934	930	4	0.4%	31	27	4	14.8%	965	967	-2				
Carlton Hills	40	40	45	37	50	52	55	98	104	521	545	-24	-4.4%	39	45	-6	-13.3%	560	556	4				
Carlton Oaks	74	67	77	64	93	103	100	111	123	812	818	-6	-0.7%	38	45	-7	-15.6%	850	851	-1				
Chet F. Harritt	90	68	67	73	77	73	72	54	68	642	639	3	0.5%	26	25	1	4.0%	668	667	1				
Hill Creek	91	101	93	93	88	84	73	89	99	811	761	50	6.6%	25	27	-2	-7.4%	836	830	6				
Pepper Drive	72	75	79	82	75	93	79	79	78	712	693	19	2.7%	13	11	2	18.2%	725	727	-2				
Prospect	48	51	50	49	57	56	50	56	57	474	450	24	5.3%	17	15	2	13.3%	491	494	-3				
Rio Seco	102	92	89	82	107	89	78	94	79	812	808	4	0.5%	25	19	6	31.6%	837	840	-3				
Sycamore Canyon	47	48	38	55	38	41	33			300	307	-7	-2.3%	23	27	-4	-14.8%	323	322	1				
SUBTOTAL	671	641	636	634	685	683	654	684	730	6018	5,951	67	1.1%	237	241	-4	-1.7%	6255	6,254	1				
Alternative School	2	5	2	3	8	7	7	4	9	47	44	3	6.8%					47	47	0				
Success Academy								2	7	9	12	-3	-25.0%					9	8	1				
NPS					2				2	4		4	0.0%					4	4	0				
EAK	118									118	118	0	0.0%					118	118	0				
SUBTOTAL	120	5	2	3	10	7	7	6	18	178	174	4	2.3%					178	177	1				
TOTAL	791	646	638	637	695	690	661	690	748	6196	6,125	71	1.2%					6433	6,431	2				

10

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	3	968
Hill Creek	8	844
Prospect	21	512
Sycamore Canyon	11	334

Total Enrollment Including PK
6476

Schedule of Events

<i>Date</i>	<i>Event</i>
March 25	Business Appreciation Breakfast 7:30 – 9:00 Rio Seco School
April 3	Meet and Greet for Dr. Pat Shaw 3:30-5:30 p.m. at Carlton Oaks Country Club
April 7	No Board Meeting Scheduled Spring Break
April 6 – April 17	Spring Break – Schools Closed District Offices closed April 10 th
April 7	No Board Meeting Scheduled Spring Break
April 21	6:00 p.m. Board Meets with Principals 7:00 p.m. Board Meeting Recognition of Arts Attack Coordinators and Volunteers of the Year
May 5	Board Meeting 7:00 p.m. Certificated and Classified Employees of the Year Recognition
May 6	ICOC Annual Organization Meeting 6:00 p.m.
May 14	Classroom of the Future Foundation Awards 5:00 p.m.
May 19	6:00 p.m. Student Forum 7:00 p.m. Board Meeting County Science Fair Student Recognition
May 25	Memorial Day Holiday Schools and Offices Closed
May 26	Employee End of Year Celebration 3:30-5:00 p.m.
June 2	Board Meeting 7:00 p.m. Eighth Grade Academic Achievement Awards
June 4	Reception Honoring Dr. Lis Johnson 3:30-5:30 p.m. at Carlton Oaks Country Club
June 16	Board Meeting 7:00 p.m.
June 16, 17, 18	8 th Grade Promotion Exercises June 16: HC June 17: CP, CH, CO, CFH, PD June 18: PA, RS
June 24	Foundation Golf Classic Carlton Oaks Country Club 1:00 p.m. Tee Time 6:00 p.m. Awards Dinner

2008 - 2009

SPRING EVENTS AND OPEN HOUSES

School	Date	Event	Time
Cajon Park	February 12	Dedication K-8 Open House	3:00 p.m. 6:00 – 7:30 p.m.
	May 30	Family Night	TBD
Carlton Hills	March 19	K-6 Open House	6:30 – 7:30 p.m.
Carlton Oaks	June 12	Lunch on the Lawn Open House for New Building Date TBD	10:50 a.m. – 12:35 p.m.
Chet F. Harritt	February 5	Science Night	5:30 – 8:30 p.m.
Hill Creek	March 2 - 4	History Faire	On display in Media Center
	March 5	History Faire Parent Night	6:00-7:00 p.m.
	March 30	CYT Performance @ Pathways	7:00 p.m.
	April 24	Schoolwide Pizza Party	10:45 a.m. –12:45 noon
Pepper Drive	June 12	Spring Festival Open House	9:00 a.m. 10:30 a.m. – 12:00 noon
Prospect	May 22	Open House and Lunch on the Lawn	11:00 a.m. – 1:00 p.m.
Rio Seco	May 22	Open House/BBQ	11:00 a.m. – 1:10 p.m.
Sycamore Canyon	March 19	Open House and Art Fair	6:30 – 7:30 p.m.
	March 26	Jungle Book CYT	TBD
El Department	March 26	Reclassification Ceremony (Children are reclassified as Fluent English Proficient)	6:00-8:00 @ ERC
	May 28	Spring Celebration (CH-CO-CFH-PA-SC)	6:00-7:30 @ ERC
	June 3	Spring Celebration (CP-HC- PD-RS)	6:00-7:30 @ ERC

Reports and Presentations Item B.2.

Proclamation for Cajon Park from the
Santee City Council

Prepared by Dr. Lis Johnson
March 17, 2009

BACKGROUND:

Vice Mayor Brian Jones has requested the opportunity to present a proclamation to the Board for Cajon Park Junior High.

Agenda Item B.2.

Reports and Presentations Item B.3. Spotlight: School Secretaries
Prepared by Dr. Lis Johnson
March 17, 2009

BACKGROUND:

Tonight the Santee School Board would like to recognize and thank the School Secretaries. Many don't know that this group of dedicated ladies each wears an indelible "S" on their chest as the "super heroes" of the schools. School Secretaries go out of their way to make a difference in the lives of children, teachers, classified staff, and administrators. They are the first person the public usually sees when they come on campus setting the tone for the culture of the school district. They are the stars of each and every school. School Secretaries are efficient, sincere, great listeners, affable, supportive, and multi-taskers. They are the glue that holds everything together at schools.

On a daily basis, they may be seen comforting a child with a bruised knee, calming a frustrated parent, helping multiple teachers and other staff members to get the supplies they need before the bell rings for class, calling the custodian for a classroom spill, or advising the Principal. During modernization, we added additional tasks to an already busy day for the Secretary. Everyone had to move and they had to help with the support system for staffs of 30-60 people plus endure the dust and confusion while packing very sensitive and confidential items and moving themselves. School secretaries are miracle workers, angels, and the untold heroines of our schools and we wish to thank them for all they do by spotlighting their commitment and service to our children, families and staff and always doing it with a smile.

Agenda Item B.3.

Reports and Presentations Item B.4. Spotlight: Bill Clark
Prepared by Dr. Lis Johnson
March 17, 2009

BACKGROUND:

Tonight the Santee School Board, the Superintendent, and many colleagues, friends, and co-workers would like to recognize Bill Clark. Mr. Clark will be leaving Santee School District on May 1st after serving as Assistant Superintendent of Business Services since October 2004. Bill came to the Santee School District with a "Failure is Not an Option" attitude at a time when school districts were facing many budgetary challenges. He brought creative ideas to improve district finances so the school district could continue to provide quality educational programs for students. Bill has dedicated many hours to the school district while raising five children as a single parent.

Mr. Clark was very instrumental in the Proposition R campaign bringing the opportunity to modernize classrooms and other learning environments and build new classrooms at our schools. His brilliance has brought many other special opportunities to our District, such as technology through QZAB bonds, win-wins and new facilities for Project Safe, and efficient ways to organize our work such as the standardization of duplicating machines, the P-card, and finally, doubling our operating reserves. He has worked collaboratively with many businesses and the City of Santee to make things better for the school district. These businesses include Mission Federal Credit Union, Barnhart, Inc., Capitol Public Finance, Washington Mutual, and many more.

We congratulate Bill Clark for advancing to a coveted position as an Assistant Superintendent for the County Office of Education in Contra Costa County. His expertise and skills have been recognized by many and he is well deserving of this promotion. However, we will miss Bill Clark and all the contributions he has brought to our school district.

Tonight we would like all of you to join us in recognizing Bill Clark for leaving an indelible mark on this District. He will not be forgotten as his legacy of being a life-saver for our District's finances and coordinating the team that improves the educational learning environments for students will live on in Santee School District. Please join us in recognizing Bill Clark and thanking him for all he has done for our schools and our district.

A reception in honor of Bill Clark will be held immediately following this presentation.

Agenda Item B.4.

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Lisbeth Johnson, Ed.D.
March 17, 2009

BACKGROUND:

Presented for Board approval –

- March 3, 2009, regular meeting minutes
- February 28, 2009, special meeting minutes
- January 6, 2009, special meeting (Budget Workshop) minutes
- November 17, 2008, special meeting (CIP Workshop) minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:

Second:

Vote:

Item D.1.1.

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

March 3, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 7:05 p.m. and read the District Mission Statement.
Members present:
 Dianne El-Hajj, President
 Dustin Burns, Vice President
 Barbara Ryan, Clerk
 Allen Carlisle, Member
 Dan Bartholomew, Member
Administration present:
 Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
 Bill Clark, Assistant Superintendent, Business Services
 Minnie Malin, Director, Human Resources
 Linda Vail, Executive Assistant and Recording Secretary
Absent: Emily Andrade, Assistant Superintendent, Educational Services
2. President El-Hajj invited Administrative Secretary Kathy McKinnon to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda
It was moved and seconded to approve the agenda.

Motion: Bartholomew Second: Ryan Vote: 5-0

President El-Hajj reported that the Board hired a consultant to search nationwide for the best person to serve the district when Dr. Johnson retires. After thorough interviews, the Board selected Dr. Patrick Shaw for the position. The Board feels they conducted a very thorough search and there were very good candidates. In the end, Dr. Shaw was their choice for superintendent.

Dr. Johnson reported she met with Dr. Shaw last evening and he is very excited to be the next superintendent. His official first day of work will be July 1, 2009 and Dr. Shaw will be transitioning with Dr. Johnson during the interim. Dr. Johnson is pleased to have someone she knows will carry on the great things we are doing and will be communicating with him often during this transition.

B. REPORTS AND PRESENTATIONS

1. **Superintendent's Report**
 - 1.1. Developer Fees Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events
 - 1.5. Schedule of School Open Houses and Spring Events
 - 1.6. Retirement Announcement of Specific Long Term Employees

Dr. Johnson shared that three long term employees will be retiring this year: Connie Randall (40 years), Raydene Wolf-St.Clair (33 years), and Jim Busick (10 years).

2. **Spotlight: District Facilities Committee**

Bill Clark introduced the Facilities Committee members and reported this committee began meeting long before the Bond was passed. The Committee members were an integral part of the planning, organizing, and designing of the modernization. Their work has had a great impact on the classrooms and instructional environment, energy savings, the selection of the Director of Facilities, and selection of many of the contractors used in modernization and construction.

3. **Video Presentation of Cajon Park Junior High Dedication**

A video of the February 12, 2009 Cajon Park Junior High dedication was shown.

C. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 2.1. **Approval/Ratification of Travel Requests**
- 2.2. **Approval/Ratification of Revolving Cash Report**
- 2.3. **Acceptance of Donations**
- 2.4. **Approval of Agreement for Use of Facilities by the American Red Cross**
- 2.5. **Underground Storage Tanks- Claim**
- 3.1. **Approval of Comprehensive School Safety Plans**
- 3.2. **Approval of Operating Agreement with Home Instruction for Parents of Preschool Youngsters (HIPPY) U.S.A., Inc.**
- 3.3. **Approval of Memorandum of Understanding with California Healthy Kids Survey Regional Center**
- 4.1. **Personnel, Regular**
- 4.2. **Adoption of Resolution No. 0809-31 for Non-Reelection of Temporary Certificated Employees**

It was moved and seconded to approve Consent Items.

Motion: Burns Second: Carlisle Vote: 5-0

E. DISCUSSION AND/OR ACTION ITEMS

1.1. Dedication Plaque for Cajon Park Junior High

Dr. Johnson presented a sample 14 x 18 plaque as requested by the Board. She researched a number of other building dedication plaques and the general rule was the bronze plaques included the governance body and the Chief Executive Officer. Dr. Johnson said she would like the Chief Business Officer included because of his great involvement in the project.

She also talked to the principals at the Board's request, and they did not feel their names should be included on the bronze dedication plaques. The principals said there are other options to recognize the efforts of principals and others, such as recognition of the Foundation, could be incorporated on the interior of the building, maybe by an inscribed plaque or tile. The Foundation participated in a joint-use partnership with the District and a plaque in the Learning Resource Centers may be appropriate.

Dr. Johnson said the Board previously stated each site would have a dedication when their modernization was completed. At this time plaques should be ordered for Cajon Park, Carlton Hills, Carlton Oaks, and Rio Seco. There is a 12-week lead time to receive the plaques.

Dr. Johnson said in the case of Cajon Park, although there are grades 5-6 housed in the new building, it was built as a junior high building as promised in the bond language. Therefore she believes it should be designated as a junior high building and other ways can be found to designate the specific floor for grades 5-6. Dr. Johnson said Prospect Avenue and Sycamore Canyon should receive plaques for their Learning Resource Centers when they are completed.

Member Burns moved to approve the Superintendent's recommendation for the names on the bronze dedication plaques for Phase I new buildings, to include the date of the dedication. Member Burns said it would be good for the schools to be able to personalize tiles or plaques for other recognitions.

Motion: Burns Second: Bartholomew Vote: 5-0

1.2. VI Program Services and Enrollment

Dr. Johnson reported that Santee is a regional provider for the East County SELPA for the visually impaired (VI) program for K-8th grade. The nine East County districts that may have a VI child can work with parents and the IEP process to determine if a student will work with an itinerant teacher or attend the regional program in the resource center in Santee housed at Carlton Oaks.

Recently, because of declining enrollment, regional programs have been experiencing declining enrollment. La Mesa – Spring Valley has researched creating a more cost effective Deaf and Hard of Hearing (DHH) program where students will be with other similarly impaired children and mainstreamed. They will reduce the cost per student from \$20,000 to \$13,000 in 09-10 with a partnership they are forging with South Bay's Deaf and Hard of Hearing program

Our VI teachers are exceptional. The SELPA has also provided a lot of equipment for our resource room and program. Because of this, the Superintendent believes as long as we are the regional provider we need to continue to have the resource

room. However, because of declining enrollment, the costs per child have also become exorbitant as we compare personnel services to reduced number of children we are serving in the resource room

As the District looks to the future, all Superintendents are looking at better ways to serve children. Santee currently has 5 children in the resource room program. Two receive their electives from the VI resource teacher and one of these children is being promoted to high school in June. The other students include 1 from Santee, 2 from Lakeside, and 1 from Lemon Grove.

Next year there is a possibility that one child may leave the program, another is going to be promoted to high school, and the districts of the other two children may look for other solutions because the cost is too high for the ratio of adults serving children. As enrollment declines, the cost per student dramatically increases. The Superintendent has discussed with the San Diego County Office of Education about developing partnerships with other entities in the County to see if we can recruit students.

Dr. Johnson provided three options for the Board to consider with all options including maintaining the resource room program.

- **Option I:** No reductions considered until 2010-2011, recruit students for the 2009-2010 school year, and if enrollment continues to decrease, parents are given the time to make future decisions about placement of their children.
- **Option II:** Reduce by 1 staff member and 1 instructional assistant in 2009-2010 using itinerant teachers to cover itinerant IEPs and the Resource Room services.
- **Option III:** Issue a lay off notice for 1 VI teacher and if there is an enrollment increase, the notice could be rescinded prior to 2009-2010.

Member Bartholomew said in light of the FCMAT study he prefers option 1 to serve the special education students. Member Carlisle agrees with option 1 and it would be best to maintain the existing situation.

President EL-Hajj asked if Option 1 would eliminate any flexibility. Dr. Johnson said if we reduced by one teacher now, we would still have the option to bring the teacher back if enrollment increased. The goal is to increase the student enrollment in the program enough to retain all staff.

Member Burns believes time is needed to increase student numbers and give families time to make decisions. Member Ryan said more time is needed and it should be given another year. In the meantime, the District can try to recruit more students into the program.

President El-Hajj asked where Santee's one student would go if Option 2 were considered. Dr. Johnson said the itinerant staff would readjust their schedule and as they have done in the past. They could with the reduction, maintain the program in the resource room and their itinerant caseload.

Member Burns moved to implement Option 1, to not reduce a teacher and work to recruit additional students into the program from other districts. Santee would bear the unfunded program cost in 2009-2010 of \$150,608 for 1 student, \$72,047 per student for two students, or \$45,857 per student for 3 students. The program will be reviewed and reassessed again for 2010-11.

Motion: Burns **Second:** Bartholomew **Vote:** 5-0

1.3. Recommended Reductions to Balance the Budget for 2008-09 and 2009-10

Dr. Johnson said it is sad that the District must look at reductions because of the State budget crisis cuts to education. President El-Hajj invited those who turned in speaker cards to address the Board.

Kathryn Pederson, a teacher at Pepper Drive School, expressed her concern for the children who need social worker services and the recommended reduction in the social worker positions.

Michelle Meyer, a teacher at Pepper Drive School, shared her concern about school counselor services being reduced and the needs of children not being met.

Barbara Olivera, a social worker/educational counselor, expressed her concern that if counselors are reduced, the children will not get services they need and teachers will have to spend time counseling students in their classrooms.

Allwyn Gazi, a teacher at Cajon Park School and STA president, invited the Board, administrators, and teachers to participate in a rally protesting the State's budget cuts to education on Friday, March 13th from 4-6 p.m. She also shared her concerns for the safety of students if office staff in the junior high building is reduced.

Lori Petchauer, a Cajon Park teacher, expressed concern about student safety if the health clerk position is eliminated. Teachers need support staff available to assist as needed. She is also concerned that the health clerk has been employed for 10 years and believes if her position is eliminated, she should be offered another position.

Larry Barbary, a Cajon Park teacher, knows that numbers are an issue at this time, but said having classified staff as well as teachers as part of the culture of Cajon Park is important to have those extra eyes.

Dr. Johnson said the May revise may be postponed to June 8th because legislators will be determining if additional budget cuts will be needed. Administration recommended reducing more than currently required to bridge for the unknown. There are a number of variables as we go into unknown times that indicate that we should be very cautious in reducing our operating costs to ride out these uncertain budget times.

Bill Clark reported on the proposed budget solutions. The County Office has taken a strong position on certain issues and is concerned about any efforts to issue debt. We need a balanced budget review by the County and then must develop a multi-year projection with a positive certification. The District also needs to address the short term cash flow position based on State deferrals. The County says not to count on the State money.

Mr. Clark said the Board's early action to freeze expenditures has resulted in savings of over \$700,000 and he recognized the efforts of staff to save dollars.

Member Bartholomew asked what the County says about GASB 45. Mr. Clark said districts are setting aside a smaller asset each year while paying the ongoing pay-as-you-go requirement.

On another item, Mr. Clark said that we must make reductions because many districts are going qualified and are not able to pay their debts. If the District was qualified, the Board would not have the authority to issue debt. Using hard money, as compared to uncertain funds like the stimulus package money in the original budget solutions proposed by administration, is a better way to move forward. Mr. Clark shared the unrestricted and restricted saving solutions.

The County has two main concerns about the District's budget: the impact by special education and the Class Size Reduction. They are requesting a detailed calculation on these items, which Mr. Clark is addressing. They would also like a breakdown of the speed of the savings and the use of reserves. Board members expressed their surprise that the County would wish to address their spending money the Board reserved over the required 3%.

Dr. Johnson, Mr. Clark, and Mrs. Malin presented administration's recommended reduction list. The list included:

- Health Clerk position at Cajon Park Junior High building. Students are now nearer the main campus.
- PIP Child assistants. Grant is exhausted for these grant funded positions but new grants are being sought.
- Clerk Typist II position (.5 FTE) in ERC. Funded by MAA which is being decreased.
- Attendance Specialist position. Expiring grant funded position but new funds are being sought through grants.
- Professional Development savings of \$72,000 carried over into 2009-10. This is not a reduction for next year
- Director of Instructional Technology, Coordinator of Instructional Technology, and a resource teacher. Restricted funds are exhausted.
- Vacancies created through attrition and reductions: Database Network Analyst, Technology Assistant, Personnel Technician, Bus Driver, Grounds Worker, Warehouse (.5 FTE), Assistant Mechanic (.5 FTE), Lead Warehouse Worker (.5 FTE), and Child Nutrition positions (1.5 FTE).

The total reductions recommended plus the budget solutions amounted to \$2.6M.

Member Ryan asked if the Clerk Typist II position was put in place to process the MAA paperwork and if reduced, who would be responsible for the MAA paperwork. Dr. Johnson said the MAA paperwork would be absorbed by other clerical personnel.

Member Carlisle asked why the social workers/educational counselors were not on the list. Dr. Johnson explained they are temporary employees, contracted for each trimester. There are two temporary social worker/educational counselors that will not be offered a contract for the next trimester. The funding and the need for these positions will be reviewed and the full complement can be replaced for next year.

Member Ryan requested Human Resources provide the Board with the names of temporary employees receiving non-reelect notices for the following year

Member Burns said reductions are always very difficult and he is glad to see that many are through retirement or vacated positions. He is concerned about the reduction of the health clerk position at Cajon Park Junior High. He believes the situation at Cajon Park is unique because they have had the office personnel in the past. He is concerned it may be a safety issue if the building is accessible and does not see it as a great savings. Before supporting this reduction, he would like to see a plan for student safety.

Dr. Johnson said the new junior high buildings at seven schools will be at about the same proximity from the main campus and administration is currently looking at the gate designs to be able to prevent access to the building during the school day. Safety can be achieved by locking the gates after the opening of school. If personnel in the office is also considered a way to keep the campus safe, the Board may need to look at all the other junior high buildings and add office personnel there .

Member Ryan expressed concern about what will be done with the other buildings and would like to see a plan for addressing the safety needs at all of the schools. Members Carlisle and Bartholomew agreed with the need for a safety plan for all schools.

President El-Hajj said all of the fences and gates need to be locked during the school day as is done in other districts. Dr. Johnson said she would return to the Board with a plan and a policy to address securing the campus during the school day.

Member Burns moved to approve administration's recommended program and personnel reductions and financial solutions to bridge mid-year and next year's reduced revenues, with the exception of the Health Clerk position at Cajon Park.

Motion: Burns Second: Ryan Vote: 5-0

2.1. Solar Project Update and Capital Project Financing

Bill Clark said seeking a solar solution has been a long path and he recognized the efforts provided by Borrego Solar, who began to assist the District in addressing solar. Unfortunately, the bond market precluded us from moving forward with them. Administration continued looking for a solution through other funding options. He introduced Art Castaneras from Manzana Energy who at a previous meeting presented a unique opportunity to address the desire of the district to implement solar. He brought his design and installation teams to address any questions or concerns the Board may have. Mr. Castaneras walked through some schools yesterday and believes there are ways Manzana can provide solar in an efficient and appealing way.

The structures Manzana uses are not carports but are specifically designed as solar structures. The structures can be placed throughout the campus to provide shade in eating areas, play areas, and on the fields. Manzana staff is very flexible on the placement of the structures. The limitation is not the length of the structures but the total square footage. They would be willing to do a trial school with an approved layout and if they meet all the benchmarks they could continue with the other schools.

Mr. Castaneras said it is difficult to finance solar projects at this time but the banks are willing and under the new stimulus package, the department of energy will back loans that are for solar. If the District were to finance the project a lot of tax benefits would be lost. Manzana provides the capital investment and profits through the incentives and tax benefits. He explained that schools, being closed several months of the year, have a unique use pattern where they can sell back energy to the power company. Manzana has a very refined business model specifically designed for a public entity such as a school district. They have just contracted for a project with San Ysidro School District and he assured the Board that San Ysidro's attorneys reviewed the details of the documents and that permits have been issued in that district to build the structures.

Mr. Castaneras explained there is no risk to the District because Manzana borrows the capital outlay of \$20M. If Manzana disappears, the bank will own the structures and have to find the solution to maintain the structures in order to get their payments. He believes Manzana has assembled a world class team of project designers and electrical installers.

President El-Hajj asked about the rebate or credit deadline to have a solar system up and running. Mr. Manzana said the criterion is to have a process started which is satisfied by entering into a contract by April 1, 2009. Signing a contract will meet the rebate deadline. It is important to meet this deadline because the credits are locked in at a high rate, almost double of those contracting now, and Manzana's payment schedule is based on this rate.

Member Carlisle asked what the criteria could be to withdraw after a pilot school was installed. Mr. Castaneras said Manzana would be willing to provide sole discretion after the first pilot, but could not guarantee coming back with additional contracts at a later date with the same price because they would need to reapply for the credits and they would be much lower.

A designer shared that Manzana Energy understands that schools do not want the solar structures to be noticeable. They have developed a DSA approved structure that is esthetically pleasing.

President El-Hajj said if she was thinking of a shade structure, she would not want them so long. She asked about using smaller structures and breaking up the solar structures so they are not as long. Manzana staff said the structures could be placed in shorter runs and throughout the campus. However, the more independent structures erected, the more electrical runs required.

Member Ryan asked about the possibility to use the existing overhangs. Manzana staff said they can possibly be used but must be facing the correct direction and there must be enough room for the tops to be slanted.

After walking sites, Mr. Castaneras believes he can accomplish the required load by placing some in the lunch areas, on the fields and on playgrounds. The structures would not be visible from the street or the parking lot.

Member Burns asked how soon they could have a site plans for each site. Mr. Castaneras said site plans could be provided within two weeks.

President El-Hajj acknowledged that some Board members feel that we have not been fair to a previous company. She understands but if this is another avenue that brings the same benefit without capital outlay by the District, the Board may be remiss in not moving forward.

Member Carlisle appreciated Manzana's willingness to meet with Board members. He said he cannot support moving forward with this proposal because he is concerned that this is not a model that is in the ground anywhere in California and there is only a contract awarded in South Bay. He is also concerned about how the District is working with our business consultants. He shared that Manzana has only visited two sites and the mechanics are unknown and do not feel quite right to him.

Member Bartholomew said there was a lot of discussion about site plans with Borrego and there was concern about placing structures in the quad areas based on some of the activities at the school sites. He would like to see site plans. He is still bothered that "it sounds too good to be true". There is some investment the district will need to make, and there seems to be some information they are unwilling to discuss in public with a public agency.

Mr. Castaneras said the financing mechanism is not a trade secret and is not unique. What is proprietary is the specific design to target specific use to get the maximum return on down days and use patterns to receive credits on the overproduction. It has to do with how the project is engineered to maximize the overproduction.

Member Burns would like to see the suggested structure placement at each school and would like the principals to have input. Mr. Castaneras said site designs will be similar as previously presented but some changes in site designs will be needed because Manzana does not place panels on the roofs. The only part that is different from other contractors is how the District pays for the project.

Member Carlisle asked Mr. Clark if he will be bringing an alternate proposal the District has received from another consultant to the Board.

Mr. Clark said the contract with Borrego was based on two approaches and has been left open, but there have been no results. He has looked at a number of vendors but they have not had a viable option to bring to the Board.

The Board members decided they would like to move forward and continue looking at Manzana's proposal with site plans brought to the March 17th meeting. Member Ryan said this proposal seems to be the only way the Board has seen that will enable them to explore solar for our campuses because it has minimal risk and no debt. In order to meet the credit deadline, site plans must come to the Board by March 17th.

Member Carlisle said the Borrego issues need to be settled and the Board should terminate any previous arrangements with consultants if their proposals are not working. He added that good communication with consultants is important and suggested administration meet with them to determine what their understanding is and tell them what our understanding is. He does not want to treat consultants poorly.

President El-Hajj shared with Manzana staff that they may be investing a lot of time and energy into something that may get turned down. The Board needs to see site plans and specifically what the contract would look like with opt out options. She asked Mr. Clark to have our attorneys to look at the contract before it comes to the Board.

Mr. Castaneras said two large law firms that work with districts throughout the State have reviewed the contract and he believes it is sound. A buy out schedule will also be provided to the Board. No action was taken.

2.2. State Budget Update and Impact on Facilities: Phase I and Phase II

Bill Clark said the Board requested administration to look for bridge funding to continue with Phase 1 and Phase II of Modernization and Construction work while waiting for the State funding resources due to the District. Mr. Clark introduced Benjamin Dolinka to present an alternative funding proposal.

Mr. Dolinka said Santee is not alone in their need for funding. He is currently working with Murrieta who, like Santee, has GO bonds for a junior high and high school that are 70% complete and is waiting for their state funds of \$42M. The simplest solution for this bridge financing is a bond anticipation note. These notes have been around for several years and the legislature recently increased the flexibility for this kind of funding. Using bond anticipation notes will advance funds immediately. A note could be issued within 60 days scheduled to be repaid in about 5 years with no interest due until the repayment.

Member Burns asked about the interest rate. Mr. Dolinka said because they are short term notes the yield is in our favor at about 3% to 4% and the District must pay the bond insurance. A school district will need to be rated and there are other instruments that can be put into place to take costs down. They are currently working with some of the best lending institutions who have guaranteed \$1.5 billion for their school districts.

President El-Hajj asked if the term could be less than 5 years. Mr. Dolinka said they need do further analysis and plan to return on March 17th with figures and more specific data.

Member Carlisle asked if this is similar to a Certificates of Participation where we need bond counsel. Mr. Dolinka said yes, it is similar to a GO bond and bond counsel, disclosure counsel, and underwriting are needed. The cost of the money will be included in selling the bonds so the District will receive the entire amount of the bonds.

Member Burns believes it should be made known that the school district has to incur additional costs because the State is not providing money due to them for modernization.

Mr. Dolinka said the State owes the District between \$26M and \$30M. A structure can be put in place to advance those funds to use until the State can pay what they owe.

President El-Hajj asked if there could be one package to address the entire balance of all phases of the projects. Mr. Dolinka said the District needs \$45M to complete all phases and has some assets as potential revenue streams. He suggested the bidding process occur as quickly as possible because many districts passed bonds last November and will be seeking bridge financing.

President El-Hajj asked if we could do bond anticipation notes and capital lease revenue bonds at the same time. Mr. Dolinka said yes and it will not hurt your credit standing.

Bill Clark said it was anticipated to use \$2M in general funds to repay dept. Mr. Dolinka said there would be no payment needed and the District would not need to pledge general fund resources for this. Resources would need to be pledged on the lease revenues, another option for capital for construction. This will take staff assistance putting together the documentation. The Board will have the option to annually evaluate what the position of the State is, and determine if they want to find another funding source, such as going out to the voters to request a tax extension.

Member Carlisle asked if sources could be combined to save dollars on the issuance. Mr. Dolinka said we could use both. He will return on March 17th with further analysis for the Board. The Board approved moving forward with the analysis of these funding sources and requested Mr. Dolinka return with more information and analysis on March 17, 2009.

2.3. Adoption of Resolution #0809-32 for the Issuance and Sale of Additional Tax and Revenue Anticipation Notes (TRANS), 2008-09

Mr. Clark reported the District may be running out of time to secure the County federal loan and because of the State deferral there could be cash flow problems as soon as March. He requested approval to issue a TRANS. A TRANS is considered short term debt and if needed, could make a difference in the money that Mr. Dolinka is working on. Mr. Clark said if the Board likes Mr. Dolinka's proposal, they may determine the TRANS is not needed.

Member Ryan moved to adopt Resolution #0809-32 providing authorization to proceed with plans to issue an additional TRANS.

Motion: Ryan Second: Burns Vote: 5-0

3.1. Adoption of Resolution No. 0809-30 for Reduction or Elimination of Certain Certificated Services

Minnie Malin shared that based on the current state budget reductions and certain program funding which has been exhausted, administration recommends the reduction of particular certificated services, including the Director of Instructional Technology, the Coordinator of Instructional Technology, and a resource teacher. The teacher can return to the classroom.

Member Ryan moved to adopt resolution No. 0809-30 to reduce or eliminate certain certificated services.

Motion: Ryan Second: Bartholomew Vote: 5-0

3.2. Adoption of Resolution No. 0809-33 for Reduction or Elimination of Certain Certificated Services for VI Services

There was no action taken on this item.

F. BOARD POLICIES AND BYLAWS

1.1 Second Reading: New & Revised Board Policies

BP 3000 – 3600 (Business & Non-Instructional)
BP 7000 – 7310 (Facilities)

New and revised Board Policies and Bylaws in the 3000 and 7000 series were presented to the Board for a second reading. Member Burns moved to adopt the new and revised Board Policies listed.

Motion: Burns Second: Carlisle Vote: 5-0

G. BOARD COMMUNICATION

President El-Hajj said Board representatives had a good meeting with the City Council representatives. They were very complimentary of the school district's modernization.

Board members wished to have a "meet and greet" reception for Dr. Shaw on April 3rd from 3:30 to 5:30 p.m. at Carlton Oaks Country Club. Dianne will write thank you notes to the other candidates.

The Board will tour the Phase I schools on March 14th beginning at 9:00 am.

Dr. Johnson will schedule a Budget Forum for employees and Board members will attend as available. They would like to have the Board represented if they are available.

H. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employment Matters (Govt. Code § 54957)

Superintendent

The Board entered closed session at 10:21 p.m.

I. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 11:16 p.m. No action was reported.

J. ADJOURNMENT

The March 3, 2009 regular meeting adjourned at 11:16 p.m.

Barbara Ryan, Clerk

Lisbeth A. Johnson, Ed.D., Secretary

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

February 28, 2009
MINUTES

Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 8:00 a.m.
Members present:
Dianne El-Hajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member

B. PUBLIC COMMUNICATION

There were comments from the public.

C. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

1. Public Employment Matters (**Govt. Code § 54957**)
Superintendent

The Board entered closed session at 8:05 a.m. to interview candidates for the Superintendent position.

D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT

The Board reconvened to public session at 3:00 p.m. President El-Hajj reported the Board unanimously voted to appoint Dr. Patrick Shaw as Superintendent of Santee School District, effective July 1, 2009.

The February 28, 2009, special meeting was adjourned.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

January 6, 2009
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. CALL TO ORDER – 6:00 P.M.

B. CLOSED SESSION

President El-Hajj announced the Board would meet in closed session to discuss the following:

1. **Public Employment Matters (Govt. Code § 54957)**
Public Employee Discipline/Dismissal/Release

C. RECONVENE TO OPEN SESSION (Approximately 7:00 P.M.)

President El-Hajj reconvened the meeting in open session at 7:00 p.m. No action was reported. President El-Hajj read the District Mission Statement, and led the Pledge of Allegiance.

Members present:

Dianne El-Hajj, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Allen Carlisle, Member
Dan Bartholomew, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary]

Member Ryan moved to approve the meeting agenda.

Moved: Ryan Second: Burns Vote: 5-0

D. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. MID-YEAR BUDGET WORKSHOP

Dr. Johnson shared Executive Council has worked hard over the last few months planning for the budget shortfalls due to the State budget crisis. The Governor has not signed a State budget yet but there will be a need to make mid-year budget reductions and further reductions for 2009-10 because the State allocations will be late or not received. Modernization will also be impacted because State approved modernization funding will not be available. Dr. Johnson said Administration requested to make their presentation, invite public comments, and then discuss the recommendations.

1. OVERVIEW OF STATE BUDGET CRISIS

Bill Clark, Assistant Superintendent of Business Services presented an overview of the status of the State budget, including the State's projected deficit of \$41B, creating mid-year cuts at the State level, and the impact to the Santee School District Budget.

2. IMPACT TO SANTEE SCHOOL DISTRICT OPERATIONS

A. Expenditure Reductions Based on State Shortfall

Mr. Clark reported projected reductions needed by the school district in the amount of \$2M for 2008-09 and \$2.5 M in 2009-10 as a result of the State's funding cuts. Mr. Clark shared an asset summary totaling \$3,575,000. The expenditure reductions totaling \$1,480,898, based on the State shortfall, could include reorganization of Educational Services, a custodial efficiency study, adjustments in Business Services positions, position adjustment in Technology, and outcomes from a FCMAT study of Transportation.

B. Cash Flow Issues Based on Late State Apportionments

Mr. Clark reported that cash flow issues will occur because of late apportionments and deferrals of payments by the State. In the worst case, Santee School District will need \$15M in additional cash to operate for 90 days through the end of the school year.

Bill Clark presented several options for Board consideration to mitigate cash flow. He recommended moving forward with a TRANS. The County Treasurer is supporting a TRANS and a County Treasury loan.. Mr. Clark projects a deferral of cash from the State toward the end of the school year and in the beginning of the new fiscal year. He would like to pursue a TRANS to bridge that. He is also talking to vendors about deferral of payments and hoping a combination of options will bring a minimum of \$10M in cash if needed.

C. Modernization Reimbursement

Mr. Clark reported the District is well underway with Phase I of Modernization/Construction. The District anticipated receiving \$20M in State matching funds for work that is completed. Without the receipt of these funds there will be an approximate shortfall of \$5M in Phase 1 and \$15M for Phase II. The State matching funds would have been the cash source to begin the Phase II projects. This does not include the additional approximate \$20M needed for the 10 classroom buildings.

President El-Hajj asked for clarification about the pooled funds; if they were frozen or taken away. Mr. Clark said the funds had been shifted by the State to be used for other expenses. He anticipates the need for borrowing the \$5M in an effort to restore the cash source for Phase I.

Stacy Lo Medico, a member of the ICOC, commented to the Board that her understanding is the State money has only been frozen and they have an obligation to pay for the bonds approved by the voters. In the State park bonds, if you have a reimbursement they are prioritizing expenditures. She also cautioned the Board about using reserves even though she knows it is not good to cut programs.

Jennifer Johnson, a junior high teacher at Prospect Avenue School, said teachers are seeing the decline in enrollment at Prospect Avenue. The staff has discussed closing the junior high sooner rather than later if there is financial benefit to the district. She said the Board has the support of the Prospect Avenue staff to move the junior high and make PA a K-6 school if it would help save money.

3. RECOMMENDATIONS AND APPROVALS

A. Expenditure Reduction Plan

Dr. Johnson shared Administration's recommendations to mitigate the State budget cuts. She shared there is a required mandated reserve fund of 3% (\$1,460,000). Over the last few years the Board has worked to build the District's reserve to 6%, saving for a "rainy day".

Administration recommends that if the Board decides to use any of the additional 3% reserve fund, those dollars should be paid back as soon as they become available.

Emily Andrade presented the recommended reorganization of Educational Services to reduce expenditures. The Educational Services Department has made a tremendous difference in supporting the schools to create higher student achievement and it is difficult to discuss reduction in staff and services. She shared the department has already reduced expenditures of \$150,000 in 2008-09. This included reducing .5 FTE of a clerk typist (\$22,500), and ongoing reduction of professional development expenses of \$72,500.

Additional reductions for 2009-10 were presented totaling \$500,000, which included:

- Reduction of 1 Director position-\$131,000
- Reduction of the District Library Media Clerk position and restructuring District Library services -\$68,500
- Reduction of 1 assessment personnel-\$80,000
- Reduction of .5 FTE clerk typist position-\$22,500
- Shift of Funding for 1 bilingual assistant -\$8,000
- Reduction of professional development expenses -\$190,000 for a total of \$262,000.

Bill Clark shared the recommendations for budget reductions in the Business Services Department, which included not filling vacant positions of Director of Maintenance (\$127,009), a grounds worker (\$35,000), nutrition

services positions (\$43,250), Warehouse Worker (.5FTE for \$29,175), for a total of \$234,434. He also asked for Board consideration to not fill newly vacated positions at this time.

Mr. Clark also reported the reduction of expenses planned for the Technology Department included reducing one IT administrative position (\$90,000) and not filling one vacant technology assistant position (\$56,464) for a total savings of \$146,464.

Board members discussed the use of the additional reserve funds and confirmed with Mr. Clark that only \$904,102 would be used with the presented plan. All Board members agreed this fund was established for just such a need as this.

Member Burns believes there will need to be a plan to rebuild to a 6% reserve if any of those funds are used. Member Carlisle asked how many classes would become combination classes if staffing was tightened to save \$500,000. Mr. Clark said it would mean possibly 4 to 6 combination classes in junior high. Member Carlisle asked how hard it will be for the BAC to find \$400,000 in savings. Mr. Clark said every year the BAC has met the goal of \$400,000 and they have already begun looking at realistic savings options.

Member Carlisle asked if the District would still be in compliance with GASB 45 being used in the budget solutions and how it may impact the District's audit. Mr. Clark said the District would be out of compliance but would adjust the speed of meeting compliance with the standard. This could potentially impact our audit.

Member Bartholomew asked what the P-2 savings was. Mr. Clark said staff identified certain specific flags had to be set to improve the capture and reporting of attendance information required by the State. This correction to the attendance reporting will provide unanticipated revenue of \$345,000.

Member Ryan believes Educational Services is the heart of the District and most directly impacts the classrooms. She is concerned about Educational Services reductions, especially those positions recently put into place. There may be a need to prioritize what would be restored when funding becomes available once again. She said even with budget reductions, the Board should not reduce the expectations for student achievement.

Member Burns said these decisions are difficult because people are behind every reduction. It is hard to determine the best road between creating combination classes and maintaining director positions. He asked Dr. Johnson her opinion. Dr. Johnson said her core belief is against having combo classes in junior high whenever possible and that would be her first priority. She also believes it is very important to have support systems from Educational Services to provide training and instructional support.

Member Carlisle said he struggles with these decisions also and worries about reducing a director position in Educational Services. He would like to protect Educational Services as much as possible.

Member Bartholomew is concerned about reducing a director, social workers, assessment personnel, and professional development. He asked about the timeline for these decisions since there is not a signed State budget at this time. He senses things may change as the State gets closer to a decision. Minnie Malin said any certificated staffing decisions would need to be made to meet the March 15th deadline for notification. Decisions would need to be made by the February 17th meeting because Human Resource would need 2 weeks to prepare and deliver the paperwork. Dr. Johnson said waiting until the Governor signs a budget may provide additional flexibility for making these decisions.

Member Burns asked the Superintendent to insure that supervisors have a conversation with employees that may be impacted by possible reductions. Dr. Johnson said those conversations have already taken place.

President El-Hajj asked if there would be an unlimited amount of dollars if some of the categorical funds were made flexible and if the shortfall could be covered through flexibility. Mr. Clark said if the pool of categorical dollars and carryover dollars were expanded, and if staffing costs could be shifted, it would provide more money but not unlimited.

Member Carlisle suggested the Board create a prioritization list to be used as the State budget continues to be undecided. Then administration can use this list as reductions are required without having to return to the Board for each decision.

Member Bartholomew is concerned about the impact of job responsibilities through the attrition of positions. Bill Clark recommended an evaluation of the Director of Maintenance position after six months to determine if the position needs to be filled.

Member Ryan moved to approve the proposed recommendations for budget reductions in Business Services and Technology, with a review of the Director of Maintenance position in 6 months. (Slide 15 & 16 of the presentation.)

Moved: Ryan **Second:** Bartholomew **Vote:** 5-0

The Board wished to hold on decisions in Educational Services until there is more information or nearer the March 15, 2009 deadline for making decisions about certificated personnel. Also, any decisions on the use of the extra reserve funds will wait until then.

B. Custodial Study Plan

Bill Clark shared a plan to study the effectiveness and efficiency of services for evening custodial services. Although he cannot predict the outcome he does predict there are other ways to deliver the services and projects a savings up to \$350,000. Member Ryan moved to authorize the custodial efficiency study.

Moved: Ryan **Second:** Bartholomew **Vote:** 5-0

C. Modernization Implementation Plan

Bill Clark reported the cash flow deficit for Modernization is severe. The District expected \$20M from the State in matching funds and without that, the District does not have cash resources to complete Phase 1 modernization projects at this time. If cash resources up to \$5M are not realized, the Phase 1 construction may need to be halted as soon as March, mostly impacting the new junior high buildings in Phase 1. There is also the potential to not have funds for Phase II, which was planned to begin in the summer.

Barnhart is very interested in working with the District to move forward with construction and spread payments out. It would be in the District's best interest to continue with the Phase II schedule if at all possible to save on escalating construction costs, save on efficiencies, and take advantage of the instructional benefit of doing most of the work during the summer and not disrupting the schools. This may also provide options to take advantage of any Federal stimulus funds that might be available. Mr. Clark is putting together information for Congressman elect Duncan Hunter about our construction worries.

Borrowing the money to continue with Modernization would incur a financing cost but the District could make balloon payments when the funds are received from the State. President El-Hajj asked Administration to make certain that any special arrangements made for payments are in writing.

Dr. Johnson said she would like to provide communication about the budget issues with principals and ask that it be shared with their staffs. She would also like to provide the information to the Communication Committee. Member Ryan suggested Board members and Executive Council members visit staff meetings to share the information. Member Carlisle agreed and believes it would help continue high staff morale.

Member Burns said it is important to communicate to the community that the Modernization funding is separate and severely restricted, to help to explain why we are continuing with modernization while at the same time having to make budget reductions.

President El-Hajj would like to bring back the GASB 45 recommendation and see what the funding mechanism would look like under Administration's recommendation. She suggested placing an item on each Board agenda for this topic until a budget is signed and decisions are made.

F. ADJOURNMENT

The January 6, 2009 special meeting was adjourned at 9:00 p.m.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

November 17, 2008
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. CALL TO ORDER AND APPROVAL OF AGENDA

1. Call to Order and Welcome
President Bartholomew called the meeting to order at 6:03 p.m.

Members present:

Dan Bartholomew, President
Dianne El-Hajj, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Allen Carlisle, Member

Staff present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Christina Becker, Director, Modernization
Linda Vail, Executive Assistant and Recording Secretary

B. APPROVAL OF AGENDA AND MINUTES

Member El-Hajj moved to approve the agenda for the November 17, 2008 special meeting, with Item D.3. moved on the agenda to precede Item D.2.

Moved: El-Hajj Second: Carlisle Vote: 5-0

Member Ryan moved to approve the minutes of the September 30, 2008 Board Facilities Workshop.

Moved: Ryan Second: Burns Vote: 5-0

C. PUBLIC COMMUNICATION

During this time, citizens are invited to address the Board of Education about any item on this special meeting agenda. There were no public comments.

D. FACILITES WORKSHOP- DISCUSSION AND/OR ACTION ITEMS

President Bartholomew opened the discussion sharing that Administration would be presenting reports and requesting Board discussion on items #2 through #6 and then will request Board action on those items in Item #7, following the reports and discussions.

1. DISCUSSION OF POST OCCUPANCY REVIEW – SUCCESSES, STATUS OF CONSTRUCTION

Dr. Johnson shared the positive progress that has been made in modernization and construction at the Phase I schools. She reported the 20-classroom building at Cajon Park School is nearly ready and Administration plans to move 5th-8th grade students into the new building in December. The concrete has been poured for the 10-classroom buildings at Carlton Hills, Carlton Oaks, and Rio Seco. The classroom modernization is nearing completion and more teachers are preparing to move into their "new" classrooms.

Mrs. Becker shared a photo of the memorial bench that was saved, relocated, and landscaped to create a beautiful focal point at the entrance to Carlton Hills School. The District's grounds crew was given \$600 for materials and provided the labor for the project, saving \$2,600 from the CIP funds.

Christina Becker shared a chart showing the status of construction by completion percentages at the Phase I schools and said modernization is nearing completion. She reported post occupancy issues with skylights, plumbing, electrical and data outlets, roofs, gas piping, and HVAC controls have been reviewed and were being addressed in subsequent modernization projects. Maintenance & Operations and Information Technology are working hard to resolve problems and fulfill requests.

The District plans to work with the City and Padre Dam on the design and installation of the Cajon Park fields when the building is complete. There is no money budgeted for this field at this time.

The Carlton Hills 10-classroom building has been delayed by about 2 weeks. The library tech building will be completed in July because the addition must be completed to house the students currently using that building.

The May 15th deadline is dependent on the weather and other circumstances. Member Carlisle asked if it would be better to wait until September to move students if the 10-classroom buildings will be completed in late May. Mrs. Becker said Carlton Hills is the only one that is having some difficulty because students must be moved to begin the library tech center.

Member Burns confirmed that overall there have not been a lot of problems that required the use of the contingency money. He asked if the issues found during Phase 1 will help Phase II to proceed smoother. Mrs. Becker said deflectors and soil conditions are very individual to each site but any of the lessons learned will be wisdom for Phase II implementation.

Dr. Johnson reported she meets with staff weekly to discuss "lessons learned." Mrs. Becker said the "pick up list" continues to be updated and safety issues are addressed immediately. Member Burns is concerned about the overflow drains in the overhangs dripping onto the teachers' doors. Administration is discussing doing something different such as relocating or including additional piping.

Dr. Johnson said they have found some problems with the bells. The bells are not on all the buildings and need to be added. Some recess bells need to be adjusted to be heard by the entire school. The fire alarms are very loud and Ted is looking into getting another master clock system.

Dr. Johnson shared that wireless is being considered for the Library Learning Centers because students, under optimal learning settings, will not be stationary while learning. Bernard Yeo is working on a firm price but has found that wireless may cost approximately \$35,000 per site.

Member Ryan asked if there is hot water in the restrooms. Mrs. Becker said student restrooms are not equipped with hot water. School staff members are requesting hot water in their staff restrooms. Member Ryan would like to investigate having dispensers for hand sanitizers placed at the entrance/exit to each restroom. She said Purell works the best to kill germs.

Member Burns said water is pooling by the bricks at the entrance to Cajon Park. Mrs. Becker said it is overspray from the landscaping and suggested waterproofing the bricks.

Administration will present a post occupancy review of successes, status of pick up items, and future alternate options and costs. Member Ryan moved to approve the Post Occupancy Report.

Motion: Ryan

Second: El-Hajj

Vote: 5-0

2. UPDATE ABOUT SOLAR PROJECT AND CAPITAL PROJECT FINANCING

Bill Clark shared an update on the solar project financing and other project based information. The District has received a 180 day extension by the Center for Sustainable Energy on the solar credits due to facing a circumstance that was not under our control. Borrego Solar is working hard to provide a project for Santee and will guarantee the \$6.4 million in credits.

The Elliott site may be an option to produce solar energy right next to a SDG&E tower. Elliott would give the flexibility to more finely tune the school sites designs and sell power back to SDG&E. Member Carlisle asked if more than one meter could be placed at a site. Bill Clark said it could be up to a megawatt and the San Diego County Office of Education is looking for sites to farm to districts. School districts have special legislation that they can use to offset their energy from a site off of a campus. There are significant opportunities, time to plan, and ways to limit the risk. The bond market trend appears to be softening and may be moving in our direction and there is interest in moving to "green."

Member Ryan asked for clarification and expressed concern about Borrego's direct contact with our financing company without talking to our Board. She believes it seemed very inappropriate on their part and they should have contacted the District first. President Bartholomew believes that Borrego wished to develop a way to make a self-sustaining project and worked with the financing company to be able to develop a plan to present to the District.

Member Burns was concerned about this direct contact also. Although he is an advocate of solar, he is concerned about the financing. Borrego is aggressive and seems to be omitting some of the essential communication. Bill Clark said following the Board meeting discussion about the financing, Capitol Public knew not to proceed without further Board direction. When the project did not fund, Cathy Dominico received a phone call from Borrego asking what the price would have to be in order to make the project work. President Bartholomew said as a business, they probably wanted to have as much information as possible before making a proposal to the District. Cathy Dominico said she definitely wanted the Board to know what was going on and would not have issued bonds without making sure the Board met and directed them to move forward.

Member Burns said it worries him that the issue was dead and all of a sudden it was alive again. The Board needs to be really clear on what is acceptable. Member Carlisle said it became grey when the project scope began to change. When the Board passed the plan, they directed administration to make it work. He believes Borrego is trying to make it work and they are an exceptional company as well as forerunners who are passionate about solar. Member Carlisle recommended Administration continue to study and possibly expand a solar plan. He suggested bringing information back to each meeting as new information becomes available or if a new proposal arises. Any new information will help the Board make the most informed decision.

Board members discussed whether or not the current resolution continues to be in effect. Mr. Clark said with a scope change there would need to be another conversation. Mr. Clark would bring back new scope or a new proposal if it is within the range of the Board parameters on financing.

Member Carlisle does not want to get too close to the deadline to lose the credits. He asked Mr. Clark to continue to get new ideas and new site plans for Elliot and the school district quickly so they are not pressed for a decision. Bill Clark would also like to continue to see information from the County Office. Mr. Clark will bring back information on solar developments on Dec. 2nd. President Bartholomew believes solar to be part of the modernization program. Board members agreed and directed administration that no action is to be taken on solar without returning to the Board.

3. PROSPECT AVENUE ENROLLMENT

Dr. Johnson shared there is concern that enrollment projections at Prospect Avenue will compromise having a junior high program in the next years. Having three junior high teachers does not offer students a viable junior high academic program. The reasons for the enrollment decrease include perceptions of student achievement and demographics and limited new housing developments in the area.

The options to maintain a quality program are to consider moving 7-8 grade students out of Prospect Avenue next year or recruit students to Prospect Avenue using a digital learning focus.

If 7-8 grade students were moved, students could choose to move to other schools such as Carlton Hills and Rio Seco, which would be the best schools for students to feed in to. Chet F. Harritt will not have room for the additional 7-8 grade students until 2010-11.

Administration's recommendation is recruiting to increase enrollment by creating a magnet program at Prospect Avenue. Literacy First Charter school, a technology focused high school, is beginning in Santee in 2009-10. Prospect could become a technology focused magnet that helps us to maintain our enrollment.

Cheryl Bowen, principal at Prospect Avenue, would like to attract back students that have left. A plan could include sending a brochure, a marketing DVD, working with other schools to talk to parents, provide tours, and assuring parents of siblings there is a quality program unlike any other in the District at Prospect Avenue in K-6. They have something special to offer because of the QZAB grant, having Classrooms of the Future equipment in all classrooms. The teachers are trained and they have a number of new teachers who bring great strengths.

Member El-Hajj said if the junior high students stayed, there would be inequity because there is no 10-classroom building planned to be built at Prospect Avenue. If parents were told that junior high would move the next year, there may be a mass exodus in all grades.

Member Burns believes the leadership needs to continue to be strong at Prospect Avenue and he wants to be open with families. Dr. Johnson said a definite decision would not be made until the recruitment was known. If 7-8 grade students remain at Prospect Avenue, a fourth teacher is requested to avoid combination classes. By the third week in September of 2009, Administration will know if enrollment is great enough to keep a junior high program at

Prospect Avenue for 2010-11. Dr. Johnson said there would need to be transportation offered to avoid any hurdles in the way of families getting their students to school.

Enrollment is low, but we have invested in technology and will be working to increase enrollment. In September 2009 a decision about junior high could be made for the next year and planning could begin to inform parents about the changes to a K-6 school.

Member Burns believes that it would be better to consider moving the junior high next year so teachers can be part of planning a junior high program for students. He does not want to give parents false hope and believes it would be best to wait for the students to move in 2010 and to have a plan in place. This could be a special opportunity for the kids to be part of the planning for the new junior high building. President Bartholomew believes 2009 would be too soon to move students. Member Ryan concurs with developing a magnet program and waiting until 2010 to move 7-8 grade students. Member El-Hajj likes the magnet school concept and believes it could be very effective, but does not think it will attract 7 and 8 graders. She believes it would be wise to pour the efforts into the K-6 program and maintain a 7-8 program while waiting for the new 10-classroom building for Prospect's 7-8 grade students to be welcomed at Chet F. Harritt. Member Carlisle believes the technology magnet is a good idea.

Member Burns moved to approve option 1, which includes recruiting students back to Prospect Avenue using a "digital learning" focus in grades K-6 and 7-8 with an application and eligibility option with criteria, like the GATE program, and restructure the school so that it is a K-6 school in 2010-11. This motion included authorization of expenses of \$70,000 to provide additional resources to support grades 7 and 8 so combination classes can be eliminated in 2009-10 and a plan to pursue moving grades 7 and 8 in 2010-11.

Motion: Burns **Second:** Carlisle **Vote:** 5-0

4. CURRENT ANALYSIS AND FINANCING SUMMARY OF THE CAPITAL IMPROVEMENT PROGRAM BUDGET

Administration provided reports on cash flow analysis, revised program budget and scope, revised revenue summary, revised program expenditures, and a summary of contingency funds.

Cathy Dominico, from Capitol Public Financing, presented an analysis of the GO bonds. The amount of bonds that can be issued and the resulting tax rates are part of the debt service on the bonds. With declining property values, assessed values are lower than estimated. These factors limit the District's ability to issue additional bonds at this time.

Over the next 2 years of reassessment growth, the District would be able to issue approximately \$3M in bonds in 2010. The interest rate is still relatively high with the rate on the COP bonds at 7%. The original plan was to issue the bonds over 10 years but the District was able to accelerate the bond issuance on the 2008 bonds because the assessed value growth exceeded the original projections. Two-thirds of the bonds were issued in a 2 year period resulting in \$40M of the \$60 million total. Issuing the remaining bonds in 2010 is dependent on the volatility of interest rates.

Member Ryan suggested the Board meet with legislators to seek opportunities to get some assistance through the funding of infrastructure or lowering interest rates. Other districts may be affected the same as Santee.

Mr. Clark shared the cash flow projection for Phase 1 and Phase II. Administration wishes to continue modernization projects because the modernization brings in State funding. The CIP project summary budget shows an approximately \$2M shortfall with the planned solar revenue removed. All sites continue to be on budget and the contingency fund still looks good.

JoAnn Branch, from the SDCOE, joined Mr. Clark in reporting that they investigated new school construction eligibility by counting special day class students and students housed in portable buildings. With current CBEDs numbers, Santee should be eligible for \$6.2 million in State school construction funds. However, new construction grants have been depleted and if you were not already on the funding list, Santee would be promised the money but would be waiting in line. In 2010 a State bond would need to be developed and passed. Funding would come in 2011, at the soonest. Ms. Branch would like to see legislation passed for districts like Santee. Christina Becker said a CBEDs report showing an increase in enrollment makes additional grants available to the District. She will continue to strategize and look for additional dollars.

Mr. Clark shared a CIP additional funding chart showing a projected \$28 M in grant funding that would be in addition to the \$126 M base revenue for CIP.

5. CONSTRUCTION PHASING UPDATE

Administration provided an update on the phasing options for remaining projects and Phase II of the Capital Improvement Projects including the Chet F. Harritt Ball Field Project within the bond cash flow.

Bill Clark shared the funding breakdown and an interim financing evaluation which now shows several of the planned construction items no longer funded. Income from the Santee site could begin in 2010 and a revenue stream can be used to support bonds.

He reported there is a flooding problem that is impacting Pepper Drive School, created by Lennar's Sky Ranch development, and needs to be addressed.

The modernization plans will expire after three years. The plan permits on the 10-classroom additions have expired and will need to undergo code updates. Following the code updates, they will remain valid for four years.

Administration requested the Board's approval to kick off modernization at 3 Phase II schools—Hill Creek, Prospect Avenue and Chet. As additional revenue is realized, the Board could make decisions about any new construction to be done. Christina Becker said the construction awards must be signed by December 2009 in order to keep the joint use funds.

6. LIBRARY/LEARNING RESOURCE CENTERS

Administration recommended a name change for the library centers to be "Learning Resource Centers." The Learning Resource Centers will continue to house the library books and will not be just technology centers. Administration is looking to have labs with about 20 computers. Administration would prefer to have wireless access, circular tables, soft walls, windows, and a cart with computers to create a mobile lab for an optimal learning environment. Christina Becker has been seeking quotes for library shelving. Shelving standards are for 10,000 books for an elementary school and 16,000 books for a high school. Administration estimates a fiscal impact of \$480,000 for a wireless solution and to provide computers to support the Learning Resource Centers. Administration requested board direction for finalized design change and the name change. All Board members agreed with these recommendations.

7. BOARD ACTION ON CAPITAL IMPROVEMENT PROGRAM ITEMS

Following the reports and discussion, Board action was requested on the items listed which were covered in Items D 1 through 5.

1. **Approval of Revised Revenue Summary and Program Budget**
Motion: Burns Second: El-Hajj Vote: 5-0

2. **Approval of Phase II Schools Project Schedules**
Motion: Burns Second: Ryan Vote: 5-0

3. **Approval of the Chet F. Harritt Ball Field Work within the Douglas E. Barnhart Project**
 Bill Clark reported on a new layout for the ball field following a meeting with the City of Santee. The revised schedule allows for work to begin in February of 2009 with completion scheduled for July 2009. Board members expressed concern about the timeline and expressed their concerns that they expected the ball fields to be worked on in the spring of 2009 and completed by the summer. Mr. Clark said that in order to upgrade the power, power must be turned off at the school site and this is impossible during school session. Administration requested to bring Barnhart into the implementation of the project to drive the project to completion. Member Burns asked if the ball field installation would damage any of our construction. Mr. Clark said if the project is given to Barnhart they will plan for it and work it into and around their construction.
Motion: El-Hajj Second: Carlisle Vote: 5-0

E. ADJOURNMENT

The November 17, 2008, special meeting was adjourned was 10:08 p.m.

Consent Item D.2.1. Approval/Ratification of Expenditure Warrants
 Prepared by Bill Clark
 March 17, 2009

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education. A detailed listing of the commercial warrants shown below will be available at the Board meeting.

Commercial Warrants issued for the period of February 2009:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-596468 TO 12-604744	\$427,000.94
09 00	N/A	\$0.00
12 06	12-596508 TO 12-604747	\$846.47
13 00	12-599497 TO 12-604748	\$19,238.73
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39	12-596509 TO 12-603039	\$2,913,582.44
25 18	12-596510 TO 12-603040	\$15,224.61
25 38	12-599507 TO 12-599971	\$6,216.06
30 00	12-596512 TO 12-604751	\$2,175.13

Student Body Warrants issued for the period of February 2009: \$4,973.87

Payroll Warrant #'s beginning 10-468147 through 10-468855, and 10-675401 through 10-675635:

<u>Fund #/Name</u>		<u>Amount</u>
03 00	03 00	\$2,883,506.46
06 00	06 00	\$1,119,812.79
	12 06	\$21,637.36
	13 00	\$71,025.11
12 06	25-18	\$524.66
13 00	63 00	\$127,771.81

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of February 2009 as presented. This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$7,613,536.44 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

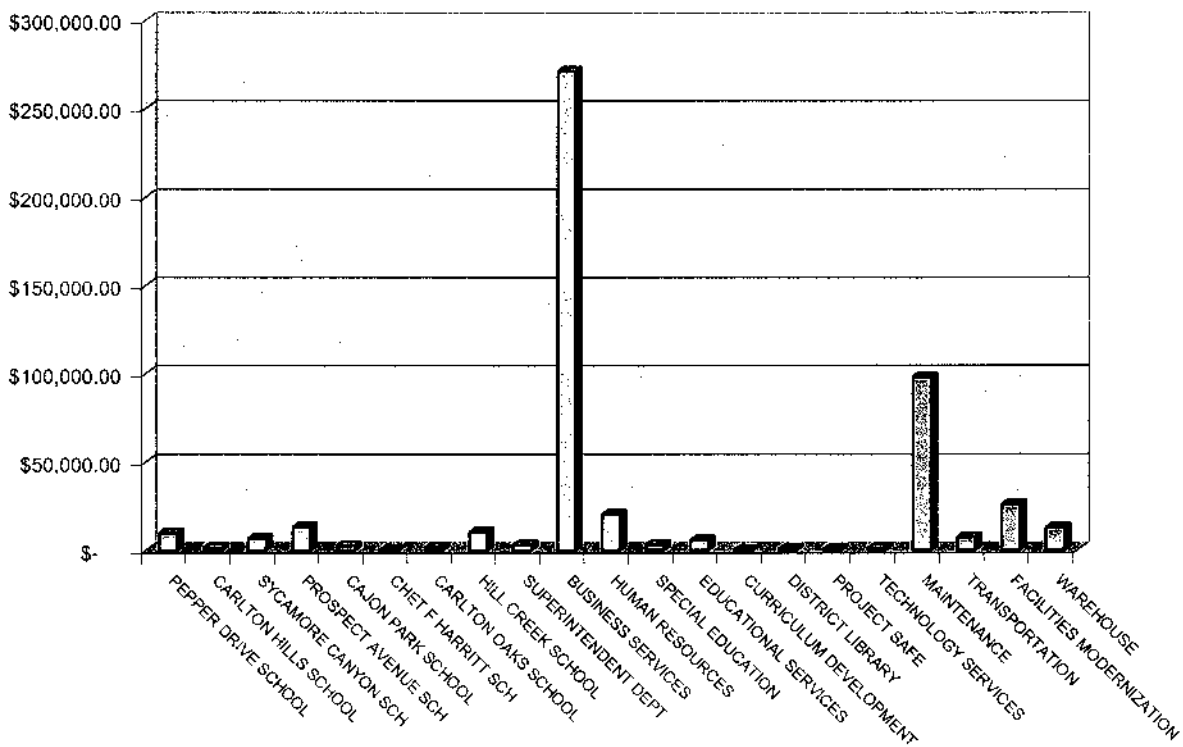
This is a fiscal item. All fiscal resources impact student achievement.

						Agenda Item D.2.1.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

PURCHASE ORDER REPORT
 February 2009



***The Business Services purchase orders include:**

GMAX 1&2 MOVING EXP. - 5 MODS	\$ 200,034.00
MODERNIZATION MOVING - 5 MODS	\$ 50,000.00
MOVING EXPENSES - FLOOD AT CO	\$ 21,007.35

RECOMMENDATION:

Administration recommends approval of purchase orders #081282 through #081426 issued February 1, 2009 through February 28, 2009.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$494,518.88 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item D.2.2.

PURCHASE ORDER EXCEEDED BY 10%
 FROM 2/01/09 THROUGH 2/28/09

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
080176	7/21/2008	03-06	SPARKLETTS	DO/ERC	ORIGINAL AMOUNT OF ANNUAL	\$1,612.50
					INCREASED AMOUNT	+ \$250.00
					NEW TOTAL	\$1,862.50
081268	1/28/2009	03-00	COLONIAL CHESTERFIELD - FIELD TRIP	006	ORIGINAL AMOUNT	\$868.00
					OVER 10%	+ \$196.00
						\$1,064.00

PURCHASE ORDER LISTING - FEBRUARY 2009
BY SITE

081407	2/23/2009	6	TROXELL COMMUNICATIONS INC	CLASSROOM MATERIALS	\$	64.41	002	PEPPER DRIVE SCHOOL
081341	2/13/2009	6	TROXELL COMMUNICATIONS INC	PROJECTOR BULBS - QZAB PD	\$	9,000.00	002	PEPPER DRIVE SCHOOL
081317	2/6/2009	3	TERESA HERMAN DBA	4TH GRADE PRESENTATIONS	\$	350.00	002	PEPPER DRIVE SCHOOL
081316	2/6/2009	3	TERESA HERMAN DBA	3RD GRADE PRESENTATION	\$	350.00	002	PEPPER DRIVE SCHOOL
081373	2/20/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES - CH	\$	680.58	003	CARLTON HILLS SCHOOL
081335	2/10/2009	3	ARENSEN OFFICE FURNITURE	BOOKSHELF	\$	413.87	003	CARLTON HILLS SCHOOL
081322	2/6/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	167.01	003	CARLTON HILLS SCHOOL
081311	2/6/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES - CH	\$	116.61	003	CARLTON HILLS SCHOOL
081424	2/26/2009	3	EDUDANCE	6TH GRADE DANCE INSTRUCTION	\$	630.00	004	SYCAMORE CANYON SCH
081416	2/25/2009	3	MISSION SAN JUAN CAPISTRANO	ADMISSIONS	\$	506.00	004	SYCAMORE CANYON SCH
081415	2/25/2009	3	AMTRAK	FIELD TRIP ADMISSIONS - SC	\$	368.00	004	SYCAMORE CANYON SCH
081346	2/13/2009	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	15.00	004	SYCAMORE CANYON SCH
081323	2/6/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	459.58	004	SYCAMORE CANYON SCH
081319	2/6/2009	3	LIBRARY VIDEO COMPANY	CLASSROOM MATERIALS	\$	39.22	004	SYCAMORE CANYON SCH
081318	2/6/2009	3	NASCO WEST INC	CLASSROOM SUPPLIES	\$	39.64	004	SYCAMORE CANYON SCH
081313	2/6/2009	3	SKEDADDLE FUNDRAISERS	FUNDRAISER FOR 6TH GRADE CAMP	\$	3,706.00	004	SYCAMORE CANYON SCH
081312	2/6/2009	3	MARITIME MUSEUM ASSOCIATION	ADMISSIONS	\$	906.00	004	SYCAMORE CANYON SCH
081338	2/13/2009	3	SAN DIEGO HERITAGE TOURS	ASSEMBLY FEES	\$	150.00	005	PROSPECT AVENUE SCH
081321	2/6/2009	6	LOGICAL CHOICE TECHNOLOGIES	CLASSROOM MATERIALS	\$	12,971.26	005	PROSPECT AVENUE SCH
081374	2/20/2009	3	NATURAL HISTORY MUSEUM	2ND GRADE ASSEMBLY FEES	\$	300.00	006	CAJON PARK SCHOOL
081355	2/17/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	187.40	006	CAJON PARK SCHOOL
081345	2/13/2009	3	DEMCO INC	LIBRARY SHELVING - CP	\$	610.01	006	CAJON PARK SCHOOL
081339	2/13/2009	3	STEPHEN BIRCH AQUARIUM MUSEUM	ADMISSIONS	\$	990.00	006	CAJON PARK SCHOOL
081334	2/10/2009	3	CLASSICS FOR KIDS	ADMISSIONS	\$	557.00	006	CAJON PARK SCHOOL
081315	2/6/2009	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	369.41	007	CHET F HARRITT SCH
081408	2/23/2009	3	BECHTHOLD PUBLICATIONS	CLASSROOM MATERIALS	\$	24.75	008	CARLTON OAKS SCHOOL
081375	2/20/2009	3	DEMCO INC	CLASSROOM MATERIALS	\$	36.17	008	CARLTON OAKS SCHOOL
081320	2/6/2009	3	6 DELL MARKETING L.P.	COMPUTER	\$	1,512.49	008	CARLTON OAKS SCHOOL
081310	2/6/2009	6	WORD MASTERS CHALLENGE	CLASSROOM MATERIALS	\$	24.63	008	CARLTON OAKS SCHOOL
081414	2/25/2009	3	ST VINCENT DE PAUL	DONATIONS - HC	\$	24.70	010	HILL CREEK SCHOOL
081412	2/23/2009	3	DEMCO INC	CLASSROOM SUPPLIES	\$	79.33	010	HILL CREEK SCHOOL
081411	2/23/2009	3	SOUTHWEST SCHOOL SUPPLY	EDUCATIONAL SUPPLIES	\$	277.97	010	HILL CREEK SCHOOL
081377	2/20/2009	3	SAN DIEGO SYMPHONY	PERFORMANCES - HC	\$	1,000.00	010	HILL CREEK SCHOOL
081328	2/10/2009	3	RENAISSANCE LEARNING INC	CLASSROOM MATERIALS	\$	98.67	010	HILL CREEK SCHOOL
081327	2/10/2009	3	CHRISTIAN YOUTH THEATER	ADMISSIONS	\$	1,080.00	010	HILL CREEK SCHOOL
081324	2/6/2009	3	SKEDADDLE FUNDRAISERS	FUNDRAISER: 6TH GRADE CAMP -HC	\$	7,318.50	010	HILL CREEK SCHOOL
081284	2/3/2009	3	XEROX DIRECT	IMAGING UNIT FOR COPIER	\$	312.46	010	HILL CREEK SCHOOL
081425	2/26/2009	3	SANTEE CHAMBER OF COMMERCE	SPECIAL ADVERTISEMENT IN ECHO	\$	3,000.00	062	SUPERINTENDENT DEPT
081410	2/23/2009	3	AT&T TELECONFERENCE SERVICES	CONFERENCE CALL CHARGES	\$	29.81	062	SUPERINTENDENT DEPT
081332	2/10/2009	3	SAN DIEGO COUNTY	REGISTRATION FEES	\$	50.00	064	BUSINESS SERVICES
081325	2/10/2009	3	DANIEL BARTHOLOMEW	RE-ISSUE WARRANT	\$	221.64	064	BUSINESS SERVICES
081309	2/6/2009	6	COR-O-VAN MOVING & STORAGE CO.	GMAX 1&2 MOVING EXP. - 5 MODS	\$	200,034.00	064	BUSINESS SERVICES
081308	2/6/2009	6	COR-O-VAN MOVING & STORAGE CO.	MODERNIZATION MOVING - 5 MODS	\$	50,000.00	064	BUSINESS SERVICES
081307	2/6/2009	6	COR-O-VAN MOVING & STORAGE CO.	MOVING EXPENSES - FLOOD AT CO	\$	21,007.35	064	BUSINESS SERVICES

081362	2/17/2009	3	UNION-TRIBUNE PUBLISHING CO	EMPLOYMENT ADVERTISING	\$	3,171.54	065	HUMAN RESOURCES
081351	2/17/2009	25 38	FRONTLINE PLACEMENT TECH INC	AESOP TRAINING EXPENSES	\$	1,297.88	065	HUMAN RESOURCES
081326	2/10/2009	3	DELL MARKETING L.P.	PRINTER TONER	\$	95.19	065	HUMAN RESOURCES
081290	2/5/2009	3	DELTACARE PMI	COBRA	\$	369.48	065	HUMAN RESOURCES
081289	2/5/2009	3	DELTACARE PMI	COBRA	\$	151.74	065	HUMAN RESOURCES
081288	2/5/2009	3	SCSEBA	COBRA	\$	2,229.00	065	HUMAN RESOURCES
081287	2/5/2009	3	SCSEBA	COBRA	\$	4,409.10	065	HUMAN RESOURCES
081286	2/5/2009	3	SCSEBA	COBRA	\$	6,218.58	065	HUMAN RESOURCES
081285	2/5/2009	3	SCSEBA	COBRA	\$	2,229.00	065	HUMAN RESOURCES
081314	2/8/2009	3	THE WARE GROUP INC	PILOT READING PROGRAM - SPRING	\$	2,500.00	066	EDUCATIONAL SERVICES
081344	2/13/2009	6	MAXIM HEALTHCARE SERVICES	HEALTHCARE SERVICES	\$	3,080.00	067	SPECIAL EDUCATION
081331	2/10/2009	6	OFFICIA IMAGING	COPIER TONER - VI PROGRAM	\$	6.04	067	SPECIAL EDUCATION
081371	2/20/2009	6	UC REGENTS	SELD TRAINING	\$	1,060.00	069	EDUCATIONAL SERVICES
081363	2/17/2009	6	NADA SAWAYA	CONSULTING SERVICES	\$	280.00	069	EDUCATIONAL SERVICES
081354	2/17/2009	12 6	LAKESHORE	CLASSROOM SUPP'S-PA PRE-SCHOOL	\$	300.00	069	EDUCATIONAL SERVICES
081353	2/17/2009	12 6	LAKESHORE	CLASSROOM SUPP'S-PA PRE-SCHOOL	\$	200.00	069	EDUCATIONAL SERVICES
081352	2/17/2009	12 6	DISCOVERY TOYS	CLASSROOM SUPP'S-PA PRE-SCHOOL	\$	100.00	069	EDUCATIONAL SERVICES
081347	2/13/2009	3	EDUCATIONAL TESTING SERVICES	2009 PRE-CODING TESTS - PE	\$	844.35	069	EDUCATIONAL SERVICES
081343	2/13/2009	3	CLASSROOM DIRECT.COM	CLASSROOM SUPPLIES	\$	139.49	069	EDUCATIONAL SERVICES
081342	2/13/2009	6	THIKRA ALLOS	CONSULTING SERVICES	\$	190.00	069	EDUCATIONAL SERVICES
081329	2/10/2009	3	COMSCAPE	CELL PHONE BATTERY	\$	43.09	070	CURRICULUM DEVELOPMENT
081409	2/23/2009	6	MACMILLAN/MCGRAW-HILL	SCIENCE BOOKS	\$	517.29	071	DISTRICT LIBRARY
081426	2/27/2009	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES-YALE PRE-SCH	\$	75.00	072	PROJECT SAFE
081376	2/20/2009	6	NOBEL CRAVER II	GUITAR LESSONS - PA ASES	\$	300.00	072	PROJECT SAFE
081413	2/25/2009	3	LITHO EQUIPMENT SERVICE	PRESS PARTS - PUBS	\$	110.32	073	TECHNOLOGY SERVICES
081330	2/10/2009	3	MNJ TECHNOLOGIES DIRECT	OFFICE SUPPLIES	\$	920.19	073	TECHNOLOGY SERVICES
081406	2/23/2009	6	ARI ALLIED REFRIGERATION INC	FILTERS - HC	\$	82.49	075	MAINTENANCE
081405	2/23/2009	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - PA	\$	113.46	075	MAINTENANCE
081404	2/23/2009	13	FERGUSON ENTERPRISES INC	MOD PLUMBING SUPP'S-CH KITCHEN	\$	412.15	075	MAINTENANCE
081403	2/20/2009	6	US AIR CONDITIONING	HVAC SUPPLIES - PD	\$	201.95	075	MAINTENANCE
081402	2/20/2009	6	COUNTYWIDE MECHANICAL	HVAC CONTR. SVCS - DO	\$	385.38	075	MAINTENANCE
081401	2/20/2009	6	HYDRO-SCAPE PRODUCTS INC	IRRIGATION SUPPLIES - CP	\$	2,102.67	075	MAINTENANCE
081400	2/20/2009	6	DECKER INC	BLDG REPAIRS SUPP'S - CPJH	\$	167.70	075	MAINTENANCE
081399	2/20/2009	6	STANDARD ELECTRONICS	ELECTRICAL CONTR. SVCS - PD	\$	149.65	075	MAINTENANCE
081398	2/20/2009	21 39	BEST ACCESS SYSTEMS	MOD LOCKS - ALL SITES	\$	180.14	075	MAINTENANCE
081397	2/20/2009	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - CFH	\$	222.48	075	MAINTENANCE
081396	2/20/2009	6	AIRE FILTER PRODUCTS CA	AIR FILTERS - ALL SITES	\$	1,969.11	075	MAINTENANCE
081395	2/20/2009	6	HOUSE OF AUTOMATION, INC	ELECTRICAL SVCS - MAINT. YARD	\$	280.50	075	MAINTENANCE
081394	2/20/2009	6	ARI ALLIED REFRIGERATION INC	FILTERS - HC	\$	85.23	075	MAINTENANCE
081393	2/20/2009	3	WHOLESALE JOE THE VACUUM KING	VACUUM PARTS & SUPPLIES-STOCK	\$	269.38	075	MAINTENANCE
081392	2/20/2009	6	COUNTYWIDE MECHANICAL	HVAC CONTRACT SVCS - HC	\$	2,224.79	075	MAINTENANCE
081372	2/20/2009	6	SCHOOLEDUDE.COM INC	ANNUAL AGREEMENTS	\$	5,971.50	075	MAINTENANCE
081370	2/20/2009	13	FERGUSON ENTERPRISES INC	MOD PLUMBING SUPP'S-CH KITCHEN	\$	288.95	075	MAINTENANCE
081369	2/20/2009	25 18	FERGUSON ENTERPRISES INC	MOD PLUMBING SUPPLIES - CPJH	\$	122.69	075	MAINTENANCE
081361	2/17/2009	6	STANDARD ELECTRONICS	ELECTRICAL SVCS - HC	\$	129.30	075	MAINTENANCE
081360	2/17/2009	6	STANDARD ELECTRONICS	ELECTRICAL SVCS - PD	\$	170.00	075	MAINTENANCE
081359	2/17/2009	6	W W GRAINGER INC	HVAC SUPPLIES - PD	\$	161.00	075	MAINTENANCE

081358	2/17/2009	6	W W GRAINGER INC	HVAC SUPPLIES - HC	\$	30.78	075	MAINTENANCE
081357	2/17/2009	6	SHIFFLER EQUIPMENT SALES INC	MAINT. SUPPLIES - RS	\$	115.31	075	MAINTENANCE
081337	2/13/2009	21 39	QUALITY PLUS LTD	GALVANIZED PANS - MOD-CH	\$	683.14	075	MAINTENANCE
081336	2/13/2009	6	SUPERIOR READY MIX CONCRETE	WALKWAY BEHIND MOD WORK - CH	\$	1,000.96	075	MAINTENANCE
081305	2/6/2009	6	NINYO & MOORE	UNDERGRND STORAGE TANK REMOVAL	\$	59,718.00	075	MAINTENANCE
081301	2/6/2009	25 18	AMERICAN FENCE COMPANY	AGREEMENTS - CFH	\$	390.00	075	MAINTENANCE
081300	2/6/2009	6	JOHNSTONE SUPPLY	FILTERS - CFH	\$	49.10	075	MAINTENANCE
081299	2/6/2009	6	MASON'S SAW & LAWMOWER	GROUNDS EQUIP REPL. - M&O	\$	432.95	075	MAINTENANCE
081298	2/6/2009	6	MEACOR SIGNS	PAINT SUPPLIES - PD	\$	42.03	075	MAINTENANCE
081297	2/6/2009	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES - HC	\$	56.73	075	MAINTENANCE
081296	2/6/2009	6	US AIR CONDITIONING	HVAC SUPPLIES - PD	\$	45.09	075	MAINTENANCE
081295	2/6/2009	6	US AIR CONDITIONING	HVAC SUPPLIES - STOCK-AS	\$	36.63	075	MAINTENANCE
081294	2/6/2009	21 39	QUALITY PLUS LTD	GALVANIZED PANS - MOD-CH	\$	15,370.54	075	MAINTENANCE
081293	2/6/2009	6	W W GRAINGER INC	HVAC SUPPLIES - STOCK; PD	\$	93.58	075	MAINTENANCE
081292	2/6/2009	6	CHEMSEARCH	HVAC SUPPLIES - HC	\$	3,461.01	075	MAINTENANCE
081291	2/5/2009	6	CLARK SECURITY PRODUCTS INC	HARDWARE/LOCK SUPPLIES - AS	\$	807.80	075	MAINTENANCE
081391	2/20/2009	6	PETE'S ROAD SERVICE, INC.	BUS REPAIRS & MAINTENANCE	\$	879.12	076	TRANSPORTATION
081390	2/20/2009	6	MASON'S SAW & LAWMOWER	BUS REPAIRS & MAINTENANCE	\$	1,369.59	076	TRANSPORTATION
081389	2/20/2009	6	SAN DIEGO FRICTION PRODUCTS	BUS REPAIRS & MAINTENANCE	\$	147.08	076	TRANSPORTATION
081388	2/20/2009	6	DAPPER TIRE COMPANY INC	BUS REPAIRS & MAINTENANCE	\$	2,236.48	076	TRANSPORTATION
081387	2/20/2009	6	DREW FORD	BUS REPAIRS & MAINTENANCE	\$	7.43	076	TRANSPORTATION
081386	2/20/2009	6	ROGER DANIELS'S ALIGN & BRAKE	BUS REPAIRS & MAINTENANCE	\$	23.76	076	TRANSPORTATION
081385	2/20/2009	6	EW TRUCK & EQUIPMENT CO INC	BUS REPAIRS & MAINTENANCE	\$	567.35	076	TRANSPORTATION
081384	2/20/2009	6	BOB BAKER CHEVROLET	BUS REPAIRS & MAINTENANCE	\$	102.28	076	TRANSPORTATION
081383	2/20/2009	6	INTERSTATE BATTERY OF	BUS REPAIRS & MAINTENANCE	\$	444.84	076	TRANSPORTATION
081382	2/20/2009	6	PETROLEUM P.E.T.S.	AGREEMENTS - TRANSPORTATION	\$	645.00	076	TRANSPORTATION
081381	2/20/2009	6	ROBBINS GLASS OF SAN DIEGO	BUS REPAIRS & MAINTENANCE	\$	85.00	076	TRANSPORTATION
081380	2/20/2009	6	KIRKS RADIATOR	BUS REPAIRS & MAINTENANCE	\$	269.38	076	TRANSPORTATION
081379	2/20/2009	6	SCHOOL BUS PARTS COMPANY	BUS REPAIRS & MAINTENANCE	\$	163.88	076	TRANSPORTATION
081378	2/20/2009	6	COUNTY MOTOR PARTS CO INC	BUS REPAIRS & MAINTENANCE	\$	268.82	076	TRANSPORTATION
081356	2/17/2009	6	ABACOR INC	BUS REPAIRS & MAINTENANCE	\$	18.81	076	TRANSPORTATION
081350	2/17/2009	21 39	SAN DIEGO GAS & ELECTRIC CO	SDG&E ENGINEERING FEE - PA	\$	1,500.00	077	FACILITIES MODERNIZATION
081349	2/17/2009	21 39	BEST MAINTENANCE	FLOOR WAXING AT 10-CR ADD'NS	\$	1,785.00	077	FACILITIES MODERNIZATION
081348	2/17/2009	21 39	DEMCO INC	LIBRARY BOOK SHELVES - CP	\$	1,339.94	077	FACILITIES MODERNIZATION
081333	2/10/2009	21 39	COUNTY OF SAN DIEGO	PLAN FEES FOR CFH BALL FIELDS	\$	357.00	077	FACILITIES MODERNIZATION
081306	2/6/2009	21 39	DEPARTMENT OF GENERAL SERVICES	DSA FEES - CFH BALL FIELDS	\$	8,474.87	077	FACILITIES MODERNIZATION
081304	2/6/2009	21 39	BEST MAINTENANCE	FLOOR WAXING - CP NEW ADDITION	\$	625.00	077	FACILITIES MODERNIZATION
081303	2/6/2009	21 39	SCHOOL SITE SOLUTIONS, INC.	CONSULTANT SERVICES	\$	9,500.00	077	FACILITIES MODERNIZATION
081302	2/6/2009	21 39	PADRE DAM MUNICIPAL WATER	RECLAIMED WATER PLAN FEES-CFH	\$	2,200.00	077	FACILITIES MODERNIZATION
081423	2/25/2009	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	872.93	078	WAREHOUSE
081422	2/25/2009	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$	350.19	078	WAREHOUSE
081421	2/25/2009	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	76.80	078	WAREHOUSE
081420	2/25/2009	3	UNITED HEALTH SUPPLIES	STORES SUPPLIES	\$	125.21	078	WAREHOUSE
081419	2/25/2009	3	MAINTEX INC	STORES SUPPLIES	\$	739.17	078	WAREHOUSE
081418	2/25/2009	3	K/P CORPORATION	STORES SUPPLIES	\$	450.69	078	WAREHOUSE
081417	2/25/2009	3	SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	105.33	078	WAREHOUSE
081368	2/18/2009	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	7,556.78	078	WAREHOUSE

081367	2/18/2009	3	MAINTEX INC	STORES SUPPLIES	\$	553.04	078	WAREHOUSE
081366	2/18/2009	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	1,136.87	078	WAREHOUSE
081365	2/18/2009	3	PIONEER STATIONERS INC	STORES SUPPLIES	\$	285.49	078	WAREHOUSE
081364	2/18/2009	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	171.32	078	WAREHOUSE
081283	2/2/2009	3	MOORE MEDICAL CORP	STORES SUPPLIES	\$	72.93	078	WAREHOUSE
081282	2/2/2009	3	WESCO DISTRIBUTING INC	STORES SUPPLIES	\$	70.58	078	WAREHOUSE
					\$	494,518.88		

Consent Item D.2.3. Approval/Ratification of Revolving Cash Report
Prepared by Bill Clark
March 17, 2009

BACKGROUND:

The Revolving Cash Fund of \$5,000 is used to pay bills which amount to \$200 or less. The process results in prompt payment to vendors and saves costs of processing payments of small amounts through the County Superintendent of Schools.

The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21730 through #21735 on the \$5,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$4,125.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

						Agenda Item D.2.3.
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SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT - \$5,000

Date	Number	Name	Memo	Amount
02/23/09	21730	VONS	LORENE FOSTER CHILDREN'S FUND	\$100.00
02/23/09	21731	VONS	LORENE FOSTER CHILDREN'S FUND	\$100.00
02/24/09	21732	VONS	LORENE FOSTER CHILDREN'S FUND	\$100.00
02/27/09	21733	BOARD OF EQUALIZATION	HAZARDOUS WASTE GENERATOR FEE	\$3,625.00
03/02/09	21734	WAL-MART	LORENE FOSTER CHILDREN'S FUND	\$100.00
03/02/09	21735	VONS	LORENE FOSTER CHILDREN'S FUND	\$100.00

Total Checks Written

\$4,125.00

Total to be Reimbursed

\$4,125.00

Consent Item D.2.4. Acceptance of Donations
 Prepared by Bill Clark
 March 17, 2009

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

Item	Approximate Value	Donated By	Designated For Use At
Funds to Supplement Classroom Supplies and Support the Instructional Program	\$580.61	Target – Take Charge of Education (fundraiser)	Carlton Oaks
	\$57.47		Prospect Avenue
Funds for Purchase of Library Books and Supplement Classroom Supplies	\$222.02	Washington Mutual's WaMoola for Schools Program	Carlton Oaks
	\$121.16		Hill Creek
Funds to Support the Instructional Program and Staff Supplies	\$300.00	Christ the King	Prospect Avenue
TOTAL DONATIONS RECEIVED	\$1,281.26		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donation above is valued at \$1,281.26

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item D.2.4.

Consent Item D.2.5. Adoption of Resolution of Intention to Dedicate Easement to Padre Dam Municipal Water District

Prepared by Bill Clark
March 17, 2009

BACKGROUND:

Based on a review of historical records, the District learned that the easement permitting access to service and repair the sewer line located at and adjacent to the Chet F. Harritt School site was never transferred to the Padre Dam Municipal Water District. Transfer / Dedication of the easement will allow Padre Dam MWD to service and maintain the sewer line. District legal counsel has reviewed the easement document and found no problems. Should the Board decide to grant the easement, a 10-day notice period is required. The process for dedicating the easement is:

- Adoption of Resolution of Intention to Dedicated Easement to Padre Dam Municipal Water District (March 17, 2009)
- Notice of Public Hearing Posted and Advertised at least 10 days prior to Dedication of Easement (no later than April 10, 2009)
- Adoption of Resolution to Dedicate Easement to Padre Dam MWD (April 21, 2009).

Padre Dam officials have requested that the school district not place school buildings over the sewer line in the future so appropriate maintenance can occur. The District is more than willing to make that agreement for the future.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #0809-33 of Intention to Dedicate Easement to Padre Dam MWD, and authorize the public notice process.

This recommendation supports the following District goals:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

There is no fiscal impact to the District.

STUDENT ACHIEVEMENT IMPACT:

This is a facilities item.

Motion:

Second:

Vote:

Agenda Item D.2.5.

BEFORE THE GOVERNING BOARD
OF THE SANTEE SCHOOL DISTRICT

RESOLUTION #0809-33 OF INTENTION
TO DEDICATE EASEMENT TO PADRE
DAM MUNICIPAL WATER DISTRICT (Ed.
Code § 17556)

WHEREAS, the Santee School District is now the owner of the real property described herein; and

WHEREAS, Education Code section 17556 authorizes the Governing Board to dedicate to the Padre Dam Municipal Water District for sewer purposes the following real property belonging to the District:

THAT PORTION OF THAT TRACT OF LAND DESIGNATED AS "TOWNSITE" IN BLOCK "E" OF FANITA RANCHO, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF NO. 688 FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, OCTOBER 22, 1891. THE EASEMENT AREA IS FULLY DESCRIBED IN EXHIBIT "A" AND MADE PART HEREOF.

WHEREAS, in the judgment of this Governing Board, it is in the best interests of this District that the above-described property be dedicated to the Padre Dam Municipal Water District for sewer purposes;

NOW, THEREFORE, the Governing Board hereby declares its intention to dedicate the above-described property to the Padre Dam Municipal Water District for sewer purposes; and

BE IT FURTHER RESOLVED that a public hearing upon the question of making the dedication be held on April 21, 2009, at 7:00 p.m. at the regular meeting of the Governing Board of the Santee School District.

BE IT FURTHER RESOLVED that notice of adoption of this resolution and of the time and place of holding the meeting at which the Board will act on the dedication shall be given by posting copies of this resolution, signed by a majority of members of this Board in three public places in the District not less than ten days before the date of the meeting, and by publishing this notice once not less than five days before the date of the meeting in a newspaper of general circulation published in the District.

ADOPTED by the Governing Board of the Santee School District on March 17, 2009, by the following vote:

Ayes:

Noes:

Absent:

Members of the Governing Board of the
Santee School District

EXHIBIT "A"

AN EASEMENT AND RIGHT OF WAY FOR CONSTRUCTION, MAINTENANCE, REPAIR OF A SEWER PIPE LINE AND APPURTENANCES THERETO OVER, UNDER, ALONG AND ACROSS A STRIP OF LAND 10 FEET IN WIDTH, LYING WITHIN THAT PORTION OF THAT TRACT OF LAND DESIGNATED AS "TOWNSITE" IN BLOCK "E" OF THE FANITA RANCHO, IN THE COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO MAP THEREOF NO. 688 FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY OCTOBER 22, 1891, THE CENTER LINE OF SAID STRIP OF LAND BEING DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEASTERLY CORNER OF MOUNTAIN MEADOWS UNIT NO. 1, ACCORDING TO MAP THEREOF NO. 4228, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, SAID CORNER BEING A POINT IN THE SOUTHERLY SIDE LINE OF MISSION GORGE ROAD, AS SHOWN ON SAID MAP NO. 4228;

THENCE ALONG THE EASTERLY BOUNDARY OF SAID MOUNTAIN MEADOWS UNIT NO. 1 AS FOLLOWS: SOUTH 4°36'22" WEST 308.00 FEET TO THE BEGINNING OF A TANGENT 25 FOOT RADIUS CURVE CONCAVE NORTHEASTERLY;
THENCE SOUTHERLY AND EASTERLY ALONG THE ARC OF SAID CURVE, THROUGH A CENTRAL ANGLE OF 90°00' A DISTANCE OF 39.27 FEET; THENCE SOUTH 85°23'38" EAST 75.00 FEET;
THENCE SOUTH 4°36'22" WEST 660.00 FEET;
THENCE SOUTH 85°23'38" EAST 210.00 FEET;
THENCE SOUTH 25°38'56" WEST 135.57 FEET;
THENCE SOUTH 11°23'38" EAST 155.00 FEET;
THENCE SOUTH 22°23'38" EAST 35.00 FEET;
THENCE SOUTH 85°23'38" EAST 650.00 FEET TO THE TRUE POINT OF BEGINNING OF THE HEREIN DESCRIBED CENTER LINE;
THENCE NORTH 4°36'22" EAST TO THE NORTHERLY LINE OF SAID BLOCK "E".

Consent Item D.2.6. Approval of Live-On Resident for Cajon Park School
Prepared by Bill Clark
March 17, 2009

BACKGROUND:

As part of its efforts to provide a safe learning environment, the Board of Education approved expanded duties for live-on residents that now include security system monitoring in addition to site inspections and after hours facilities use monitoring. The District has enjoyed success with reducing school site vandalism and staff security as a result of the efforts of a live-on residence. The Board of Education authorized adding two additional live on residences at its January 20, 2009 meeting and to open an application process for interested parties. The applications closed on February 28, 2009. The District received two applicants, one a classified employee and one a certificated employee. Both applicants meet the District standards.

The applicant selection criteria was based on employment history, physical capacity to meet security and monitoring requirements, District employment and having students in the school district. The District currently has two live on residents who represent the classified employee group.

RECOMMENDATIONS:

Administration recommends that the certificated employee be selected as the live-on resident for Cajon Park School as the District does not have a certificated staff member represented as a live on resident. Additionally, administration recommends that the Board of Education authorize placing the remaining applicant on a waiting list for the next live on residence opportunity.

This recommendation supports the following goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Annual rental income from the live-on residence at Cajon Park School will be \$9,600 per year.

STUDENT ACHIEVEMENT IMPACT:

Increased campus security benefits students with a safe learning environment when live-on residences are on school grounds.

Motion:

Second:

Vote:

Agenda Item D.2.6.

BACKGROUND:

As the Board of is aware, we have been working judiciously on our State School Facility Funding for the additional projects planned as part of the Capital Improvement Program (CIP). Administration has established new construction grants, 592 K-6 students grants and 125 non-severe student grant. This establishes a need even with the demolished Santee School facilities used in the State's capacity formula. Since the school is demolished, the site would not meet current California Department of Education (CDE) regulations for a safe campus due to the traffic along Mission Gorge Road, proximity to the County jail, and lack of safe pedestrian route to the school which is compromised by traffic on Mission Gorge Road, Magnolia Avenue, and the Highway 67/State Route 52 expansion.

Administration met with the Office of Public School Construction (OPSC) officials in the Facility Hardship Program in December 2008 with our Sacramento consultant team of Jim Bush, School Site Solutions, and Matt Petler of School Facility Consultants, and were encouraged by OPSC to submit a facility hardship application before the occupancy of the current three 10-classroom addition projects when Santee School District eligibility is its highest.

In approximately two weeks our support letter from the CDE is anticipated and an application will be submitted to the OPSC. Adoption of the attached Resolution supports this application. It is anticipated that the State funding portion will be approximately \$5.6 to \$7 million in State Facility Hardship Funds.

RECOMMENDATION:

It is requested that the Board of Education adopt Resolution #0809-34 in support of Facility Hardship Funding.

This item supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

We will gain potential additional State funds of \$5.6 to \$7 million towards the CIP program for replacement facilities due to the loss of use of the old Santee School facilities.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item D.3.1.

**RESOLUTION #0809-34 OF THE GOVERNING BOARD
OF THE SANTEE SCHOOL DISTRICT
REGARDING USE OF NEW CONSTRUCTION GRANT FUNDS**

WHEREAS, the Santee School District (District) intends to file applications for Facility Hardship funding under the School Facility Program as provided in Chapter 12.5, Part 10, Division 1, commencing with Section 17070.10, et. Seq., of the Education Code: and

WHEREAS, a condition of processing Facility Hardship applications under the School Facility Program is a School Board resolution in support of those applications; and

NOW, THEREFORE, be it hereby resolved, that the Santee School District Board of Education is in support of necessary applications under the School Facility Program and that the individuals identified below are authorized to sign all documents associated with the applications:

Christina Becker, Director of Facilities Modernization

PASSED AND ADOPTED this 17th day of March 2009, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

President of the Board of Education of the
Santee School District

State of California)
) ss.
County of San Diego)

I, _____, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Education of said District at a regular meeting of said Board held on the 17th day of March, 2009.

Clerk of the Board of Education of the
Santee School District

Consent Item D.3.2. Ratification of Services for Additional Hazmat
Prepared by Bill Clark Sampling, Removal and Reporting (Chet F. Harritt
March 17, 2009 Hill Creek and Prospect Avenue Schools

BACKGROUND:

The District has used Western Environmental and Safety Technologies, Inc. (WEST) to provide hazardous materials consultation services for several years. This company has continuously provided excellent services and is familiar with the District's facilities and has completed all past Hazmat reports and clearances.

The services provided are necessary for the District as part of the Capital Improvement Program (CIP) for modernization at all 9 schools which include:

- (Phase 1) testing and sampling which was approved by the Board on July 31, 2007;
- (Phase 2) preparation of hazardous material, removal specifications of all hazmat materials that have been determined from sampling;
- (Phase 3) removal monitoring services which will be necessary during construction.

Based on a newly defined scope of work to be completed during the summer modernization, additional hazmat sampling, removal, and reporting was done at Chet F. Harritt, Hill Creek, and Prospect Avenue schools.

RECOMMENDATION:

It is recommended that the Board of Education approve WEST for the required hazmat materials testing services at Chet F. Harritt, Hill Creek, and Prospect Ave schools as described above, not to exceed \$22,000, and authorize staff to execute the necessary documents.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact for hazmat services and testing fees of approximately \$22,000 will be funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item D.3.2.

Consent Item D.3.3. Approval/Ratification of Final Contract Amount for
Prepared by Bill Clark Sycamore Canyon Modernization and
March 17, 2009 Cajon Park 20 Classroom Addition

BACKGROUND:

Sycamore Canyon School Modernization and the Cajon Park Addition were completed and project completion was accepted at the January 20, 2009 Board meeting. A Notice of Completion was filed with the County Recorder's Office and was recorded on February 2, 2009.

Administration has worked with Barnhart, Inc. to finalize all contract changes and cost claims to close out the projects. The awarded GMP with owner and shared contingencies was \$6,043,409 for Sycamore Canyon and \$10,132,317 for the Cajon Park Addition. The final contract price is \$5,834,957 for Sycamore Canyon and \$9,481,201 for Cajon Park Addition. Santee School District's credit back savings is \$208,452 for Sycamore Canyon and \$651,116 on the Cajon Park Addition. This Board agenda item is only for the final contract amounts for the construction completion of the Sycamore Canyon School modernization and the Cajon Park School 18 classroom addition. The Cajon Park School modernization is a separate contract under construction and the Sycamore Canyon Library addition is a future project yet to be awarded/contracted.

RECOMMENDATION:

It is recommended that the Board of Education accept the final cost and all cost proposals and use of construction contingency and shared contingency distribution as attached.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Project savings of \$208,452 and \$651,116, for a total of \$859,568 will be returned to the Capital Improvement Program budget, if approved by the Board.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item D.3.3.

CONTRACT CHANGE ORDER #001

THIRD AMENDMENT (PHASE ONE) LEASE-LEASEBACK AGREEMENT

Santee School District
 9625 Cuyamaca Street
 Santee, CA 92071

Date: February 3, 2009

RE: Sycamore Canyon
 D.S.A. #: 04 109082
 SWAP #: 05-2809

CHANGE ORDER REQUEST #: 111
 BARNHART JOB #: 8029
 BARNHART PCO #: 206

Sir/Madam:

This change order represents full and final settlement for all remaining contractor and owner cost and time issues related to this project through February 3, 2009, and final reconciliation of Owner Contingency and Contractor's Contingency as follows:

1. CREDIT FOR REMAINING UNUSED OWNER CONTINGENCY: <\$77,884.00>
2. CREDIT FOR OWNERS SHARE (67%) OF THE REMAINING UNUSED CONTRACTOR/SHARED CONTINGENCY: <\$130,568.00>
3. NEGOTIATED SETTLEMENT FOR COR'S 5, 100, & 101 (PREVIOUSLY TOTALLING \$8,837): \$0.00
4. NEGOTIATED SETTLEMENT FOR ALL ADDITIONAL HAZMAT MOVEON'S AND TESTING COSTS, INCLUDING WESTERN ENVIRONMENTAL COSTS (CLAIMED BY OWNER TO BE THE RESPONSIBILITY OF BARNHART INC.), INCURRED BY OWNER ON SYCAMORE CANYON ELEMENTARY SCHOOL, RIO SECO ELEMENTARY SCHOOL, CARLTON OAKS ELEMENTARY SCHOOL, AND CARLTON HILLS ELEMENTARY SCHOOL (PREVIOUSLY TOTALLING \$13,165): \$0.00

Performance of the above-defined work will DECREASE the CONTRACT price in the amount of <\$208,452.00> and will extend the contract completion date to Feb 3, 2009.

Enclosure: Owner Contingency Log and Contractor's Shared Contingency Log

Upon signing by the Owner and Contractor, the above noted Contract is hereby amended per this Change Order and the terms of the Agreement.

This change represents full and complete compensation for all cost, direct and indirect, associated with the work and time agreed herein, including but not limited to, all costs incurred for extended overhead, disruption or suspension of work, labor inefficiencies, and the change's impact on the unchanged work. Acceptance of this change order constitutes approval to fund these changes from the Owner's and Contractor's Contingency funds held by Barnhart, Inc., formerly known as douglas e. barnhart, inc..

ORIGINAL AMENDMENT THREE AMOUNT	\$6,043,409.00
PREVIOUS CHANGE ORDER AMOUNT	\$0.00
AMOUNT THIS CHANGE ORDER	(\$208,452.00)
TOTAL CHANGE ORDER AMOUNT	(\$208,452.00)
<u>REVISED AMENDMENT THREE AMOUNT</u>	<u>\$5,834,957.00</u>

BARNHART, INC.	Santee School District
CONTRACTOR	OWNER
10760 Thornmint Rd., San Diego CA 92127	9625 Cuyamaca St., Santee CA 92071
ADDRESS	ADDRESS
BY (ANTON GREENVILLE)	BY (BILL CLARK)
DATE	DATE

CONTRACT CHANGE ORDER #001

FIRST AMENDMENT (PHASE ONE) LEASE-LEASEBACK AGREEMENT

Santee School District
 9625 Cuyamaca Street
 Santee, CA 92071

Date: February 24, 2009

RE: Cajon Park School - 2 Story Addition
 D.S.A. #: 04-108917
 SWAP #: 05-2081.2

CHANGE ORDER REQUEST #: 70R
 BARNHART JOB #: 8002
 BARNHART PCO #: 110R

Sir/Madam:

This change order represents full and final settlement for all remaining contractor and owner cost and time issues related to this project through February 24, 2009, and final reconciliation of Owner Contingency and Contractor's Contingency as follows:

1. CREDIT FOR REMAINING UNUSED OWNER CONTINGENCY: \$433,793.00
 (Includes Unused Portion of Electrical Pre-Procurement)
2. CREDIT FOR OWNERS SHARE (67%) OF THE REMAINING UNUSED CONTRACTOR/SHARED CONTINGENCY: \$217,323.00

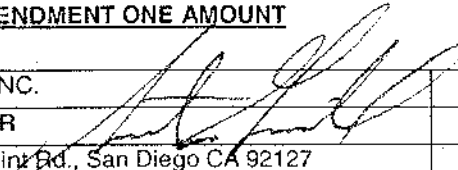
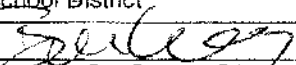
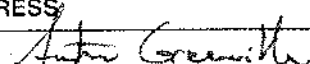
Performance of the above-defined work will DECREASE the CONTRACT price in the amount of \$651,116.00 and will extend the contract completion date to February 24, 2009.

Enclosure: Owner Contingency Log and Contractor's Shared Contingency Log

Upon signing by the Owner and Contractor, the above noted Contract is hereby amended per this Change Order and the terms of the Agreement.

This change represents full and complete compensation for all cost, direct and indirect, associated with the work and time agreed herein, including but not limited to, all costs incurred for extended overhead, disruption or suspension of work, labor inefficiencies, and the change's impact on the unchanged work. Acceptance of this change order constitutes approval to fund these changes from the Owner's and Contractor's Contingency funds held by Barnhart, Inc., formerly known as douglas e. barnhart, inc..

ORIGINAL AMENDMENT ONE AMOUNT	\$10,132,317.00
PREVIOUS CHANGE ORDER AMOUNT	\$0.00
AMOUNT THIS CHANGE ORDER	(\$651,116.00)
TOTAL CHANGE ORDER AMOUNT	(\$651,116.00)
<u>REVISED AMENDMENT ONE AMOUNT</u>	<u>\$9,481,201.00</u>

BARNHART, INC.	Santee School District
CONTRACTOR 	OWNER 
10760 Thornmint Rd., San Diego CA 92127	9625 Cuyamaca St., Santee CA 92071
ADDRESS	ADDRESS
	BILL CLARK
BY (ANTON GREENVILLE)	BY (BILL CLARK)
DATE 2/24/09	DATE 2/24/09

Consent Item D.3.4. Approval/Ratification of Proposal from Capitol PFG for a School Facility Needs Analysis 2009 Update

Prepared by Bill Clark
March 17, 2009

BACKGROUND:

In February, 2008, Capitol Public Finance was contracted to complete Santee School District's first School Facility Needs Analysis (SFNA) report, which established Level 2 alternative developer fees for the District, adopted April 15, 2008. Each year these fees and the SFNA report needs to be re-assessed and alternative fees re-adopted. Cathy Dominico of Capitol PFG provided the attached proposal and is working on completing an updated SFNA report by March 21, 2009 for public review. We anticipate holding a public hearing at the April 21, 2009 Board meeting to re-adopt alternative school facility developer impact fees. The draft report will be made available for the public per Government Code 65995 30 days prior to adoption and advertisements and posting will also be completed.

RECOMMENDATION:

It is recommended the Board of Education authorize Capitol Public Finance updating Santee School District's SFNA report.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The cost of the updated SFNA report by Capitol Public Finance is \$7,500 and will be funded from the developer fees income fund 25-18.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item D.3.4.



Crafting Optimal Financial Solutions

MEMORANDUM

TO: CHRISTINA BECKER
FROM: CATHY DOMINICO
SUBJECT: SCHOOL FACILITY NEEDS ANALYSIS 2009 UPDATE
DATE: 02/25/2009

Christina,

It is our understanding that the Santee Elementary School District ("District") would like an update to its 2008 School Facility Needs Analysis ("SFNA"). The 2008 SFNA justified level 2 fees in the amount of \$3.05 per square foot of residential construction. Additionally, a level 1 study was included that justified fees in the amount of \$0.29 per square foot of commercial/industrial construction and \$0.16 per square foot of rental self storage construction. As you are aware, Education Code section 17620 authorizes a school district to levy a fee, charge, dedication or other requirement against any development project for the construction or reconstruction of school facilities, provided that the district can show justification for levying such fees. Government Code section 65995 limits the fee to be collected to the statutory fee, currently at \$2.93 per square foot of residential construction and \$0.47 per square foot of commercial/industrial construction, unless a school district conducts an SFNA and meets certain conditions.

The purpose of an SFNA is to establish the need for new school facilities for unhoused students which are attributable to new residential development within a district over a projected five year period. The SFNA takes into account current capacity, surplus capacity, and dedicated local funding sources. If the District is eligible to levy Level 2 fees, Capitol PFG can prepare an update to the 2008 SFNA on behalf of the District. As part of the process, Capitol PFG would perform each of evaluate and perform each of the services:

- Evaluate need for mitigation fees for new residential and commercial/industrial construction
- Evaluate fee structure for mitigation fees for residential and commercial/industrial construction
- Evaluate and prepare all needed reports to justify district developer fee rates
- Evaluate and report student rates for new construction of housing units
- Evaluate impact of all new development on district enrollment projections
- Evaluate and review all capital revenue sources available to the district
- Evaluate and review City and County master planning and the impact on the district
- Inventory existing land and facilities owned by the district

- Evaluate current district facilities and utilization

All services will be performed pursuant to Government Code Sections 65995.5, 65995.6, 65995.7 and Education Code Section 17071.30.

As you may be aware, a SFNA is required to be adopted by resolution at a public hearing after it has been made available to the public for a period of not less than 30 days. Alternative Fees (Level 2 or Level 3) are required to be adopted by a resolution of the governing board as part of the adoption of the SFNA. The Alternative Fees authorized by the resolution take effect immediately and are in effect for a maximum of one year. It is also our understanding that the District would like the draft SFNA be completed and in place for approval by the April 21, 2009 Board meeting. We are comfortable with this timeline and are confident that we can complete the update to the SFNA and deliver a draft for review by the week of March 9.

To complete an update of the SFNA on behalf of the District in order to justify the levy of Level 2 developer fees, we would charge a flat fee of \$7,500, which would also include the necessary Level 1 commercial fee justification.

Christina, please do not hesitate to contact us at (916) 641-2734 should you have any questions.

CMD/ra

Consent Item D.4.1. Approval to Apply for the Community-Based English Tutoring (CBET) Program for 2009-10

Prepared by Emily Andrade
March 17, 2009

BACKGROUND:

School districts are invited to apply for the Community-Based English Tutoring (CBET) Program for the 2009-10 school year. SB 368 requires CBET programs funded for 2009-10 include local school board approval of a detailed program plan and assessment protocol including a pre-test and post-test process. The intent of the bill is to provide free or subsidized programs of adult English language instruction to parents or other members of the community. Santee School District, in partnership with Grossmont Adult Education, has provided English as a Second Language (ESL) classes using these funding sources for the past seven years. The CBET Program provides funding to cover all expenses related to adult ESL instruction and encourages adult students to participate in elementary school activities, support their child's homework, attendance and academic advancement. Mrs. Donna Farquar, English Learner Resource Teacher, coordinates this program with adult participants tutoring in a variety of settings i.e., small groups, classrooms, after school, and home settings. Tonight, we are asking the Board to approve the attached, formal plan to continue program funding and implementation.

RECOMMENDATION:

Administration recommends approval to apply for the Community-Based English Tutoring (CBET) Program.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The District will be eligible for approximately \$16,500; however, remuneration will be limited to actual expenses of the program.

STUDENT ACHIEVEMENT:

The growth of English language skills by our second language parent population is necessary so parents can assist their children in improving student academic skills. Stronger parent participation in all aspects of school life is enhanced with acquisition of English language and content-specific knowledge acquired through the CBET Program.

Motion:

Second:

Vote:

Agenda Item D.4.1.

**COMMUNITY-BASED ENGLISH TUTORING PROGRAM
APPLICATION FORM, FISCAL YEAR 2009-10**

Submission Postmark Deadline: May 15, 2009

Local Educational Agency (LEA) Information

Name of LEA Santee School District

County/District Code 3 7 / 6 8 3 6 1

School Code (Leave blank unless applicant is a direct-funded charter school) _____

Program Director Name Kristin Baranski

Title Director I, Assessment & Special Projects

Telephone Number 6 1 9 - 2 5 8 - 2 3 5 1 x

Fax Number 6 1 9 - 2 5 8 - 2 2 3 0

E-mail Address kbaranski@santee.k12.ca.us

Chief Fiscal Officer Bill Clark

Title Assistant Superintendent, Business Services

E-mail Address bclark@santee.k12.ca.us

Assurances

The signature of the superintendent or designee on this form acknowledges that the following general assurances will be observed.

1. The conditions established pursuant to California *Education Code (EC)* sections 315-317, and *California Code of Regulations (CCR)*, Title 5, sections 11315, 11315.5, and 11315.6, will be met by the LEA in the administration of this program.
2. The LEA will use fiscal control and accounting procedures that will ensure proper disbursements and accounting of state funds paid to that agency under the program. The LEA will make all records available for audit when requested.
3. Funds may be used for direct program services, community notification processes, transportation services, and background checks related to the adults participating in the tutoring program.
4. The LEA will be responsible for expending these funds to provide free or subsidized adult English-language instruction for parents or community members who have pledged to provide personal English-language tutoring to English learners in kindergarten through grade twelve.

Consent Item D.4.2. Approval of Annual Application to Renew Funding to Support
the Current English Language Acquisition Program (ELAP)
for 2009-10

Prepared by Emily Andrade
March 17, 2009

BACKGROUND:

The California Department of Education is again providing funds to local education agencies (LEA's) to participate in the English Language Acquisition Program (ELAP). This program provides each participating LEA \$100 for each English Learner in grades 4-8 and does not impact or result in changes to the current program in Santee. If there are more requests for funding than money available, the law stipulates that priority be given to schools with the highest proportion of identified English Learners (EL).

Local education agencies that choose to participate must certify that they conduct academic assessments of English Learners to ensure appropriate placement, provide a program for English language development instruction to assist students to achieve English language development standards, provide supplemental instructional support opportunities for English Learners, and offer services and funding sources for English Learners. Each participating agency must then submit a report to the State Superintendent of Public Instruction illustrating the effectiveness of the program in assisting English Learners.

The program funds will support existing instructional programs for English Learner students.

RECOMMENDATION:

Administration recommends approval of the annual application to renew funding to support the current English Language Acquisition Program (ELAP) for 2009-10.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

This program will provide \$100 per EL student in grades 4-8 at the funded sites.

**ENGLISH LANGUAGE ACQUISITION PROGRAM (ELAP)
APPLICATION FOR FUNDING, FISCAL YEAR 2009-10**

Submission Postmark Deadline: May 1, 2009

Part I: Local Educational Agency (LEA) Information

Name of LEA Santee School District

County/District Code 3 7 / 6 8 3 6 1

ELAP Program Director Name Kristin Baranski

Title Director I, Assessment & Special Projects

Telephone Number 6 1 9 - 2 5 8 - 2 3 5 1 x _____

Fax Number 6 1 9 - 2 5 8 - 2 2 3 0

E-mail Address kbaranski@santee.k12.ca.us

Additional Program Contact Name Donna Farquar

Title English Learner Resource Teacher

E-mail Address dfarquar@santee.k12.ca.us

Chief Fiscal Officer of the LEA Bill Clark

Title Assistant Superintendent, Business Services

E-mail Address bclark@santee.k12.ca.us

Part II: Certification and Signature

English Language Acquisition Program Required Assurances

Pursuant to California *Education Code (EC)* Section 404, local educational agencies (LEAs) that choose to participate must certify that they will do all of the following:

1. Conduct academic assessments of English learners (ELs) to ensure appropriate placement of those pupils. The assessments shall include:
 - (a) Initial assessment of ELs to determine their English proficiency level.

- (b) Ongoing assessment conducted at least annually to ensure accurate placement of ELs, to communicate progress, and to provide formative assessment information to refine the program. Assessment measures shall include, but are not limited to, the state Standardized Testing and Reporting (STAR) program required by *EC* Section 60640, unless a pupil is exempted by law, and the California English Language Development Test (CELDT) developed pursuant to *EC* Section 60810.
2. Provide a program for English language development (ELD) instruction to assist pupils in successfully achieving the ELD standards adopted by the State Board of Education pursuant to *EC* Section 60811. The program shall include structured immersion instruction to be provided for ELs, such as specially designed academic instruction in English and sheltered English strategies, to ensure access by ELs to the core curriculum, unless the LEA has obtained a waiver pursuant to *EC* Section 310.
 3. Provide supplemental instructional support, such as intersession, before- and after-school opportunities, or summer school, to provide ELs with continuing ELD instruction. These opportunities are to supplement the regular school program and may include, but are not limited to, newcomer centers, tutorial support, mentors, or any other program that meets the objectives of the program established pursuant to this chapter. Academic support services needed to provide these opportunities may be funded by this program.
 4. Coordinate services and funding sources available to ELs, including, but not limited to, community-based English tutoring programs established pursuant to Article 4 (commencing with Section 315) of Chapter 3 of Part 1 of the *EC*, programs for at-risk youth, after-school, intersession, and summer school programs, reading programs established pursuant to Chapter 16 (commencing with Section 53050) of Part 28 of the *EC*, and any available federal funds. The LEA shall also certify that it integrates adult community-based tutoring resources with the program established pursuant to this chapter.

Funding allocated pursuant to this chapter shall supplement existing resources supporting language acquisition for ELs in grades four to eight, inclusive.

Acceptance of Conditions

I HEREBY CERTIFY THAT I HAVE READ THE CONDITIONS CONTAINED IN THIS DOCUMENT AND AGREE TO COMPLY WITH ALL REQUIREMENTS AS A CONDITION OF FUNDING.

Name of LEA Santee School District

Signature of Superintendent or Designee _____

Printed Name Kristin Baranski

Title Director I, Assessment & Special Projects

Consent Item D.4.3. Approval of Contract for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreement for Nonpublic, Nonsectarian School/Agency Services

Prepared by Emily Andrade
March 3, 2009

BACKGROUND:

Board approval is requested for one master contract with a nonpublic, nonsectarian school for one special education student with special needs for the 2008-09 school year. The terms of the master contract are as follows:

- The contract with Aseltine School is for tuition of \$171.98 per day. One Santee student attends Aseltine School.

Board approval is also requested for one individual contract for placement of one special education student with special needs for the 2008-09 school year. The terms of this contract are as follows:

School/Agency	Number of Students	Duration of Service	Cost per day	Total Cost
Aseltine School	1 student	82 days 2/26/09–6/30/09	\$171.98	\$14,102.36

These contracts cover the period of February 26, 2009 through June 30, 2009 to cover the District's summer school schedule.

These contracts will be available at the Board meeting for review.

RECOMMENDATION:

Administration recommends approval of one master contract and one individual contract for a special education student requiring nonpublic, nonsectarian school/agency services.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

With the addition of this student, Santee School District now funds five students in nonpublic schools with payment from the General Fund.

Expenditures for non-public schools:

The Institute for Effective Education, Children's Workshop	\$57,981.00
Children's Learning Academy	\$36,853.50
Excelsior Academy	\$27,123.60
Griffiths Center for Children	\$29,293.30
Aseltine School	\$14,102.36
Projected Total for 2008-09:	\$165,353.76

Income:

Per AB 602, the District will receive \$33,800.00 for nonpublic school expenditures based on 2007-08 expenditure/income rates. The total nonpublic school projected contribution over and above allocated amounts for 2008-09 is \$131,553.76 from the general fund.

STUDENT ACHIEVEMENT:

Some students require alternative settings to support increased student learning success.

Motion:

Second:

Vote:

Agenda Item D.4.3.

Consent Item D.4.4. Approval of Intent to Apply for Mental Health Services Act
Prevention and Early Intervention Funding
Prepared by Emily Andrade
March 17, 2009

BACKGROUND:

The Mental Health Service Act Prevention and Early Intervention (PEI) initiative is a tax on millionaires in the state of California that sets aside funding for mental health services. In the East County, the funds for this project are dedicated to school based services. Santee School District would like to be part of a consortium with La Mesa Spring Valley, Cajon Valley, Lemon Grove, and Lakeside School Districts to apply for the PEI funds. La Mesa Spring Valley School District would act as the fiscal agent for this project.

Participation in this consortium would support universal prevention and early intervention specifically for preschool through 3rd grade students at one school site in each district. The site is required to have a state preschool. Prospect Avenue meets the criteria for this program. PEI is a three year contract with a fourth year of possible extension.

The PEI contract would include the following:

1. School Based Services:
 - a) Positive Behavioral Support (PBS) following the BEST model, an evidence based program. BEST implements positive behavior supports using an RTI model.
 - b) Positive Action, an evidence based universal prevention strategy focusing on prevention that primarily targets pre-school through third grade children
 - c) Screening and early intervention for at-risk children at the elementary schools (Walker Survey Instrument will be used.)
 - d) Early interventions for students who need additional support using Positive Action.

2. Family/Community Based Partnership
 - a) Focuses on resiliency
 - b) Provides intervention to the families of the children at the schools through Community Outreach Specialists.
 - c) Utilizes a screening instrument to understand parent needs (Parent Stress Index)
 - d) Provides Positive Action, an evidence based parenting curriculum.
 - e) Offers additional parent support and activities to increase parent involvement in school and decrease parent isolation in the community

The program requires a school social worker, who is license-eligible to work with children and families on campus. The program also provides part-time Community Outreach Specialists to work with families at Prospect Avenue School. The Community Outreach Specialist will be hired by an outside agency to train in a peer to peer model using community members to work with parents.

Additional funds could be spent to hire a part-time case manager, Child and Family Specialist to support our most at risk families. The program could also offer Primary Intervention Program services as an intervention. Prospect Avenue School must continue to partner with Early Periodic Screening, Diagnosis and Treatment provider Rady Childrens' Hospital to ensure that students with greater needs receive counseling support services. The District must also partner with Family Health Center's First 5 funded developmental screening and services for preschool families.

A Memorandum of Understanding for a subcontract with La Mesa Spring Valley to participate in this contract is currently being developed and will be available for Board review before submission on April 6, 2009.

RECOMMENDATION:

Administration recommends that the Board of Education approve the intent to apply for PEI Contract funding as part of the consortium.

This recommendation supports the following District goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

This recommendation supports the strategic planning area of increasing student resiliency and empathy skills by addressing the social/emotional development of children and families.

FISCAL IMPACT:

This grant would provide \$140,000 each year for three to seven years to address social emotional support and mental health services at Prospect Avenue School.

Santee Collaborative will provide \$1,200 to support a consultant as a grant writer for this contract.

STUDENT ACHIEVEMENT:

By providing support for students, these students will be better prepared to learn in the classroom.

Motion:

Second:

Vote:

Agenda Item D.4.4.

BACKGROUND:

In October 2007 the Board approved a 10-month preschool pilot program for the 2008–09 school year. Since its induction, the program has operated at 90% attendance capacity or above the attendance goals for the entire year.

Parents whose children are currently enrolled have been surveyed regarding their interest in expanding the program through the summer months. From this survey, it appears that interest from current parents and those families on a waiting list warrants expansion to a 12-month program.

As a 12-month program at Sycamore Canyon, the YALE Preschool would pursue licensing the Project SAFE portable for use by YALE during the summer months.

RECOMMENDATIONS:

Administration recommends that the Board of Education approve expanding YALE Preschool from a 10 month program to a 12 month, year round program to accommodate the need in the community.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Develop social, emotional and health service programs to foster student character and personal well-being.

This recommendation supports the strategic planning area of educational opportunities by providing early quality learning experiences.

FISCAL IMPACT:

There is no additional anticipated fiscal impact to the district for the expansion of this fee based preschool program. Families will continue to pay monthly attendance fees through the summer months to support program operation. The summer program will generate approximately \$40,000 which will cover the anticipated costs of the expanded program.

STUDENT ACHIEVEMENT IMPACT:

Children who participate in this program increase their opportunity to enter kindergarten ready to learn.

Consent Item D.5.2.

Approval to Increase Work Hours of Identified
Classified Position

Prepared by Minnie Malin
March 17, 2009

BACKGROUND:

Due to modernization of Cajon Park and Cajon Park Junior High School and the necessity to combine the cafeteria's to one unit, additional cashiering and other food service duties have been added to the current Food Service Worker I position. Therefore, administration recommends:

- Increasing one (1) Food Service Worker I position from 2.25 hours to 2.5 hours.

RECOMMENDATION:

Administration recommends approval of the increase in work hours for one (1) Food Service Worker I position.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The additional annual cost to the cafeteria fund to increase work hours for this position will be \$861.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.

DISCUSSION AND/OR ACTION ITEMS Item E.

Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.

BACKGROUND:

Annually, Board members are honored to present certificates to eighth grade students being promoted from Santee School District. The chart below is provided to assist Board members in selecting the promotion ceremony they wish to attend. A schedule of dates and times for the 2008-09 promotion ceremonies is attached. Promotion certificates will be available for signatures by the first Board meeting in May.

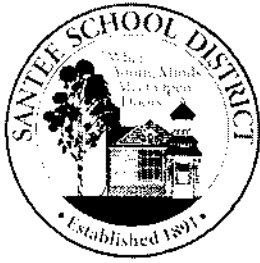
HISTORY OF BOARD MEMBER ASSIGNMENTS

Schools	Bartholomew	Burns	Carlisle	El-Hajj	Ryan
Alternative	2008	2004 2006		2007	1999 2003 2005
Cajon Park	2008	2003 2005 2006			2001 2007
Carlton Hills		2007	2005 2006 2008	1995	1996 1998 1999 2000
Carlton Oaks	2005 2007	2004		1997 1999 2000 2003 2006 2008	2002
Chet F. Harritt	2006	2004	2007 2008	1998	1997 2003 2005
Hill Creek	2006	2007	2005	1997 1999 2000 2001 2003 2004	1995 1998 2008
Pepper Drive				2002 2005 2007 2008	1999 2006
Prospect Avenue	2005	2008	2006	1995 1996 1997 2001 2004	2002 2007
Rio Seco	2007	2005 2006 2008		1996 2002	2000 2004

RECOMMENDATION:

Board members will select assignments for presentation of promotion certificates.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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Santee School District

PROMOTION SCHEDULE

June 2009

SCHOOL	DATE	TIME	LOCATION	BOARD MEMBER
Alternative School	Wednesday June 17	11:00 a.m.	Alternative School Room 35	
Cajon Park	Wednesday June 17	8:30 a.m.	Front Patio of Junior High Building	
Carlton Hills	Wednesday June 17	8:00 a.m.	Carlton Hills Lunch Area	
Carlton Oaks	Wednesday June 17	9:30 a.m.	West Hills High School Amphitheater	
Chet F. Harritt	Wednesday June 17	9:30 a.m.	Chet F. Harritt Common Area	
Hill Creek	Tuesday June 16	9:00 a.m.	Hill Creek Amphitheater	
Pepper Drive	Wednesday June 17	9:00 a.m.	Pepper Drive Upper Field	
Prospect Avenue	Thursday June 18	8:30 a.m.	Santee Trolley Square (Next to Panda Express)	
Rio Seco	Thursday June 18	9:00 a.m.	Rio Seco Amphitheater	

FYI-Sycamore Canyon will hold their sixth grade promotion activity on June 17 at 11:00 a.m. at Sycamore Canyon.

Area High Schools				
Santana High	Thursday June 4	6:00 p.m.	Santana Stadium	
West Hills High	Friday June 5	9:00 a.m.	West Hills Football Field	

Please provide a reserved parking space for your Board representative on the day of promotion.

Discussion and/or Action Item E.1.2.
Prepared by Dr. Lis Johnson
March 17, 2009

Board Policies: BP 2201
Administrative Responsibilities
and BP 9240 Board Development

BACKGROUND:

On July 1-2, 2008, Executive Council and their Administrative Secretaries met for two days with Bode Owoyele, Director of Policy Development and Manual Maintenance with the California School Boards Association (CSBA). Executive Council and their Administrative secretaries, the Superintendent and the Executive Assistant were able to review all of the CSBA and District policies.

Following Board discussion, the Board requested Administration to schedule dates for Board members to review any or all of the new and revised Board Policies, in conjunction with existing Board Policies.

Per the Board's request, Board members were provided the opportunity to review the policies in series 0000, 1000, 2000, and 9000 on January 12, 2009. Business Services policies were reviewed on January 27, 2009 and some of the Human Resources polices were reviewed on March 5, 2009. A second meeting to review the remaining Human Resources policies is being scheduled, as well as a meeting to review the Educational Services sections of policies.

Board members attending the reviews requested that BP 2201 Administrative Responsibilities and BP 9240 Board Development be brought to the Board for discussion. The Superintendent will provide the Board with a brief overview of the issues discussed in these policies.

RECOMMENDATION:

Administration recommends the Board review and discuss BP 2201 Administrative Responsibilities and BP 9240 Board Development and provide administration with directions for any revisions. Administration requests this review be considered a first reading and following direction from the Board, these Board Policies will return for a second reading and approval on April 21, 2009

FISCAL IMPACT:

All Board Policy revisions at this time are paid from the approved \$5,445 for the CSBA Board Development Policy Workshop which also included the word processing of a draft and final Board Policy Manual.

STUDENT ACHIEVEMENT IMPACT:

All Board Policies have an impact on student achievement and updating current reflection and legalities in the District's policies is critical to this impact.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.1.2.

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CA 92071-2674
(519) 258-2300

Revision 3/17/09

**ADMINISTRATIVE RESPONSIBILITIES RELATED
TO JOB DESCRIPTION ACCOUNTABILITY**

The Santee School District Governing Board believes that administrators are hired to provide outstanding leadership in pursuit of the Board’s mission, belief statements, and goals. The Board expects the Superintendent and his/her designees to recruit and employ the highest quality of leaders. It is also expected that these leaders will contribute to a professional working environment designed to improve and enhance the educational programs and operations in the District and offer quality services to parents and the community.

Administrators in the Santee School District, including certificated, classified, and confidential managers are members of the Superintendent’s Professional Leadership Team. The Board approves a contracted year or number of days a specific administrator is expected to work, and they ratify job descriptions and annual salary schedules for each administrative position on the team. Administrators are expected to perform assigned duties, meet expected goals, and complete anticipated outcomes based on a schedule aligned with their job description and established by their Supervisor.

The Board expects each administrator to be accountable to meet the mission of the district, the goals of the Board and the vision of the Superintendent. The Superintendent or his/her designee supervises administrative staff and works with the employee to schedule their work year consistent with the job description and the outcomes the administrator expects the employee to meet. The Supervisor is responsible for monitoring the schedule of the administrative employee in line with Board and Superintendent goals, work year, schedules for work, job performance and successful completion of their goals. Administrators will be evaluated on their performance by the Superintendent or his/her designee using the official evaluation tool aligned with the administrator’s job description.

The Board understands that from time to time, administrators are expected to work beyond the eight hour day including evening and weekend meetings and events. Because administrators are salaried employees and not hourly employees, the administrative daily work schedule may vary with the Supervisor’s approval, as job responsibilities vary. Administrators are not routinely compensated for additional time; however, Supervisors are accountable for approving alternative schedules and/or additional compensation when appropriate.

Legal Reference:

EDUCATION CODE

Term of employment

GOVERNMENT CODE

53260-53264 Employment Contracts

Administrative Regulation Reference:

Adopted: November 21, 1978,

Amended: _____

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-2674
(916) 258-2300

ADMINISTRATOR'S WORK SCHEDULE

To insure that all members of the district's Management Team consistently interpret the work schedule procedure, the following guidelines are hereby set forth:

1. Normal Requirements of Assignment

Members of the Management Team are expected to carry out all activities, duties, and actions which are required to smoothly, effectively, and successfully meet all job responsibilities. However, on certain occasions, reasonable allowance may be made for waiving or extending deadlines provided that special requests are presented to the proper party. No deviation from the original request will be allowed unless verbal or written permission has been received. Determination regarding the degree of success or failure in carrying out ones assignments will be made by the immediate supervisor and/or the immediate supervisor in conjunction with the Superintendent.

2. Special Requests by District Administration

Each member of the Management Team will carry out all reasonable requests made by members of the district's Executive Council. Such requests will be carried out at no extra pay for the work completed and in conjunction with ones usual functions and job responsibilities. On occasion, however, extra pay may be given to members of the Management Team for services rendered under the authority of the Santee Board of Education. Members given special assignments will be contacted and agreements regarding job responsibilities will be outlined.

3. Work Day

Management Team members will adhere to the position that a minimum of eight (8) hours per day on the job, exclusive of lunch, are required for successful completion of assigned administrative duties.

Those who are administering a school must be aware of the fact that California Administrative Code Title V requires that all teachers be on the job thirty (30) minutes prior to the beginning of school each day. If one is

to supervise the actions of others, it is assured that adherence to this regulation by Management Team members would be in order.

The district administration recognizes that certain conditions may modify these requirements. Therefore, it is suggested that any deviation from this procedure be obtained in writing from the Superintendent. Also, it is understood that, on occasion, members of the Management Team may not be able to comply with the strict interpretation of this regulation which requires them to be on the school grounds thirty minutes prior to the start of school since their attendance may be required at another activity or meeting. In such cases, it will be left to the discretion of the Management Team members to be absent from their usual place of assignment.

Due to the variety of starting and ending times in our schools, each Management Team member will submit, at the beginning of each school year, the regular work day schedule from which he/she will be operating. Also, he/she will submit the schedule for the office of his/her school since school secretaries do not always work the same eight and one-half (8 1/2) hours as their principals. In addition, each principal will submit the schedule for student attendance at his/her school.

4. Work Year

All Management Team members will comply with the following work schedule during the year:

- a. All members of the Management Team will accept as the base year the adopted calendar for all certificated personnel. This includes all vacations, holidays, and special meeting dates.
- b. All Management Team members will work an additional ten (10) days beyond the number of days on the adopted calendar required for instructional staff members. Usually five (5) days will be worked before the start of the school year and five (5) days will be worked after school closes at the end of the year. Adjustments in the placement of these ten (10) days may be requested, but final determination of the request will be made by the Superintendent. This request must be submitted in writing. Days in which the district office is not in operation such as legal holidays, local holidays, and week-ends can not be counted as work days. However, a local holiday such as Easter Vacation when the district office is in operation may be counted as working days with prior permission from the Superintendent. Adjustments regarding the

ten (10) days may be made on recommendation of the Executive Council to the Santee Board of Education when the calendar is in its final stages of adoption each year.

- c. For payroll purposes, all working days on the teachers' calendar and the additional ten (10) working days will constitute days with pay for Management Team members.

5. Extra Meetings

The district administration is aware of the fact that in carrying out a Management Team position to its fullest extent, certain outside activities and meetings are required to be attended during the regular school day. Many of these meetings or activities are essential to the success of the primary job assignment as a Management Team member. However, members should participate only in activities or meetings which have a specific relationship to the school district, the profession, or the community. Also, each member of the Management Team must consider the effect of attending outside activities in relation to the overall success of his primary job assignment. Further, the district administration recognizes the importance of supporting various community groups and encourages each Management Team member to take every opportunity to join groups which have the promotion of the community of Santee as their objective. To have a part in the growth and development of Santee serves a useful purpose in the operation of the school district. However, if the primary position suffers because of this, the Management Team member should reconsider whether or not participation should be continued.

6. Time Log

Good administrative practices require that a log or calendar of all activities and meetings of Management Team members be maintained. To our knowledge, this currently is being done, and it is required that it be continued. It is suggested that all activities and meetings attended be recorded in this log for your protection in the event that questions are asked regarding the whereabouts of Management Team members. Those logs or calendars should be filed in a safe place at the end of each year for accountability purposes. It is felt that the responsibility or need for leaving the district for any purpose should be left to the discretion of each individual Management Team member since he/she will be held accountable for his actions.

7. Sick and Personal Necessity Leave

According to policy, all Management Team members are provided with sick and personal necessity benefits. These are available to be utilized as set forth in the district policy book.

8. General School Supervision

Management Team members who are principals should note that California Administrative Code Title V (Section 5551) provides that the principal is responsible for the supervision in administration of his/her school. All school administrators are required by California Administrative Code Title V (Section 5600) to appoint a certificated person to serve in their absence during any time of the day in which children are in attendance at school. The name of the person appointed must be submitted to the Superintendent each year.

Legal Reference:

Administrative Regulations:

Adopted: November 21, 1978

Amended:

SANTEE SCHOOL DISTRICT
9625 CUYAMACA STREET
SANTEE, CALIFORNIA 92071-1674
(619) 258-2300

Revision 3/17/09

BOARD DEVELOPMENT

Citizens elected to the Governing Board are entrusted with the responsibility of governing district schools. The Board recognizes that its members need training that helps them understand their responsibilities, stay abreast of new developments in education, and develop boardsmanship skills.

All Board members may attend conferences for the purpose of Board development. Board business shall not be discussed at conferences.

Board members shall report to the Board, orally or in writing, as soon as possible on the inservice activities they attend.

Funds for Board development shall be budgeted annually for each Board member.

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshop

GOVERNMENT CODE

54950-54962 The Ralph M. Brown Act, especially
54952.2 Meeting

Administrative Regulation Reference:

Adopted: April 17, 1979

Amended: August 6, 2002

BACKGROUND:

At the January 6, 2009 Board meeting, declining enrollment at Prospect Avenue School was discussed by the Superintendent and the Board. Some trends were reviewed at this meeting:

1. There are no new pending housing developments in the area that would bring families to Prospect Avenue School,
2. There are 256 Intra- and Inter-District transfers from Prospect Avenue School, and
3. Enrollment at the junior high continues to dwindle. There was a discussion that if enrollment did not increase, perhaps in 2010-2011, it may be necessary move grades 7 and 8 and create a K-6 school.

In order to take proactive action to generate increased enrollment, there was a discussion about creating an academic magnet focus at the school that would attract students and their families. Since Prospect Avenue School and Pepper Drive School have had an opportunity to become eligible for QZAB bond funds to purchase an abundance of technological resources, it was thought that the focus of integrating technology and teaching students 21st century skills may attract parents back to the school and offer options for other parents who would like their students to receive this type of instruction.

Cheryl Bowen will present the work she has accomplished, summarize the discussions she has had with faculty and parents, and provide a proposal to the Board for an Academy focus at Prospect Avenue. She will also share a possible timeline to begin to recruit students for the Academy in Year I.

In addition, the Superintendent will report on the visitation with USD faculty that took place on March 10, 2009 and the opportunities for partnership with USD and “best practices” in twenty-first century teaching that can be realized in our district and at Prospect Avenue School.

RECOMMENDATION:

Administration recommends that the Board provide direction regarding the proposal to introduce an Academy focus for Prospect Avenue School beginning in 2009-2010 in order to attract increased enrollment to the school, create maximum use of technological resources, and expand the academic focus.

FISCAL IMPACT:

The District has already invested \$191,863 from the QZAB bond, \$40,328 from site resources and is anticipating additional resources can be used from site funds in the amount of \$79,000 to begin the Academy in 2009-2010.

STUDENT ACHIEVMENT IMPACT:

Prospect Avenue School has increased their student achievement on API scores by +35 points in the 2007-2008 school year. With rigorous instruction expanding to implementing 21st century learning integrating technology, it is anticipated that student motivation to achieve will increase exponentially.

Motion:		Second:		Vote:		Agenda Item E.1.3.
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Discussion and/or Action Item E.2.1. Approval of Monthly Financial Report
Prepared by Bill Clark
March 17, 2009

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period February 1, 2009 through February 28, 2009 for the Board of Education's review or comments. The statements were prepared on a cash and modified accrual basis and included are the District's monthly revenue, expenditure, and cash activities.

RECOMMENDATION:

It is requested that the Board of Education review and comment on the Monthly Financial Report. It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$376,105. Cash receipt revenues of \$6,200,006, and disbursements of \$4,445,313 are reflected for the period of February 1, through February 28, 2009, resulting in an ending cash balance of \$2,130,798 as of February 28, 2009.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item E.2.1.



STUDENT ENROLLMENT

Santee School District has experienced a decline in enrollment since the 1998-99 fiscal year. While the District continues to project a 2 percent decline in student population for financial planning purposes, the District's 2008-09 opening school enrollment was 6,341, a 1.27% increase over the 2007-08 October State (CBEDS) reported enrollment of 6,254.

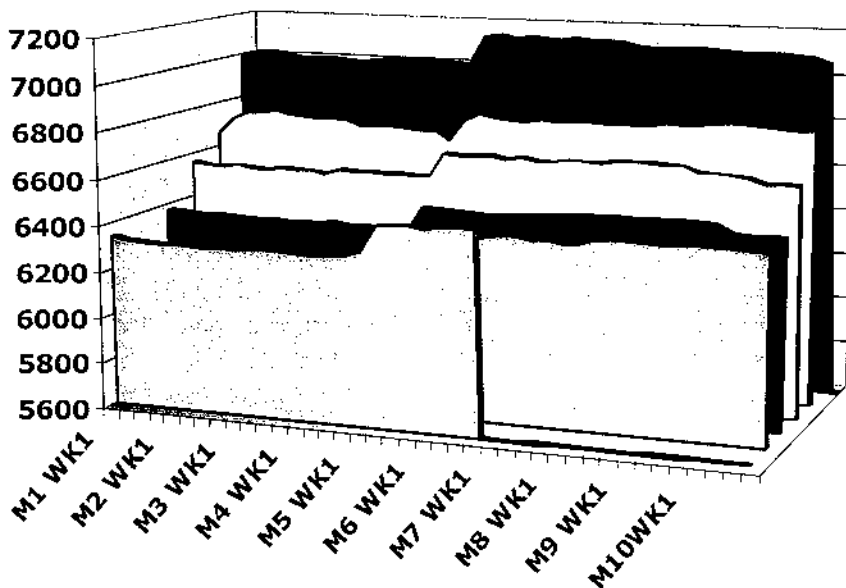
The graph below shows the enrollment by week of the current year as well as the prior five years. This marks the first year in eight years where beginning enrollment exceeds enrollment in the prior year.

Historically, enrollment experiences little change between the beginning of the school year and winter break. The trend shows an increase in January due to the beginning of the Early Admittance to Kindergarten (EAK) program.

As of February 2009, the enrollment is 6,474. This is an increase of 69 students from February 2008, or approximately 1.06% of the enrollment.

Enrollment Trend

- 2008-09
- 2007-08
- 2006-07
- 2005-06
- 2004-05
- 2003-04





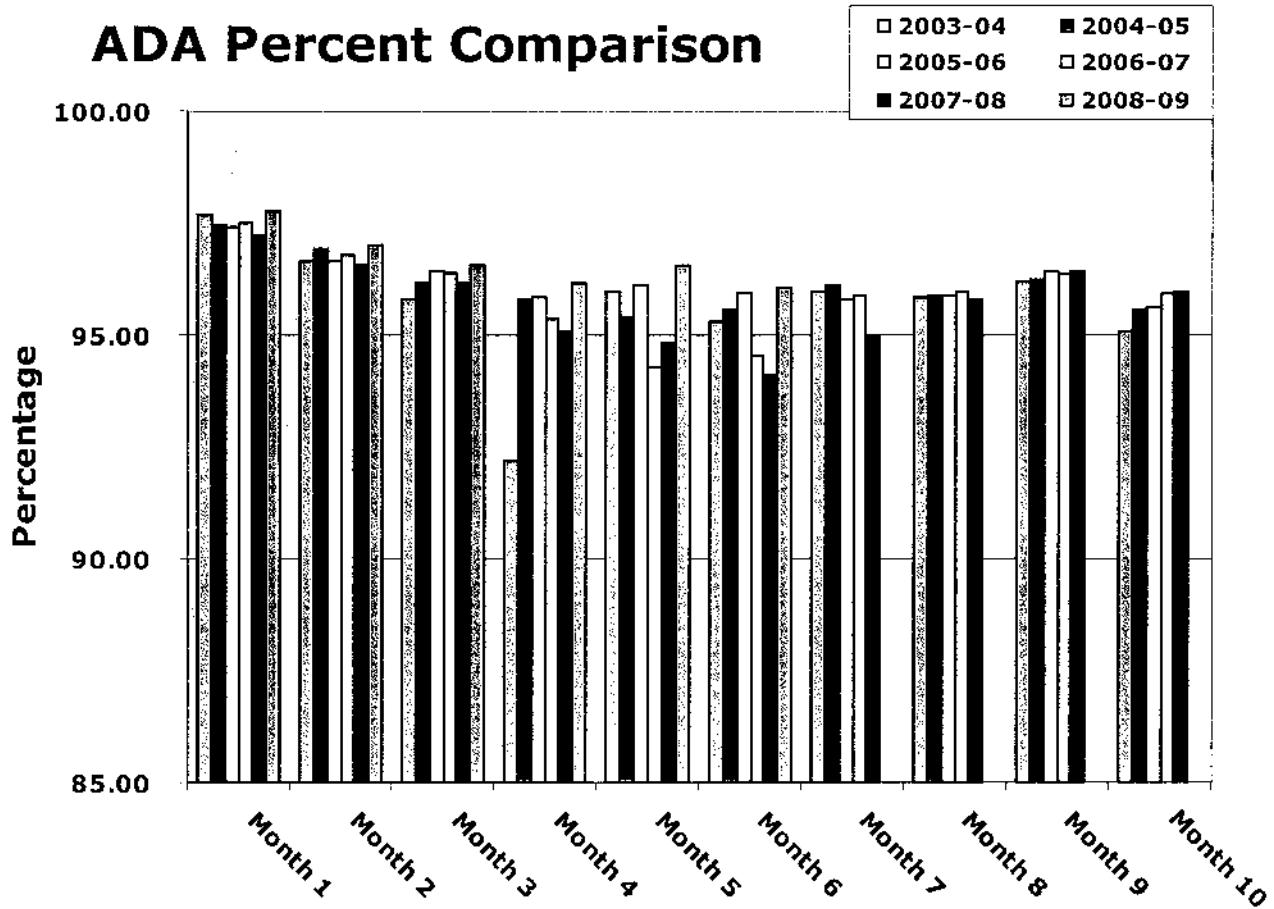
STUDENT ATTENDANCE

During the 2004-05 fiscal year, the District pursued a number of student attendance improvement initiatives. These efforts resulted in significantly improved average daily attendance.

The comparative results for the District for the beginning of the 2008-09 year shows an increase of 2.0 from the same time last year.

Month 6 attendance shows 96.09% for this year while attendance for 2007-08 showed 94.09%.

Administration is working with site personnel to monitor attendance incentive progress in the 2008-09 fiscal year.





CASH SUMMARY

General fund cash balances tend to follow the revenue collection pattern, declining to a low point in November and June of each fiscal year.

This year the District was eligible to issue and received a TRANS in the amount of \$5.0 million. These funds will assist the District with the delayed state budget and modernization cash flow requirements.

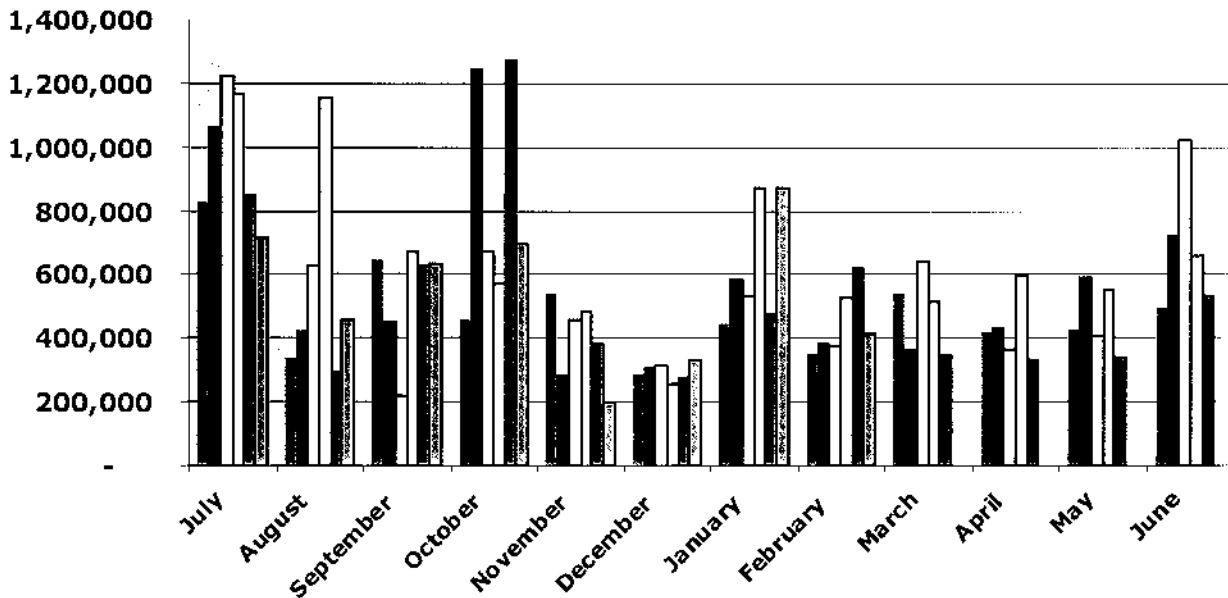
FUND BALANCE

The Fiscal Staff continues to monitor the budget and make necessary adjustments to allow for changes in estimated costs.

Total General Fund Balance reserves of \$1,972,621 include restrictions and designations for prepaid expenditures of \$220,153, stores inventory of \$50,277 revolving cash of \$15,000, and program carryover of \$256,462. There is a reserve for economic uncertainty of \$1,400,000.

Commercial Warrants

■ 2003-04	■ 2004-05	□ 2005-06
□ 2006-07	■ 2007-08	■ 2008-09





MONTHLY FINANCIAL REPORT - FEBRUARY

4

CASH REPORT FOR FEBRUARY 28, 2009

Beginning Cash Balance as of January 31, 2009 \$376,105

INCOME

A. Revenue Limit Sources

Basic Equalization	\$ 1,783,586	
Tax Apportionment	135,966	1,919,552

B. Federal Income

Federal Funding	0	0
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C. State Income

State funding	2,886,586	2,886,586
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D. Local Income

Other Local Income	1,150,292	
Spec ED	247,911	
Community Day	(4,304)	
GATE	3,816	
EIA	34,302	
HTS	25,804	
Interest	1,237	1,459,058

E. Due to/Due from other funds -65,190

TOTAL INCOME \$6,200,006

Beginning Balance Plus Income \$6,576,111

DISBURSEMENTS

F. Commercial Warrants	\$ 417,218	
G. Payroll Warrants	3,250,609	
H. Statutory Employee Benefits	409,656	
I. Health & Welfare	335,423	
J. Liabilities	32,407	

TOTAL DISBURSEMENTS \$ 4,445,313

Ending Cash Balance as of February 28, 2009 \$2,130,798





**Budget Revisions
Revisions through February 28, 2009
2008-09 Revised Adopted Budget**

2008-09 Beginning Balance	6,778,820
2008-09 Estimated Income	50,086,153
2008-09 Estimated Expenditures	(50,621,310)
2008-09 Restricted Programs	(4,271,042)
Estimated Ending Balance As Of June 30, 2009	\$1,972,621

Components of Ending Balance

<u>Board/Restricted/State Designated Carryover</u>	
Prepaid Expense (VEBA 220,153)	220,153
Stores Inventory	50,277
Revolving Cash	15,000
Program Carryover	256,462
Estimated Uncommitted Ending Balance	\$1,430,729
3% Reserve for Economic Uncertainty	\$1,400,000
Total Estimated Uncommitted Ending Balance	\$30,729



Discussion and/or Action Item E.2.2. Second Interim Report
Prepared by Bill Clark
March 17, 2008

BACKGROUND:

In accordance with State law, the District is required to develop two interim reports each fiscal year. The First Interim Report includes a summary of all revenue, expenditure, and fund balance totals through the period ending October 31 of the current fiscal year.

The Second Interim Report covers the period ending through January 31, of the current fiscal year. A year-end report is also required covering the entire fiscal year. The interim and final annual report are reviewed by the County Office of Education.

The 2008-09 Second Interim Report certifies that based on current projections, the District will meet its financial obligations for the current and subsequent two fiscal years. Second Interim unrestricted general fund revenues exceed expenditures by \$13,820 and represent a positive increase to the unrestricted fund balance.

RECOMMENDATION:

Administration recommends approval of the District's 2008-09 Second Interim report and related revisions which includes a positive certification.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is an additional \$13,820 of undesignated unrestricted general fund reserves.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item E.2.2.

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: _____ Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Faith Mitchell Telephone: 619-258-2324
Title: Business Services Coordinator E-mail: fmitchell@santee.k12.ca.us

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Revenue Limit	Projected revenue limit for any of the current or two subsequent fiscal years has not changed by more than two percent since first interim.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (e.g., federal, other state) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.		X
6b	Other Expenditures	Projected operating expenditures (e.g., books and supplies) for the current and two subsequent fiscal years have not changed by more than five percent since first interim.	X	
7a	Deferred Maintenance	If applicable, changes occurring since first interim meet the required deferred maintenance facilities funding.		X
7b	Ongoing and Major Maintenance Account	If applicable, changes occurring since first interim meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	n/a	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.	X	
9a	Ending Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.		X
10	Reserves	Available reserves (e.g., designated for economic uncertainties, undesignated amounts) meet minimum requirements for the current and two subsequent fiscal years.	X	

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since first interim that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time resources that have changed since first interim by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?	X	
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel tax, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since first interim by more than the standard for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements? • If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2007-08) annual payment?		X
			X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)? • If yes, have there been changes since first interim in OPEB liabilities?		X
			X	
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)? • If yes, have there been changes since first interim in self-insurance liabilities?	X	
			n/a	
S8	Status of Labor Agreements	As of second interim projections, are salary and benefit negotiations still unsettled for: • Certificated? (Section S8A, Line 1b) • Classified? (Section S8B, Line 1b) • Management/supervisor/confidential? (Section S8C, Line 1b)		X
				X
				X
S8	Labor Agreement Budget Revisions	For negotiations settled since first interim, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for: • Certificated? (Section S8A, Line 3) • Classified? (Section S8B, Line 3)	n/a	
			n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?		X
A2	Independent Position Control	Is personnel position control independent from the payroll system?		X
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?	X	
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

2008-09 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) Revenue Limit Sources		8010-8099	32,513,209.00	32,111,461.00	20,569,433.62	32,111,461.00	0.00	0.0%
2) Federal Revenue		8100-8299	136,103.00	134,000.00	0.00	134,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,338,316.00	3,548,198.00	867,030.69	3,548,198.00	0.00	0.0%
4) Other Local Revenue		8600-8799	356,483.00	739,581.00	294,139.23	739,581.00	0.00	0.0%
5) TOTAL, REVENUES			36,346,117.00	36,533,240.00	21,730,603.54	36,533,240.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	19,952,414.00	20,652,558.00	10,941,529.41	20,652,558.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,081,529.00	3,772,000.00	2,156,923.24	3,772,000.00	0.00	0.0%
3) Employee Benefits		3000-3999	7,436,520.00	6,558,493.00	3,591,801.87	6,558,493.00	0.00	0.0%
4) Books and Supplies		4000-4999	312,097.00	657,149.00	260,847.98	657,149.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	1,910,061.00	2,104,025.00	1,378,761.45	2,104,025.00	0.00	0.0%
6) Capital Outlay		6000-6999	251,000.00	401,000.00	56,630.76	401,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(529,693.00)	(636,272.00)	0.00	(636,272.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			33,413,928.00	33,508,953.00	18,386,494.71	33,508,953.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			2,932,189.00	3,024,287.00	3,344,108.83	3,024,287.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	52,000.00	283,095.00	0.00	283,095.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,838,526.00)	(2,727,372.00)	0.00	(2,727,372.00)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,890,526.00)	(3,010,467.00)	0.00	(3,010,467.00)		

2008-09 Second Interim
General Fund
Unrestricted (Resources 0000-1999)
Revenues, Expenditures, and Changes in Fund Balance

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			41,663.00	13,820.00	3,344,108.83	13,820.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,993,043.71	1,933,043.71		1,993,043.71	0.00	0.0%
b) Audit Adjustments		9793	248,150.00	248,150.00		248,150.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,241,193.71	2,241,193.71		2,241,193.71		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,241,193.71	2,241,193.71		2,241,193.71		
2) Ending Balance, June 30 (E + F1e)			2,282,856.71	2,255,013.71		2,255,013.71		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount						2,255,013.71		
d) Unappropriated Amount		9790	2,282,856.71	2,255,013.71				

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) Revenue Limit Sources		8010-8099	1,494,499.00	1,438,083.00	0.00	1,438,083.00	0.00	0.0%
2) Federal Revenue		8100-8299	3,066,351.00	3,829,593.00	295,176.42	3,829,593.00	0.00	0.0%
3) Other State Revenue		8300-8599	3,747,707.00	3,575,142.00	2,481,440.18	3,575,142.00	0.00	0.0%
4) Other Local Revenue		8600-8799	4,017,645.00	3,931,702.00	2,227,905.03	3,931,702.00	0.00	0.0%
5) TOTAL, REVENUES			12,326,202.00	12,774,520.00	5,004,521.63	12,774,520.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	5,644,590.00	5,770,833.00	3,024,692.39	5,770,833.00	0.00	0.0%
2) Classified Salaries		2000-2999	4,004,230.00	3,992,813.00	2,258,665.35	3,992,813.00	0.00	0.0%
3) Employee Benefits		3000-3999	2,354,046.00	2,444,366.00	1,310,560.41	2,444,366.00	0.00	0.0%
4) Books and Supplies		4000-4999	1,475,559.00	2,788,929.00	1,213,038.66	2,788,929.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	146,952.00	579,020.00	496,023.50	579,020.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	43,411.00	22,757.42	43,411.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	456,693.00	552,918.00	0.00	552,918.00	0.00	0.0%
9) TOTAL, EXPENDITURES			14,082,070.00	16,172,290.00	8,325,737.73	16,172,290.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)								
			(1,755,868.00)	(3,397,770.00)	(3,321,216.10)	(3,397,770.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	2,838,526.00	2,727,372.00	0.00	2,727,372.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,838,526.00	2,727,372.00	0.00	2,727,372.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)								
			1,082,658.00	(670,398.00)	(3,321,216.10)	(670,398.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,785,776.76	4,785,776.76		4,785,776.76	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,785,776.76	4,785,776.76		4,785,776.76		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,785,776.76	4,785,776.76		4,785,776.76		
2) Ending Balance, June 30 (E + F1e)								
			5,868,434.76	4,115,378.76		4,115,378.76		
Components of Ending Fund Balance								
a) Reserve for								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Expenditures		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
General Reserve		9730	0.00	0.00		0.00		
Legally Restricted Balance		9740	0.00	0.00		0.00		
b) Designated Amounts								
Designated for Economic Uncertainties		9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00		0.00		
Other Designations		9780	0.00	0.00		0.00		
c) Undesignated Amount								
		9790				4,115,378.76		
d) Unappropriated Amount								
		9790	5,868,434.76	4,115,378.76				

Cash-Flow Projection for 2008-09

Santee

Consultant: Victoria Carrson
As of: 02/28/2009

032

3/13/2009 11:59

	July	August	September	October	November	December	January	February	March	April	May	June	ANNUAL TOTALS	2nd Interim	CODE
Beginning Cash Balance	366,317	6,092,205	8,627,943	4,728,148	3,628,651	3,543,731	5,561,507	310,915	2,130,798	979,890	(229,612)	(1,372,365)	366,317		
State Aid Apportionment	219,606	2,928,074	3,196,481	1,098,980	1,748,974	1,748,974	1,748,974	1,783,586	1,409,028	1,596,307	1,596,307	0	19,065,291	22,442,811	RP1
Property Taxes	175,881	269,428	52,745	84,695	304,183	3,219,250	1,466,647	135,966	237,198	2,967,886	952,299	656,429	10,532,607	10,532,607	P1
Charter in Lieu Taxes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	FI
Special Education	0	0	0	1,131,763	266,297	266,297	266,297	233,791	233,791	233,791	233,791	0	2,865,818	3,723,801	RP1
GATE	0	0	0	19,578	4,606	4,606	4,606	3,816	926	2,371	2,371	0	42,680	47,647	RP1
Pupil Trans-Special Educ.	0	0	14,120	14,120	14,120	14,120	14,120	14,120	14,120	24,347	15,398	15,399	153,984	172,104	C
Pupil Transportation	0	0	25,804	25,804	25,804	25,804	25,804	25,804	25,804	44,488	28,140	28,139	281,395	281,397	C
IEA	0	0	32,959	32,959	32,959	32,959	32,959	32,959	32,959	34,302	34,302	34,302	343,018	343,020	C
Community Day	0	0	0	31,668	7,451	7,451	7,451	(4,304)	(5,029)	(5,029)	(5,029)	0	33,909	72,559	RP1
Supplemental Instruction	0	0	0	5,534	1,302	1,302	1,302	(726)	(656)	(657)	(657)	0	6,012	22,066	RP1
CSR K-3	0	0	0	0	1,302	1,302	0	0	907,840	283,700	0	0	1,867,073	2,637,000	F1
Lottery	219,465	0	0	196,166	0	0	234,360	0	0	204,325	0	0	844,915	819,898	F1
07/08 Deferral	2,562,678	17,260	0	0	0	0	0	0	0	0	0	0	2,580,158	0	
TRANS Principal Amounts	5,000,000	0	0	0	0	0	0	0	0	0	0	0	5,000,000	0	
Other Revenue	146,787	4,357,952	1,958,678	2,191,868	3,376,703	4,038,816	200,479	4,038,816	686,648	686,648	686,648	1,978,367	20,918,435	8,651,503	E
Total Revenue	8,324,617	7,572,734	5,280,385	4,812,735	5,982,001	6,441,684	4,004,241	6,265,196	3,543,217	6,072,879	3,543,371	2,712,638	64,555,695	49,966,412	
Total Revenue and Beginning Balance	8,690,934	13,664,938	13,906,328	9,540,883	9,810,652	9,987,415	9,565,749	6,576,111	5,674,014	7,052,769	3,314,759	1,333,271	64,922,013	50,332,729	
Salaries & Benefits	1,376,986	2,072,052	3,764,225	4,048,850	4,002,670	3,911,995	3,970,815	3,995,668	3,922,253	3,922,253	3,922,253	3,922,253	42,832,100	42,832,100	SI
Commercial Warrant Exp	720,564	457,390	632,350	798,667	199,530	361,846	874,793	417,218	755,823	755,823	755,823	755,823	7,485,667	7,485,667	SI
TRANS Repayment	0	0	0	0	0	0	2,587,257	0	0	2,587,257	0	0	5,174,514	0	
Other Transfers Out	501,171	2,507,554	4,783,606	864,895	2,082,720	112,067	1,841,969	32,407	16,049	16,049	16,049	16,049	12,790,585	192,569	E
Total Expenditures	2,598,730	5,036,995	9,180,180	5,712,232	6,284,920	4,365,907	9,274,834	4,445,313	4,694,124	7,281,381	4,694,124	4,694,124	68,282,866	50,510,356	
Ending Cash Balance	6,092,205	8,627,943	4,728,148	3,828,651	3,628,651	5,561,507	310,915	2,130,798	979,890	(228,612)	(1,379,365)	(3,360,883)	(3,360,883)	(1,776,271)	
07-08 Ending Cash Balance	3,684,703	4,306,904	3,193,568	1,787,917	395,425	2,410,287	2,621,946	2,301,717	2,530,109	3,823,843	3,707,324	366,317	366,317		
06-07 Ending Cash Balance	3,088,895	3,869,632	2,061,914	1,621,242	2,145,733	4,349,483	4,160,641	5,495,692	4,023,974	4,630,421	3,531,624	2,132,451	2,132,451		
05-06 Ending Cash Balance	3,090,836	3,401,397	2,472,987	2,315,934	865,561	2,696,034	4,942,582	6,782,826	4,213,502	3,570,197	3,898,150	727,449	3,898,150		
04-05 Ending Cash Balance	3,012,480	4,773,877	3,958,243	5,549,748	1,302,283	2,579,692	3,710,873	5,842,832	4,305,115	5,049,216	5,871,246	1,910,444	1,910,444		
03-04 Ending Cash Balance	6,450,739	9,286,833	7,831,573	5,758,167	4,738,986	7,278,678	4,501,089	4,903,031	4,799,394	5,815,837	6,162,081	3,364,671	3,364,671		

NOTE: • 2008-09 Actuals through February balanced to the County Treasury cash report/OACLE report.
• Lottery includes PY adjustments: 07/08 for 3rd & 4th Qtrs and 08/09 for 1st & 2nd Qtrs.
• Minimum Reserve amount based on Form 01(CSI) Section 10: \$1,510,651.02

CODE SOURCE DOCUMENT
AB ADOPTED BUDGET
A ACTUAL
FI FIRST INTERIM
S: SECOND INTERIM
RP1 REVISED BUDGET
AA ESTIMATED RECERTIFIED P1 APPORTIONMENT
P1 P-1 APPORTIONMENT
P2 P-2 APPORTIONMENT
C CDS CERTIFIED AMOUNT
E ESTIMATE

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2009-10 Projection (C)	% Change (Cols. D-C/C) (D)	2010-11 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted except line A1h)						
1. Revenue Limit Sources	8010-8099	32,111,461.00				
a. Base Revenue Limit per ADA (Form RLI, line 4, ID 0024)		5,863.11	0.00%	5,863.11	0.00%	5,863.11
b. Revenue Limit ADA (Form RLI, line 5b, ID 0033)		6,129.40	0.00%	6,129.40	0.00%	6,129.40
c. Total Base Revenue Limit (Line A1a times line A1b, ID 0269)		35,937,346.43	0.00%	35,937,346.43	0.00%	35,937,346.43
d. Other Revenue Limit (Form RLI, lines 6 thru 14)		49,390.00	0.00%	49,390.00	0.00%	49,390.00
e. Total Revenue Limit Subject to Deficit (Sum lines A1c plus A1d, ID 0082)		35,986,736.43	0.00%	35,986,736.43	0.00%	35,986,736.43
f. Deficit Factor (Form RLI, line 16)		0.92156	0.00%	0.92156	0.00%	0.92156
g. Deficient Revenue Limit (Line A1e times line A1f, ID 0284)		33,163,936.82	0.00%	33,163,936.82	0.00%	33,163,936.82
h. Plus: Other Adjustments (e.g., basic aid, charter schools object 8015, prior year adjustments objects 8019 and 8099)			0.00%	121,023.00	188.64%	349,320.18
i. Revenue Limit Transfers (Objects 8091 and 8097)		(1,238,083.00)	0.00%	(1,238,083.00)	0.00%	(1,238,083.00)
j. Other Adjustments (Form RLI, lines 18 thru 20 and line 41)		185,607.18	0.24%	186,045.00	0.00%	186,045.00
k. Total Revenue Limit Sources (Sum lines A1g thru A1j) (Must equal line A1)		32,111,461.00	0.38%	32,232,921.82	0.71%	32,461,219.00
2. Federal Revenues	8100-8299	134,000.00	0.00%	134,000.00	0.00%	134,000.00
3. Other State Revenues	8300-8599	3,548,198.00	-2.34%	3,465,108.00	0.82%	3,493,412.00
4. Other Local Revenues	8600-8799	739,581.00	-14.78%	630,252.00	-4.29%	603,190.00
5. Other Financing Sources	8900-8999	(2,727,372.00)	0.00%	(2,727,372.00)	0.00%	(2,727,372.00)
6. Total (Sum lines A1k thru A5)		33,805,868.00	-0.21%	33,734,909.82	0.68%	33,964,449.00
B. EXPENDITURES AND OTHER FINANCING USES (Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries				20,652,558.00		21,065,609.00
a. Base Salaries						
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				413,051.00		421,312.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	20,652,558.00	2.00%	21,065,609.00	2.00%	21,486,921.00
2. Classified Salaries				3,772,000.00		3,847,440.00
a. Base Salaries						
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				75,440.00		76,949.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,772,000.00	2.00%	3,847,440.00	2.00%	3,924,389.00
3. Employee Benefits	3000-3999	6,558,493.00	3.19%	6,767,448.00	4.80%	7,092,124.00
4. Books and Supplies	4000-4999	657,149.00	2.09%	670,910.00	1.90%	683,658.00
5. Services and Other Operating Expenditures	5000-5999	2,104,025.00	0.86%	2,122,132.00	2.04%	2,165,480.00
6. Capital Outlay	6000-6999	401,000.00	0.80%	404,208.00	1.90%	411,888.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(656,272.00)	0.80%	(641,362.00)	1.90%	(653,548.00)
9. Other Financing Uses	7600-7699	283,095.00	0.00%	283,095.00	0.00%	283,095.00
10. Other Adjustments (Explain in Section F below)				(3,080,752.00)		(3,080,752.00)
11. Total (Sum lines B1 thru B10)		33,792,048.00	-6.96%	31,438,728.00	2.78%	32,313,255.00
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)						
		13,820.00		2,296,181.82		1,651,194.00
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1e)		2,241,193.71		2,255,013.71		4,551,195.53
2. Ending Fund Balance (Sum lines C and D1)		2,255,013.71		4,551,195.53		6,202,389.53
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	0.00				
b. Designated for Economic Uncertainties	9770	0.00		1,442,527.00		1,498,059.00
c. Fund Balance Designations	9775, 9780	0.00				
d. Undesignated/Unappropriated Balance	9790	2,255,013.71		3,108,668.53		4,704,330.53
e. Total Components of Ending Fund Balance (Line D3e must agree with line D2)		2,255,013.71		4,551,195.53		6,202,389.53

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2009-10 Projection (C)	% Change (Cols. E-C/C) (D)	2010-11 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Designated for Economic Uncertainties	9770	0.00		1,442,527.00		1,498,059.00
b. Undesignated/Unappropriated Amount	9790	2,255,013.71		3,108,668.53		4,704,330.53
If GL data does not exist, key enter lines E2a and E2b.						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790	2,802,361.68				
3. Total Available Reserves (Sum lines E1 thru E2b)		3,057,375.39		4,551,195.53		6,202,389.53

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2009-10 Projection (C)	% Change (Cols. E-C/C) (D)	2010-11 Projection (E)
A. REVENUES AND OTHER FINANCING SOURCES						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Revenue Limit Sources	8010-8099	1,438,083.00	-0.83%	1,426,086.00	0.60%	1,434,669.00
2. Federal Revenues	8100-8299	3,829,593.00	0.00%	3,829,593.00	0.00%	3,829,593.00
3. Other State Revenues	8300-8599	3,575,142.00	-5.42%	3,381,259.00	0.71%	3,405,353.00
4. Other Local Revenues	8600-8799	3,931,702.00	0.00%	3,931,702.00	0.58%	3,954,452.00
5. Other Financing Sources	8900-8999	2,727,372.00	0.00%	2,727,372.00	0.00%	2,727,372.00
6. Total (Sum lines A1 thru A5)		15,501,892.00	-1.33%	15,296,012.00	0.36%	15,351,439.00
B. EXPENDITURES AND OTHER FINANCING USES						
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
1. Certificated Salaries						
a. Base Salaries				5,770,833.00		5,886,250.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				115,417.00		117,725.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	5,770,833.00	2.00%	5,886,250.00	2.00%	6,003,975.00
2. Classified Salaries						
a. Base Salaries				3,992,813.00		4,072,669.00
b. Step & Column Adjustment						
c. Cost-of-Living Adjustment						
d. Other Adjustments				79,856.00		81,454.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	3,992,813.00	2.00%	4,072,669.00	2.00%	4,154,123.00
3. Employee Benefits	3000-3999	2,444,366.00	8.60%	2,654,549.00	4.76%	2,781,016.00
4. Books and Supplies	4000-4999	2,788,929.00	2.09%	2,847,332.00	1.90%	2,901,431.00
5. Services and Other Operating Expenditures	5000-5999	579,020.00	0.79%	583,618.00	1.89%	594,627.00
6. Capital Outlay	6000-6999	43,411.00	0.80%	43,758.00	1.90%	44,590.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	0.00	0.00%		0.00%	
8. Other Outgo - Transfers of Indirect Costs	7300-7399	552,918.00	0.80%	557,342.00	1.90%	567,930.00
9. Other Financing Uses	7600-7699	0.00	0.00%		0.00%	
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		16,172,290.00	2.93%	16,645,518.00	2.42%	17,047,692.00
C. NET INCREASE (DECREASE) IN FUND BALANCE						
(Line A6 minus line B11)						
		(670,398.00)		(1,349,506.00)		(1,696,253.00)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 011, line F1c)		4,785,776.76		4,115,378.76		2,765,872.76
2. Ending Fund Balance (Sum lines C and D1)		4,115,378.76		2,765,872.76		1,069,619.76
3. Components of Ending Fund Balance (Form 011)						
a. Fund Balance Reserves	9710-9740	0.00				
b. Designated for Economic Uncertainties	9770	0.00				
c. Fund Balance Designations	9775, 9780	0.00				
d. Undesignated/Unappropriated Balance	9790	4,115,378.76		2,765,872.76		1,069,619.76
e. Total Components of Ending Fund Balance						
(Line D3e must agree with line D2)		4,115,378.76		2,765,872.76		1,069,619.76

Description	Object Codes	Projected Year Totals (Form 011) (A)	% Change (Cols. C-A/A) (B)	2009-10 Projection (C)	% Change (Cols. E-C/C) (D)	2010-11 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Designated for Economic Uncertainties	9770					
b. Undesignated/Unappropriated Amount	9790					
3. Total Available Reserves (Sum lines E1 thru E2b)						

F. ASSUMPTIONS
Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

BACKGROUND:

The Santee School District has investigated solar options to provide shade for schools, reduce energy costs, provide operating savings, and reduce the District's impact on the environment.

RFP Process and Outcomes

In May 2008, the District requested proposals to install solar panels at school sites based on a plan to purchase and own the solar system equipment. The collapse of the bond market made financing for the project unworkable at that time. The District has continued to seek alternative methods to finance the solar project.

Three solar options have been evaluated:

1. District purchased solar system. This approach became impractical with the collapse of the bond market in Fall 2008.
2. Power Purchase Agreement (PPA). The District has received and evaluated several PPA proposals which are economically viable solutions. PPA's eliminate the need to issue debt and maintain the system. The PPA can be structured to conform to site designs subject to Board review and approval. Power Purchase Agreements can generate moderate savings over time based on projected San Diego Gas and Electric rate increases. Power Purchase savings are estimated to total between \$700,000 - \$1,500,000, over a 20-25 year period. There are no projected annual savings in the immediate year of implementation.
3. Hybrid Power Purchase Agreement. The Hybrid PPA seeks to fully benefit from the new San Diego Gas and Electric Company rate changes to generate ongoing operating savings for the District. The Hybrid Power Purchase Agreements eliminate the need to issue debt and maintain the system. The Hybrid PPA can be structured to conform to site designs subject to Board review and approval. The Hybrid PPA generates significant, immediate savings to the District which exceeds \$12,000,000, over a 25-year period.

Solar Incentive Credits

The District secured energy incentives valued at \$6.6 million. Incentives expire beginning in April 2009. The District could reapply for incentives at approximately one-half the rate of the existing District-secured incentives.

Competitive Process

Under State law, the District is required to seek bids for professional services in excess of \$72,400 and construction services in excess of \$15,000. Legal counsel has reviewed the Manzana contract. The contract is for the purchase of energy, does not require any expenditure from the District and reduces the current cost of energy. Therefore, there is no requirement to bid or seek proposals before accepting the Manzana contract. A Public Hearing however, is required and is in motion.

Administration was requested by the Board to bring the hybrid presentation to the Board. Art Castanares from Manzana Energy will be presenting a thorough analysis of the proposed project this evening.

RECOMMENDATION:

Administration requests Board discussion and/or action with respect to the following:

1. Given the many challenges both financial and construction decisions faced by the District, should the District continue with a solar project at the current time?
2. Given the highly competitive nature of the solar industry, should the District close existing contracts/proposals and proceed with a new request for proposals (RFP)?
3. Should the District entertain a presentation by a previous vendor that has presented to the Board in the past regarding various financial options for solar using stimulus monies and a PPA?
4. Is there sufficient time, education, and/or information for the Board to make an informed decision about proposals currently under consideration?
5. Should the Board direct administration to bring a contract back on March 25, 2009 for final approval with Manzana Energy?

The pros and cons of each option will be shared by Administration for the Board. Clear direction is requested about the option the Board wishes to pursue.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The District seeks to provide shade for students and staff while generating energy savings. The District seeks to save approximately a minimum of \$570,000 annually through solar and other energy cost saving measures.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:

Second:

Vote:

Agenda Item E.3.1.

Discussion and/or Action Item E.3.2. On-Bill Financing Rebate/Incentive Program,
SDG&E

Prepared by Bill Clark
March 17, 2009

BACKGROUND:

Due to the State fiscal situation, State funding anticipated for the Santee School District Capital Improvement Program (CIP) is delayed and disbursement is unknown. It could be 2-5 years before school facility funds can be anticipated. While doing research of all options to support the current CIP program and schedule, we have found the On-Bill Financing program by San Diego Gas and Election Company (SDG&E) has a zero interest loan program to fund energy savings projects. Most modernization projects have approximately \$3 million in energy savings construction work through the new electrical, lighting, reflective roofing, and efficient HVAC systems. Loans at a 0% interest up to \$250,000 per meter can be allocated and applied for. Hill Creek and Chet F. Harritt have one meter at each campus; however, Prospect Avenue has four meters. The maximum loan amount could be \$1.5 million for these 3 campuses in the Phase 2 CIP program.

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to apply for an On-Bill Financing program loan from the SDG&E for energy efficiency improvements.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Financing of \$1.5 million at zero percent is at no cost and the Energy by Design incentives are kept by the District. Repayment is a 10-15 year payback schedule. At this time it is less expensive to fund the finance costs than future construction inflation and benefit from the current bidding market. Potential bid savings this summer is \$5 million. Potential project inflation if we wait until summer 2010 awards is \$1.2 million.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item E.3.2.

Discussion and/or Action Item E.3.3. Authorization to Complete Phase I and Phase II Construction – Adoption of Resolution #0809-35, Development and Issuance of the Proposed 2009 Bridge Financing Program

Prepared by Bill Clark
March 17, 2009

BACKGROUND:

The Santee School District obtained State allocations of approximately \$39.5 million in construction funding. The District received approximately \$4.1 million prior to the freeze of State construction funding leaving \$35.1 million allocated for future payment (see attached State funding application summary). It is not possible to predict when the State will obtain the cash resources necessary to proceed with funding Santee School District projects; however, the State has made clear it intends to fund the projects and will do so as quickly as possible. Estimates about when the State will make payment range from several months to several years. Because State funding has been temporarily halted, the District is currently unable to finish \$7.0 million in Phase 1 and \$20.0 million in Phase 2 construction.

The District expects to lose approximately \$16.0 million to bid and material inflation, damage to partially completed work and contract termination costs should the modernization program not continue as planned. To avoid this economic loss, the District is evaluating bridge financing plans which will not impact general fund operations, but permit the District to continue construction in anticipation of State funding.

Tonight, Benjamin Dolinka and Eric Hall are prepared to present their analysis of options for:

1. Bond Anticipation Notes,
2. Lease Revenue Bonds, and
3. Answer Board questions about these options as well as State funding and bridge financing options.

RECOMMENDATION:

It is recommended that the Board of Education adopt Resolution #0809-35. The resolution proposed for adoption gives the District the ability to hire certain consultants in relation to the development and issuance of the 2009 Bond Anticipation Note and 2009 Lease Revenue Bonds (collectively, "Bonds"). The proceeds of such Bonds will be used to fund certain District projects, as outlined in the resolution. The issuance of the Bonds will ultimately be secured by all legally available funds of the District. Upon the hiring of the consultants, attorneys, and underwriter ("Finance Team"), the Finance Team will work with the District to develop a repayment program for the Bonds that will include general obligation bond and State grant revenue sources in order to prevent the necessity for General Fund dollars to be utilized, timeline for achieving the financing of the bond anticipation notes, and lease revenue bonds.

With this recommendation, we are also requesting the Board approve completion of Phase 1 construction, contingent on the Bond Anticipation financing. Additional bridge financing will be brought to the Board by May for Phase 2 construction.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The District expects to lose approximately \$16.0 million to bid and material inflation, damage to partially completed work and contract termination costs should the modernization program not continue as planned. To avoid a \$16.0 million economic loss, bridge financing plans of \$27.0 million, which will not impact general fund operations, will permit the District to continue construction in anticipation of State funding.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:

Second:

Vote:

Agenda Item E.3.3.

State Application Funding Summary									
PHASE 1 & 2 & 3		STATE APPLICATION NUMBERS							
PHASE 1		OPSC APPL #	PTN #					REMARKS	
CAJON PARK MODERNIZATION		57/68361-PENDING	68361-21	\$	4,310,529.00			SUBMITTED	
CARLTON HILLS MODERNIZATION		57/68361-PENDING	68361-22	\$	3,565,278.00			SUBMITTED	
CARLTON OAKS MODERNIZATION		57/68361-PENDING	68361-23	\$	4,514,087.00			SUBMITTED	
RIO SECO MODERNIZATION		57/68361-PENDING	68361-27	\$	4,013,351.00			SUBMITTED	
SYCAMORE CANYON MODERNIZATION		57/68361-PENDING	68361-28	\$	2,651,556.00			SUBMITTED	
PHASE 1									
CAJON PARK ADDITION - 18 CLASSROOM		50/68361-00-22	68361-29	\$	4,145,299.00			SUBMITTED	
PHASE 1									
CAJON PARK LIBRARY - JT. USE		52/68361-00-		\$	514,832.00			ALLOCATED & FUNDING RECEIVED	
RIO SECO LIBRARY - JT. USE		52/68361-00-		\$	509,153.00			ALLOCATED & FUNDING RECEIVED	
PHASE 1									
CAJON PARK TECH - JT. USE		52/68361-00-018		\$	302,041.00			ALLOCATED & FUNDING RECEIVED	
CARLTON HILLS TECH - JT. USE		52/68361-00-021		\$	302,041.00			ALLOCATED & FUNDING RECEIVED	
CAJON OAKS TECH - JT. USE		52/68361-00-019		\$	302,041.00			ALLOCATED & FUNDING RECEIVED	
RIO SECO TECH - JT. USE		52/68361-00-020		\$	302,041.00			ALLOCATED & FUNDING RECEIVED	
PHASE 1									
CAJON PARK MULTIPURPOSE - JT. USE		52/68361-00-001		\$	440,302.00			ALLOCATED & FUNDING RECEIVED	
CARLTON HILLS MULTIPURPOSE - JT. USE		52/68361-00-007		\$	458,917.00			ALLOCATED & FUNDING RECEIVED	
CAJON OAKS MULTIPURPOSE - JT. USE		52/68361-00-002		\$	476,781.00			ALLOCATED & FUNDING RECEIVED	
RIO SECO MULTIPURPOSE - JT. USE		52/68361-00-003		\$	476,781.00			ALLOCATED & FUNDING RECEIVED	
Total Phase I State Funding				\$	27,285,030.00				
PHASE 2									
CHET F. HARRITT MODERNIZATION		57/68361-00-023		\$	2,870,035.00			TO BE SUBMITTED WITHIN 60 DAYS W/FUNDING APP	
HILL CREEK MODERNIZATION		57/68361-00-022		\$	4,132,311.00			TO BE SUBMITTED WITHIN 60 DAYS W/FUNDING APP	
PROSPECT AVENUE MODERNIZATION		57/68361-00-016		\$	2,278,672.00			TO BE SUBMITTED WITHIN 60 DAYS W/FUNDING APP	
PHASE 2									
HILL CREEK LIBRARY - JT. USE		52/68361-00-011		\$	507,140.00			ALLOCATED	
PHASE 2									
CHET F. HARRITT MULTIPURPOSE - JT. USE		52/68361-00-006		\$	374,399.00			ALLOCATED	

RESOLUTION NO. 0809-35

RESOLUTION OF THE BOARD OF EDUCATION OF THE SANTEE SCHOOL DISTRICT APPOINTING AND RETAINING CERTAIN CONSULTANTS IN CONNECTION WITH THE DEVELOPMENT AND ISSUANCE OF THE DISTRICT'S PROPOSED 2009 BRIDGE FINANCING PROGRAM, AND APPROVING CERTAIN RELATED ACTIONS.

WHEREAS, the Santee School District (the "District") is developing a comprehensive long-term school funding program (the "School Funding Program") in order to provide the funding needs on a timely basis for the District's current and future priority school projects as a result of the recent construction and modernization grant suspension enacted by the Office of Public School Construction (the "Priority School Projects");

WHEREAS, the District has identified certain Priority School Projects, which include, but are not limited to, the (i) classroom expansion/enhancement and joint-use facilities of Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, and Sycamore Canyon schools ("Phase I"), (ii) classroom expansion/enhancement and joint-use facilities of Hill Creek, Chet F. Harritt, and Prospect Avenue schools ("Phase II"), and (iii) further classroom expansion/enhancement and joint-use facilities of Pepper Drive, Hill Creek, and Chet F. Harritt ("Phase III");

WHEREAS, given the scope of such needs, the School Funding Program will reflect the District's need to continue to qualify for the matching State School Facility Program grant funding ("State Funds") that the District is eligible for in the future for its Priority School Projects;

WHEREAS, the District desires to proceed with the development and issuance of approximately Nineteen Million Dollars (\$19,000,000), or another amount as agreed upon by the Board of Education ("Board"), in bond anticipation notes (the "2009 Bond Anticipation Notes") in order to provide the District with the interim funds needed to proceed with certain phases of the Priority School Projects in advance of the District's receipt of future authorized general obligation bonds ("Future Authorized GO Bonds");

WHEREAS, the District intends to pay or prepay the interim 2009 Bond Anticipation Notes from such Future Authorized GO Bonds when such funds become accessible in the future and as directed by the Board;

WHEREAS, the District desires to proceed with the development and issuance of approximately Twenty-Seven Million Dollars (\$27,000,000), or another amount as agreed upon by the Board of Education ("Board"), in lease revenue bonds (the "2009 Lease Revenue Bonds") in order to provide the District with the interim funds needed to proceed with certain phases of the Priority School Projects in advance of the District's receipt of future State Funds ("Future State Funds");

WHEREAS, the District intends to pay or prepay the interim 2009 Lease Revenue Bonds from such Future State Funds when such funds become available in the future and as directed by the Board from time to time;

WHEREAS, the District desires to appoint and retain certain consultants to assist the District in developing, structuring, and implementing the District's 2009 Bridge Financing Program for the purpose of funding certain of the Priority School Projects;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Santee School District, as follows:

Section 1. All of the recitals herein contained are true and correct and the Board so finds.

Section 2. Dolinka Group, LLC is hereby appointed as the District's Financial Consultant to provide certain financial planning assistance to the District in the development and implementation of the District's 2009 Bridge Financing Program. The Superintendent of the District is hereby authorized and directed, for and in the name and on behalf of the District, to enter into a contract with such firm for the provision of services as the District's Financial Consultant.

Section 3. California Financial Services is hereby appointed as the District's Credit Enhancement Consultant to provide the services required for the development and implementation of the 2009 Bridge Financing Program. The Superintendent of the District is hereby authorized and directed, for and in the name and on behalf of the District, to enter into a contract with such firm for the provision of services as the District's Credit Enhancement Consultant.

Section 4. Piper Jaffray & Co. is hereby appointed as the District's Underwriter for the District's 2009 Bridge Financing Program. The Superintendent of the District is hereby authorized and directed, for and in the name and on behalf of the District, to enter into a contract with such firm for the provision of services as the District's Underwriter.

Section 5. Bowie, Arneson, Wiles & Giannone, is hereby appointed as District's Bond Counsel for the District's 2009 Bridge Financing Program. The Superintendent of the District is hereby authorized and directed, for and in the name and on behalf of the District, to enter into a contract with such firm for the provision of services as the District's Bond Counsel.

Section 6. Orrick, Herrington and Sutcliffe, LLP, a professional law corporation, Los Angeles, California, is hereby appointed as District's Disclosure Counsel for the District's 2009 Bridge Financing Program. The Superintendent of the District is hereby authorized and directed, for and in the name and on behalf of the District, to enter into a contract with such firm for the provision of services as the District's Disclosure Counsel.

Section 7. The District intends to issue 2009 Bond Anticipation Notes and 2009 Lease Revenue Bonds for the purpose of paying the costs of certain phases of the Priority School Projects.

Section 8. The Superintendent of the District is hereby authorized and directed, jointly and severally, to do any and all things, which he/she may deem necessary or advisable in order to carry out, give effect to and comply with the directives, terms and intent of this Resolution.

Section 9. This resolution shall take effect from and after its date of adoption.

PASSED AND ADOPTED this 17th day of March 2009

President of the Board of Education of the
Santee School District

Clerk of the Board of Education of the
Santee School District

S:\Clients\Santee SD\Finance\COPs\2009 Bridge Program\Working Docs\Legal Docs\InitialResolution_07720-5101_Fn.doc

State of California)
) ss.
County of San Diego)

I, _____, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Education of said District at a regular meeting of said Board held on the 17th day of March, 2009, at which a quorum of such Board was present and acting throughout and for which notice and an agenda was prepared and posted as required by law and at which meeting all of the members of such Board had due notice and that at such meeting the attached resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Clerk of the Board of Education of the
Santee School District

State of California)
) ss.
County of San Diego)

I, _____, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true and correct copy of Resolution No. _____ of said Board and that the same has not been amended or repealed.

Dated this 17th day of March, 2009.

Clerk of the Board of Education of the
Santee School District

Discussion and/or Action Item E.3.4.
Prepared by Bill Clark
March 17, 2009

Approval of Chet F. Harritt Revised
Site Plan Classroom Addition Location
and Additional Geotechnical Costs

BACKGROUND:

At its February 2008 Capital Improvement Program (CIP) workshop, the Board of Education directed administration to initiate planning to include the 10-classroom building at Chet F. Harritt School. The Board's decision was based on the instructional benefits derived from the 10-classroom structure which enhances both science and technology, but also student access to physical education facilities. At the September 16, 2008, and at the February 3, 2009 Board meetings, the Chet F. Harritt 10-classroom addition location and site plan was revised. After this approval however a geotechnical soils investigation was developed and it was determined that there was over 20' of fill dirt in an old canyon running through the project. Because of this, an alternative location with better soils properties is being researched.

There have been many constraints to the past approved locations that administration will discuss with the Board. For example, the past proposed location east of B Wing and near the handball courts had an old canyon, 20' of fill over alluvium and so is not ideal for this 10 classroom building, after all. Two other locations on the campus are now being researched and studied for their viability and soils conditions.

Two proposed locations are attached for Board review. Administration will continue to meet with the Principal and staff to discuss the options and limitations. Administration will share this information with the Board this evening.

Additional soils borings and studies are needed and the proposal is attached.

RECOMMENDATION:

It is recommended that the Board of Education discuss the constraints and review, discuss, and approve a revised 10-classroom addition site location for Chet F. Harritt School.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

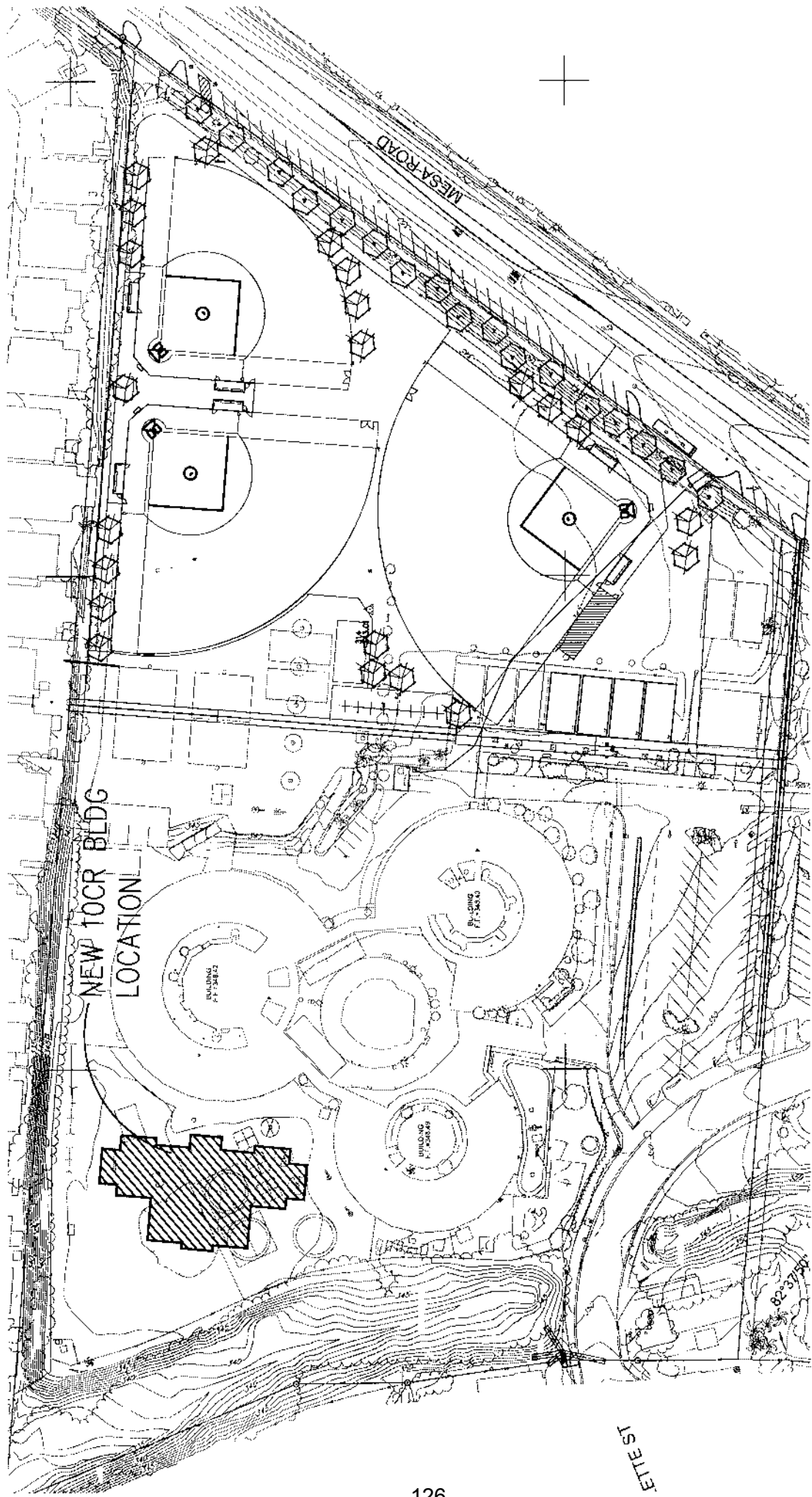
The 10-classroom construction budget at Chet F. Harritt School is \$5.2 million. There is an additional fiscal impact of \$21,500 for the additional geotechnical investigations and

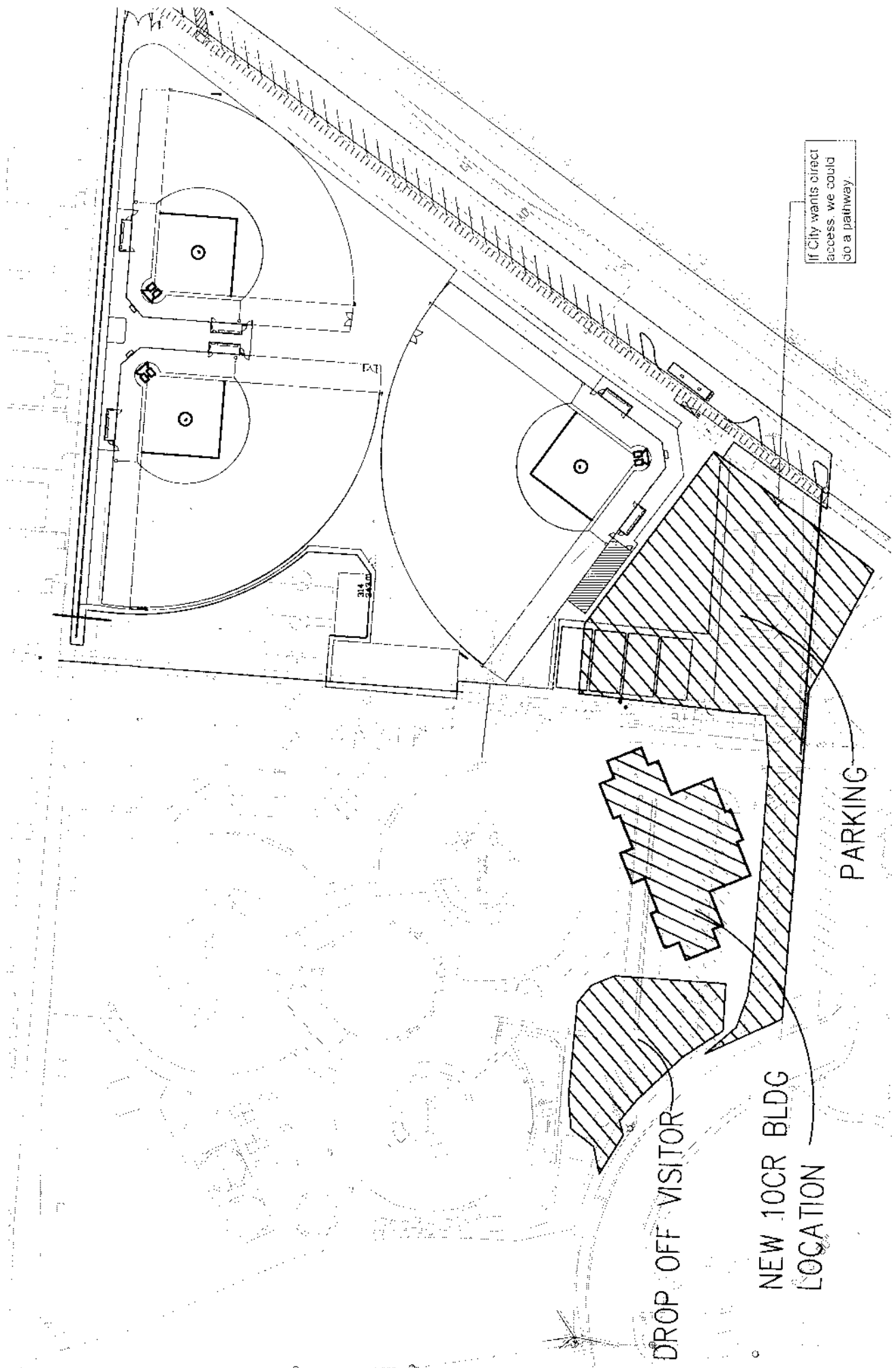
soils borings to determine soils conditions that can support the addition to this revised site plan change. The budget of the Capital Improvement Program (CIP) is \$128.8 million for nine (9) school modernizations, and this cost will be funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.







If City wants direct access, we could do a pathway.

DROP OFF VISITOR

NEW 10CR BLDG LOCATION

PARKING

Discussion and/or Action Item E.3.5.
Prepared by Bill Clark
March 17, 2009

Chet F. Harritt Ball Field Construction:
Permitting Update and
Consultant Extra Services

BACKGROUND:

Project status for the Chet F. Harritt School Ball Field project has been submitted to the Division of State Architect (DSA) for construction permits. The DSA is another State furloughed office which has seen a dramatic increase to the permitting time needed to process plan approvals. The project cannot be awarded and construction started without the construction permits. We hope to have these approvals by the start of the June 18, 2009 summer break.

The DSA submittal set of 100% completed construction documents are out to bid under the Barnhart Inc. lease-leaseback contract and bid values should be known by April 7, 2009. The project must be permitted by DSA due to the structural approvals needed on the dugout structures, sound barrier wall, and sport light poles. A completed submittal also triggered access compliance for the project and required the over stamping of a licensed architect, of which Trittipio Architectural Planning provided gratis.

In addition, the scope of engineering outside of the project within the jurisdiction of the City of Santee for diagonally parking on Mesa Road was not part of the original scope of Lightfoot Engineers and thus required additional civil engineering. These City offsite plans are being submitted to the City of Santee this week. Also, the existing utilities in regards to Padre Dam MWD sewer, and storm drainage facilities were needed to be located and the consultant team under Lightfoot planners facilitated this effort as extra services. These costs are being presented to the Board of Education and the proposal is attached.

The current project does not include the relocatable restroom and snack bar building moves. This will be brought to the Board under a contract with Trittipio Architectural Planning for a building move plan. The current bid documents have a pad and utilities stubbed for these future structures.

The construction of the project hinged on the modernization electrical upgrades and the sports lighting load. It is anticipated these new electrical services as part of the modernization construction will be in place for the sports lights to be connected to in July 2009. The construction of the ball field project is estimated to take 60 days and the grass establishment will commence thereafter.

Finally, an agreement between the City of Santee and the Santee School District requires Board of Education approval to proceed with grant funding totaling \$274,155. Under the agreement, the City of Santee makes these funds available for baseball field improvements at Chet F. Harritt School.

RECOMMENDATION:

It is recommended that the Board of Education approve the extra services of Lightfoot Planning for utility research and off site improvement additional engineering and services of \$14,325. See attached proposal.

Additionally, it is recommended that the Board of Education authorize entering into an agreement with the City of Santee to complete ball field improvements at Chet F. Harritt school totaling \$274,155. The City of Santee is giving the District these funds for the purpose of making ball field improvements at Chet F. Harritt School.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of additional services cost \$14,325, however, the District anticipates receiving a value of \$274,155 in ball field improvements at Chet F. Harritt School

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item E.3.5.

AGREEMENT

AN AGREEMENT BETWEEN THE CITY OF SANTEE, CALIFORNIA, AND SANTEE SCHOOL DISTRICT FOR USE OF COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FISCAL YEAR 2008-2009

THIS AGREEMENT is made by and between the City of Santee, a municipal corporation, hereinafter referred to as "Grantee," and Santee School District a governmental agency, hereinafter referred to as "Subrecipient."

WHEREAS, the Grantee has applied for and received funds from the United States Government under Title I of the Housing and Community Development Act of 1974, Public Law 93-383; and

WHEREAS, the Grantee wishes to engage the Subrecipient to assist the Grantee in utilizing such funds;

NOW THEREFORE, it is agreed between the parties hereto that;

I. SCOPE OF SERVICE

A. Activities

The Subrecipient will be responsible for administering certain facility improvements at Chet Harritt School which shall include installation of or improvements to, as necessary, three baseball/softball fields, back stops, bleachers, dugouts, sports lighting, a restroom/concession building, open turf fields for soccer, points of connection to Big Rock Park, sidewalks and related site amenities in a manner satisfactory to the Grantee and consistent with any standards required as a condition of providing these funds. Such program will include the following activities eligible under the Community Development Block Grant Program:

Program Delivery

1. The project will benefit low and moderate income persons, as it will improve and provide public services and community facilities and infrastructure to serve said persons.
2. Subrecipient warrants that it has the expertise and experience to perform the work set forth in this Agreement and that it shall perform said work pursuant to this Agreement and as stated in the Statement of Work, attached hereto as Exhibit "A" incorporated herein by reference.

3. In consideration of the City's agreement to reimburse District for the installation of the improvements described herein, District agrees to provide routine maintenance, consistent with the terms of the Agreement, for all improvements installed. District also agrees to ensure that the improvements constructed under the terms of this Agreement will not be removed for a minimum of ten (10) years. Notwithstanding the District's responsibility to provide routine maintenance as provided in this Section 2, City agrees to assist District with seasonal agricultural applications such as aeration, fertilization, overseeding, and weed control, when necessary.

B. National Objectives

The Subrecipient certifies that the activities carried out with funds provided under this Agreement will meet one or more of the CDBG program's National Objectives - 1) benefit low/moderate income persons, 2) aid in the prevention or elimination of slums or blight, 3) meet community development needs having a particular urgency -as defined in 24 CFR part 570.208.

C. Performance Monitoring

The Grantee will monitor the performance of the Subrecipient against goals and performance standards required herein. Substandard performance as determined by the Grantee will constitute non-compliance with this Agreement. If action to correct such substandard performance is not taken by the Subrecipient within a reasonable period of time after being notified by the Grantee, contract suspension or termination procedures will be initiated.

II. TIME OF PERFORMANCE

Services of the Subrecipient shall start on the 1st day of July 2008 and end on the 30th day of June 2009. The term of this Agreement and the provisions herein shall be extended to cover any additional time period during which the Subrecipient remains in control of CDBG funds or other assets, including program income.

III. BUDGET

<u>CATEGORY</u>	<u>AMOUNT</u>
Public Facilities	\$274,155.00
TOTAL EXPENSES	\$274,155.00

Any indirect costs charged must be consistent with the conditions of Paragraph VIII (C)(2) of this Agreement. In addition, the Grantee may require a more detailed budget breakdown than the one contained herein, and the Subrecipient shall provide such supplementary budget information in a timely fashion in the form and content prescribed by the Grantee. Any amendments to this budget must be approved in writing by the Grantee and the Subrecipient.

IV. PAYMENT

It is expressly agreed and understood that the total amount to be paid by the Grantee under this contract shall not exceed \$274,155.00. Drawdowns for the payment of eligible expenses shall be made against the line item budgets specified in Paragraph III herein and in accordance with performance. Expenses for general administration shall also be paid against the line item budgets specified in Paragraph III and in accordance with performance. District shall submit invoices to City for costs incurred for the improvements at Chet Harritt Elementary School as described in Exhibit A. Reimbursement shall not exceed Two Hundred and Seventy Four Thousand One Hundred and Fifty Five dollars (\$274,155.00) for the improvements to be installed under this Agreement.

Payments may be contingent upon certification of the Subrecipient's financial management system in accordance with the standards specified in OMB Circular A-110, Attachment F. (24CFR 84.21)

Grantee shall issue payment on a reimbursement basis no more than once per calendar month upon receipt of a completed Summary of Accounting Report. Copies of the Summary of Accounting Report forms shall be provided by Grantee. The Summary of Accounting Report shall be completed and shall identify program expenditures for the period to be reimbursed as follows:

1. Date of expenditure;
2. Payee;
3. Purpose of expenditure; and
4. Amount of expenditure.

Copies of supporting documentation must be attached; i.e., receipts, paid invoices, etc. Approved invoices will be paid within 30 days of the date received by the Finance Department.

V. NOTICES

Communication and details concerning this contract shall be directed to the following contract representatives:

<u>Grantee</u>	<u>Subrecipient</u>
City of Santee CDBG Administrator 10601 Magnolia Avenue Santee, CA 92071-1266 (619) 258-4100 ext. 129 Fax Number (619) 562-1046	Santee School District Christina Becker 9625 Cuyamaca Street Santee, CA 92071 (619) 258-2323 Fax Number (619) 258-2241

VI. GENERAL CONDITIONS

A. General Compliance

The subrecipient agrees to comply with the requirements of Title 24 of the Code of Federal Regulations, Part 570 concerning Community Development Block Grants (CDBG). The Subrecipient also agrees to comply with all other applicable Federal, state and local laws, regulations, and policies governing the funds provided under this contract. The Subrecipient further agrees to utilize funds available under this Agreement to supplement rather than supplant funds otherwise available.

B. "Independent Contractor"

Nothing contained in this Agreement is intended to, or shall be construed in any manner, as creating or establishing the relationship of employer/employee between the parties. The Subrecipient shall at all times remain an "independent contractor" with respect to the services to be performed under this Agreement. The Grantee shall be exempt from payment of all Unemployment Compensation, FICA, retirement, life and/or medical insurance and Workers' Compensation Insurance as the Subrecipient is an independent subrecipient.

C. Indemnification

1. Subrecipient shall hold harmless, defend and indemnify the Grantee from any loss, damage or attorney fees incurred because of any claim by any person or entity, including the Federal Department of Housing and Urban Development, that Subrecipient has failed to meet federal requirements.

2. Subrecipient agrees to protect, defend, indemnify and hold harmless Grantee, its officers, agents and employees from any and all liability, damages, claims, suits, liens and judgments, of whatever nature, including injury to any person, arising from performance or failure to perform obligations of this Agreement caused or claimed to be caused by Subrecipient, its agents or **employees including but not limited to those arising from Subrecipient's noncompliance with federal, state or local laws, regulations and policies**. Subrecipient agrees it is its duty to defend even if the Claim appears without merit.
3. Should it become necessary for Grantee to commence suit to enforce any of the terms and conditions of this Agreement, the prevailing party will be awarded any and all reasonable attorney fees and court costs incurred in litigation.

D. Insurance

Subrecipient agrees to maintain in full force and effect and bear the cost of adequate policies of public liability and property damage insurance in an aggregate amount of no less than \$1,000,000 combined single limit. Subrecipient further agrees to maintain adequate automobile liability insurance for personal injury and property damage caused by employees in the scope of work performance. Evidence of insurance issued by the insurance carrier shall be presented by Subrecipient to Grantee prior to execution of this Agreement in the form of a policy setting forth terms of insurance and indicating that the insurance policies are in effect and that thirty (30) days' written notice will be given to Grantee prior to cancellation or modification thereof. Grantee shall be named as additional insured on the policy(ies). The policy(ies) shall state that Grantee is held harmless for all actions arising out of Subrecipient's performance. The policy(ies) of insurance shall be with a California admitted carrier.

Prior to execution of the Agreement, Subrecipient shall provide to the City of Santee Risk Manager copies of all insurance policies providing coverage for the work to be performed under the Agreement. The policies of insurance so provided must cover all risks expected to arise during or from performance of the Agreement. Failure to provide such insurance contracts shall constitute a refusal to enter into the Agreement.

E. Workers' Compensation

Subrecipient shall secure, maintain in full force and effect, and bear the cost of complete Workers' Compensation insurance in accordance with the laws of the State of California for the duration of the Agreement. Subrecipient shall require any subcontractor to maintain such insurance for its employees. Certificates of Insurance evidencing Workers' Compensation Insurance

coverage for Subrecipient and any subcontractors must be kept on file with Grantee at all times during the Agreement. This requirement may be waived by the Housing Program Administrator if Subrecipient submits evidence sufficient to assure that it is not required under the laws of the State of California to maintain Workers' Compensation insurance.

F. Grantor Recognition

The Subrecipient shall insure recognition of the role of the grantor agency in providing services through this contract. All activities, facilities and items utilized pursuant to this contract shall be prominently labeled as to funding source. In addition, the Subrecipient will include a reference to the support provided herein in all publications made possible with funds made available under this contract.

G. Amendments

The Grantee or Subrecipient may amend this Agreement at any time provided that such amendments make specific reference to this Agreement, and are executed in writing, signed by a duly authorized representative of organizations, and approved by the Grantee's governing body. Such amendments shall not invalidate this Agreement, nor relieve or release the Grantee or Subrecipient from its obligations under this Agreement.

The Grantee may, in its discretion, amend this Agreement to conform with Federal, state or local governmental guidelines, policies and available funding amounts, or for other reasons. If such amendments result in a change in the funding, the scope of services, or schedule of the activities to be undertaken as part of this Agreement, such modifications will be incorporated only by written amendment signed by both Grantee and Subrecipient.

H. Suspension or Termination

Either party may terminate this contract at any time by giving written notice to the other party of such termination and specifying the effective date thereof at least 30 days before the effective date of such termination. Partial terminations of the Scope of Service in Paragraph I.A above may only be undertaken with the prior approval of the Grantee. In the event of any termination for convenience, all finished or unfinished documents, data, studies, surveys, maps, models, photographs, reports or other materials prepared by the Subrecipient under this Agreement shall, at the option of the Grantee, become the property of the Grantee, and the Subrecipient shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents or materials prior to the termination.

The Grantee may also suspend or terminate this Agreement, in whole or in part, if the Subrecipient materially fails to comply with any term of this Agreement, or with any of the rules, regulations or provisions referred to herein; and the Grantee may declare the Subrecipient ineligible for any further participation in the Grantee's contracts, in addition to other remedies as provided by law. In the event there is probable cause to believe the Subrecipient is in noncompliance with any applicable rules or regulations, the Grantee may withhold up to fifteen (15) percent of said contract funds until such time as the Subrecipient is found to be in compliance by the Grantee, or is otherwise adjudicated to be in compliance.

VII. ADMINISTRATIVE REQUIREMENTS

A. Financial Management

1. Accounting Standards

The Subrecipient agrees to comply with Attachment F of OMB Circular A-110 and agrees to adhere to the accounting principles and procedures required therein, utilize adequate internal controls, and maintain necessary source documentation for all costs incurred.

2. Cost Principles

The Subrecipient shall administer its program in conformance with OMB Circulars A-122, "Cost Principles for Non-Profit Organizations," or A-21, "Cost Principles for Educational Institutions," as applicable. These principles shall be applied for all costs incurred whether charged on a direct or indirect basis. (24CFR 84.21-28)

B. Documentation and Record-Keeping

1. Records to be Maintained

The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR Part 570.506, that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- a. Records providing a full description of each activity undertaken;
- b. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- c. Records required to determine the eligibility of activities;

- d. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- e. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- f. Financial records as required by 24 CFR Part 570.502, and OMB Circular A-110; and
- g. Other records necessary to document compliance with Subpart K of 24 CFR 570.

2. Retention

The Subrecipient shall retain all records pertinent to expenditures incurred under this contract for a period of five (5) years after the termination of all activities funded under this Agreement. Records for non-expendable property acquired with funds under this contract shall be retained for five (5) years after final disposition of such property. Records for any displaced person must be kept for five (5) years after he/she has received final payment. Notwithstanding the above, if there is litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the five-year period, then such records must be retained until completion of the action and resolution of all issues, or the expiration of the five-year period, whichever occurs later.

3. Client Data

The Subrecipient shall maintain client data demonstrating client eligibility for services provided. Such data shall include, but not be limited to, client name, address, income level or other basis for determining eligibility, and description of service provided. Such information shall be made available to Grantee monitors or their designees for review upon request.

4. Disclosure

The Subrecipient understands that client information collected under this contract is private and the use or disclosure of such information, when not directly connected with the administration of the Grantee's or Subrecipient's responsibilities with respect to services provided under this contract, is prohibited by the State of California unless written consent is obtained from such person receiving service and, in the case of a minor, that of a responsible parent/guardian.

5. Property Records

The Subrecipient shall maintain real property inventory records which clearly identify properties purchased, improved or sold using grant funds. Properties retained shall continue to meet eligibility criteria and shall conform with the "changes in use" restrictions specified in 24 CFR Parts 570.503(b)(8), as applicable.

6. Close-Outs

The Subrecipient's obligation to the Grantee shall not end until all close-out requirements are completed. Activities during this close-out period shall include, but are not limited to: making final payments, disposing of program assets (including the return of all unused materials, equipment, unspent cash advances, program income balances, and accounts receivable to the Grantee), and determining the custodianship of records.

7. Audits & Inspections

All Subrecipient records with respect to any matters covered by this Agreement shall be made available to the Grantee, grantor agency, their designees or the Federal Government, at any time during normal business hours, as often as the Grantee or grantor agency deems necessary, to audit, examine, and make excerpts or transcripts of all relevant data. Any deficiencies noted in audit reports must be fully cleared by the Subrecipient within 30 days after receipt by the Subrecipient. Failure of the Subrecipient to comply with the above audit requirements will constitute a violation of this contract and may result in the withholding of future payments. The Subrecipient hereby agrees to have an annual agency audit conducted in accordance with current Grantee policy concerning subrecipient audits and, as applicable, OMB Circular A-133.

C. Reporting and Payment Procedures

1. Program Income

The Subrecipient shall report monthly all program income as defined at 24 CFR 570.500(a) generated by activities carried out with CDBG funds made available under this contract. The use of program income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. By way of further limitations, the Subrecipient may use such income during the contract period for activities permitted under this contract and shall reduce requests for additional funds by the amount of any such program income balances

on hand. All unused program income shall be returned to the Grantee at the end of the contract period. Any interest earned on cash advances from the U.S. Treasury is not program income and shall be remitted promptly to the Grantee.

2. Indirect Costs

If indirect costs are charged, the Subrecipient will develop an indirect cost allocation plan for determining the appropriate Subrecipient's share of administrative costs and shall submit such plan to the Grantee for approval, in a form specified by the Grantee.

3. Payment Procedures

The Grantee will pay to the Subrecipient funds available under this contract based upon information submitted by the Subrecipient and consistent with any approved budget and Grantee policy concerning payments. With the exception of certain advances, payments will be made for eligible expenses actually incurred by the Subrecipient, and not to exceed actual cash requirements.

4. Progress Reports

The Subrecipient shall submit regular Progress Reports to the Grantee in the form, content, and frequency as required by the Grantee.

5. Subrecipient acknowledgment

Subrecipient acknowledges that reports, information, and other documents and records submitted to Grantee may become public records subject to disclosure pursuant to the California Public Records Act, California Government Code Section 6250 et seq.

D. Procurement

1. Compliance

The Subrecipient shall comply with current Grantee policy concerning the purchase of equipment and shall maintain inventory records of all non-expendable personal property as defined by such policy as may be procured with funds provided herein. All program assets (unexpended program income, property, equipment, etc.) shall revert to the Grantee upon termination of this contract.

2. OMB Standards

The Subrecipient shall procure all materials, property, or services in accordance with the requirements of Attachment O of OMB Circular A-110, Procurement Standards, and shall subsequently follow Attachment N, Property Management Standards as modified by 24 CFR 570.502(b)(3)(vi), covering utilization and disposal of property. (24 CFR 84.40-48)

3. Travel

The Subrecipient shall obtain written approval from the Grantee for any travel outside the metropolitan area with funds provided under this contract.

VIII. RELOCATION, REAL PROPERTY ACQUISITION AND ONE-FOR-ONE HOUSING REPLACEMENT

The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Antidisplacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in § 570.606(d) governing optional relocation policies. [The Grantee may preempt the optional policies.] The Subrecipient shall provide relocation assistance to persons (families, individuals, businesses, nonprofit organizations and farms) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Grantee ordinances, resolutions and policies concerning the displacement of persons from their residences.

IX. PERSONNEL & PARTICIPANT CONDITIONS

A. Civil Rights

1. Compliance

The Subrecipient agrees to comply with Title VI of the Civil Rights Act of 1964 as amended, Title VIII of the Civil Rights Act of 1968 as amended, Section 104(b) and Section 109 of Title I of the Housing and Community Development Act of 1974 as amended, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990, the Age Discrimination Act of 1975, Executive Order 11246 as amended by Executive Orders 11375 and 12086.

2. Nondiscrimination

The Subrecipient will not discriminate against any employee or applicant for employment because of race, color, creed, religion, ancestry, national origin, sex, disability or other handicap, age, marital/familial status, or status with regard to public assistance. The Subrecipient will take affirmative action to insure that all employment practices are free from such discrimination. Such employment practices include but are not limited to the following: hiring, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. The Subrecipient agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting agency setting forth the provisions of this nondiscrimination clause.

3. Land Covenants

This contract is subject to the requirements of Title VI of the Civil Rights Act of 1964 (P.L. 88-352) and 24 CFR 570.601 and 602. In regard to the sale, lease, or other transfer of land acquired, cleared or improved with assistance provided under this contract, the Subrecipient shall cause or require a covenant running with the land to be inserted in the deed or lease for such transfer, prohibiting discrimination as herein defined, in the sale, lease or rental, or in the use or occupancy of such land, or in any improvements erected or to be erected thereon, providing that the Grantee and the United States are beneficiaries of and entitled to enforce such covenants. The Subrecipient, in undertaking its obligation to carry out the program assisted hereunder, agrees to take such measures as are necessary to enforce such covenant, and will not itself so discriminate.

4. Section 504

The Subrecipient agrees to comply with any Federal regulations issued pursuant to compliance with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), which prohibits discrimination against the handicapped in any Federally assisted program. The Grantee shall provide the Subrecipient with any guidelines necessary for compliance with that portion of the regulations in force during the term of this contract.

B. Affirmative Action

1. Approved Plan

The Subrecipient agrees that it shall be committed to carry out pursuant to the Grantee's specifications an Affirmative Action Program in keeping with the principles as provided in President's Executive Order 11246 of September 24, 1965. The Grantee shall provide Affirmative Action guidelines to the Subrecipient to assist in the formulation of such program. The Subrecipient shall submit a plan for an Affirmative Action Program for approval prior to the award of funds.

2. Women and Minority Owned Businesses (W/MBE)

The Subrecipient will use its best efforts to afford minority- and women-owned business enterprises the maximum practicable opportunity to participate in the performance of this contract. As used in this contract, the term "minority and female business enterprise" means a business at least fifty-one (51) percent owned and controlled by minority group members or women. For the purpose of this definition, "minority group members" are Afro-Americans, Spanish-speaking, Spanish surnamed or Spanish-heritage Americans, Asian-Americans, and American Indians. The Subrecipient may rely on written representations by businesses regarding their status as minority and female business enterprises in lieu of an independent investigation.

3. Access to Records

The Subrecipient shall furnish and cause each of its own subrecipients or subcontractors to furnish all information and reports required hereunder and will permit access to its books, records and accounts by the Grantee, HUD or its agent, or other authorized Federal officials for purposes of investigation to ascertain compliance with the rules, regulations and provisions stated herein.

4. Notifications

The Subrecipient will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or worker's representative of the Subrecipient's commitments hereunder, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

5. Equal Employment Opportunity and Affirmative Action

The Subrecipient will, in all solicitations or advertisements for employees placed by or on behalf of the Subrecipient, state that it is an Equal Opportunity or Affirmative Action employer.

6. Subcontract Provisions

The Subrecipient will include the provisions of Paragraphs X A, Civil Rights, and B, Affirmative Action, in every subcontract or purchase order, specifically or by reference, so that such provisions will be binding upon each of its own subrecipients or subcontractors.

7. Compliance with Section 3

Compliance with Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3) as described in exhibit B.

In the event of an express conflict between any term of Exhibit C and any other term of this Agreement, the conflicting term of Exhibit C shall prevail.

C. Employment Restrictions

Prohibited Activity

The Subrecipient is prohibited from using funds provided herein or personnel employed in the administration of the program for: political activities; sectarian or religious activities; lobbying, political patronage, and nepotism activities.

D. Conduct

1. Assignability

The Subrecipient shall not assign or transfer any interest in this contract without the prior written consent of the Grantee thereto; provided, however, that claims for money due or to become due to the Subrecipient from the Grantee under this contract may be assigned to a bank, trust company, or other financial institution without such approval. Notice of any such assignment or transfer shall be furnished promptly to the Grantee.

2. Subcontracts

a. Approvals

The Subrecipient shall not enter into any subcontracts with any agency or individual in the performance of this contract without the written consent of the Grantee prior to the execution of such agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all of the provisions of this contract in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement.

d. Selection Process

The Subrecipient shall undertake to insure that all subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis. Executed copies of all subcontracts shall be forwarded to the Grantee along with documentation concerning the selection process.

3. Hatch Act

The Subrecipient agrees that no funds provided, nor personnel employed under this contract, shall be in any way or to any extent engaged in the conduct of political activities in violation of Chapter 15 of Title V United States Code.

4. Conflict of Interest

The Subrecipient agrees to abide by the provisions of 24 CFR 570.611 with respect to conflicts of interest, and covenants that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement. The Subrecipient further covenants that in the

performance of this Agreement no person having such a financial interest shall be employed or retained by the Subrecipient hereunder. These conflict of interest provisions apply to any person who is an employee, agent, consultant, officer, or elected official or appointed official of the Grantee, or of any designated public agencies or subrecipients which are receiving funds under the CDBG Entitlement program.

5. Lobbying

The Subrecipient hereby certifies that:

- a. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- b. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- c. It will require that the language of paragraph (d) of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly; and
- d. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the

required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

6. Copyright

If this contract results in any copyrightable material or inventions, the Grantee and/or grantor agency reserves the right to royalty-free, non-exclusive and irrevocable license to reproduce, publish or otherwise use and to authorize others to use, the work or materials for government purposes.

7. Religious Organization

The Subrecipient agrees that funds provided under this contract will not be utilized for religious activities, to promote religious interests, or for the benefit of a religious organization in accordance with the Federal regulations specified in 24 CFR 570.200(j).

X. ENVIRONMENTAL CONDITIONS

A. Air and Water

The Subrecipient agrees to comply with the following requirements insofar as they apply to the performance of this contract:

- Clean Air Act, 42 U.S.C., 7401, et seq.
- Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251, et seq., as amended, 1318 relating to inspection, monitoring, entry, reports, and information, as well as other requirements specified in said Section 1251 and Section 1318, and all regulations and guidelines issued thereunder.
- Environmental Protection Agency (EPA) regulations pursuant to 40 C.F.R., Part 50, as amended.
- All state and local environmental laws, policies and regulations, including but not limited to the California Environmental Quality Act ("CEQA"), California Public Resources Code Section 21000 et seq. and related Guidelines.

B. Flood Disaster Protection

In accordance with the requirements of the Flood Disaster Protection Act of 1973 (42 U.S.C. 4001), the Subrecipient shall assure that for activities located in an area identified by FEMA as having special flood hazards, flood insurance under the National Flood Insurance Program is obtained and

maintained as a condition of financial assistance for acquisition or construction purposes (including rehabilitation).

C. Lead-Based Paint

The Subrecipient agrees that any construction or rehabilitation of residential structures with assistance provided under this contract shall be subject to HUD Lead-Based Paint Regulations at 24 CFR 570.608, and 24 CFR Part 35. Such regulations pertain to all HUD-assisted housing and require that all owners, prospective owners, and tenants of properties constructed prior to 1978 be properly notified that such properties may include lead-based paint.

Such notification shall point out the hazards of lead-based paint and explain the symptoms, treatment and precautions that should be taken when dealing with lead-based paint poisoning and the advisability and availability of blood lead level screening for children under seven. The notice should also point out that if lead-based paint is found on the property, abatement measures may be undertaken.

D. Historic Preservation

The Subrecipient agrees to comply with the Historic Preservation requirements set forth in the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470) and the procedures set forth in 36 CFR, Part 800, Advisory Council on Historic Preservation Procedures for Protection of Historic Properties, insofar as they apply to the performance of this contract.

In general, this requires concurrence from the State Historic Preservation Officer for all rehabilitation and demolition of historic properties that are fifty years old or older or that are included on a Federal, state, or local historic property list.

XI. SEVERABILITY

If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall nevertheless be in full force and effect.

IN WITNESS WHEREOF THE PARTIES HERETO have executed this Agreement
this _____ day of _____ 2008.

ATTEST:

By: _____
Keith Till, City Manager
City of Santee

By: _____

APPROVED AS TO FORM:

BY: _____
City Attorney

Date: _____

EXHIBIT A

STATEMENT OF WORK

CONTRACT TERM: July 1, 2008 through June 30, 2009

ADDRESS OF AGENCY: 9625 Cuyamaca Street

CONTACT PERSON: Christina Becker

PHONE: (619) 258-2323

FAX: (619) 258- 2241

E-Mail

PROJECT GOALS, OBJECTIVES AND PERFORMANCE MEASURES:

Subrecipient agrees to provide the following services to City:

1. Construction of certain facility improvements at Chet Harritt School which shall include installation of or improvements to, as necessary, three baseball/softball fields, back stops, bleachers, dugouts, sports lighting, a restroom/concession building, open turf fields for soccer, points of connection to Big Rock Park, sidewalks and related site amenities.

SECTION 3 CONTRACT CLAUSES

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low-and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 135, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with part 135 regulations.
- C. The contractor agrees to send each labor organization or representative of workers with which the contractor has a collective bargaining agreement or other understanding, if any, a notice advising the labor organization or workers' representative of the contractor's commitments under this Section 3 clause, and will post copies of the notice in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to include the Section 3 clause in every subcontract subject to compliance with regulations in 24 CFR part 135, and agrees to take appropriate action, as provided in an applicable provision of the subcontract or in this Section 3 clause, upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 135. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 135.
- E. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 135 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 135.
- F. Noncompliance with HUD's regulations in 24 CFR part 135 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.
- G. With respect to work performed in connection with Section 3 covered Indian housing assistance, Section 7(b) of the Indian Self-Determination and Education Assistance Act (25 U.S.C. 450e) also applies to the work to be performed under this contract. Section 7(b) requires that to the greatest extent feasible (i) preference and opportunities for training and employment subcontracts shall be given to Indians, and (ii) preference in the award of contracts and subcontracts shall be given to Indian organizations and Indian-owned Economic Enterprises. Parties to this contract that are subject to the provisions of Section 3 and Section 7(b) agree to comply with Section 3 to the maximum extent feasible, but not in derogation of compliance with Section 7(b).

Signature

Print Name and Title

Signature

Print Name and Title

Signature

Print Name and Title

Date: _____

Discussion and/or Action Item E.3.6. Summer Work Quick Start Proposals Including
Pepper Drive Color Change

Prepared by Bill Clark
March 17, 2009

BACKGROUND:

Pepper Drive School was initially scheduled as a school in the Phase I group, but was moved to Phase 2 since it had already been modernized in 1992. As staff researched State funding sources and options, staff determined the State funding eligibility for modernization at Pepper Drive School was used in 1992 and future eligibility will not be attainable until 2017. The State denied our application and requested we pull our special legislation that we had submitted; however, the State did say they would reimburse Santee School District for modernization completed in advance.

Discussions with the school site administration recommended the school's 10-classroom addition project be completed as a priority over the modernization of the existing campus as District Capital Improvement Program (CIP) funds are realized.

Administration has worked in search of funding sources and hopes that the new construction eligibility and the State Facility Hardship Funding will be able to support funding the State's 50% share of all six 10-classroom additions planned in the CIP - program. If the Pepper Drive 10-classroom addition can be approved as a State funded project, all site improvements, access compliance costs, utility upgrade costs, and services and detention basin run off mitigation can be wrapped into the project to be funded 50% by the State.

It is anticipated that these costs could generate up to \$1 to \$1.5 million in additional State school facility funding. The 10-classroom addition project engineering should be completed and to DSA for permits in late April 2009. It had been anticipated that the District would bid six months later with DSA-permitted plans, but DSA is on State furlough and contract consultant plan review contracts have been cancelled. This means the permit process could take 12-18 months.

Therefore, with the potential of the Phase 2 projects school modernizations proceeding at Prospect Avenue, Hill Creek, and Chet F. Harritt schools this summer 2009, we recommend the Board discuss and consider the following Quick-Start projects for Pepper Drive School for summer 2009 due to the delay of their major CIP projects. The following projects are recommended to support the future CIP plans and should be able to be accomplished for fall 2009 opening:

- a. Exterior painting of all school buildings and relocatable classrooms changing the color scheme to the blue scheme requested by the school site - \$100,000.
- b. Adding two additional drinking fountains - \$ 5,000.
- c. Replacement of the fencing along Marlinda Drive in front of the school on top of wall with black vinyl fencing - \$ 50,000.

- d. Removing the rented office trailer and moving on four District-owned relocatable classrooms - \$ 175,000.
- e. Adding new building signage on building soffits - \$15,000.

Total for all of the above (a-e) is approximately \$ 355,000.

RECOMMENDATION:

It is recommended that the Board of Education discuss Quick-Start summer work options for Pepper Drive School and provide staff direction. If the items are financially supported, administration recommends the Board allow them to move forward with consultants to prepare contract documents for the above listed items in order to bid work.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

There is a potential fiscal impact of \$ 355,000 from the CIP budget if items are contracted above. Relocatable moves will require DSA permits and architectural services. Estimated architectural services are \$19,000 and DSA permit fees are \$2,500.

The painting contract is over bid limit and a bid package will need to be prepared at a minimum cost impact that could be included in the relocatable plans and engineering fees and services by Trittip.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item E.3.6.

Discussion and/or Action Item E.3.7. ICOC Membership Vacancy Replacement
Prepared by Bill Clark
March 17, 2009

BACKGROUND:

At the January 23, 2007, Board meeting, the Board established an Independent Citizens Oversight Committee (ICOC) selection and application process. The Board selected and approved ICOC members at the March 5, March 20, and April 17, 2008 Board meetings. On June 19, 2007, the Board approved the ICOC Bylaws.

Currently there are two upcoming (2) ICOC member vacancies which need to be filled and these include the areas of business representative, and school finance positions. The following members' whose terms end this May will not be able to continue their ICOC memberships.

Stacey LoMedico - School Budget/Finance Representative
Rob McNelis - Business Community Representative

The minimum of 7 members remaining are as follows:

Eid Fakhouri - Member at Large
Gina Jackson - PTA/PTO and/or SSC Member
Chris Cate - Taxpayer Association
Jim Montague - Senior Citizen Organization
Kai Ramer - Member at Large
Beth Selbe - Parent of SSD Student
Rick Weeks - Parent of SSD Student

Kai Ramer will be a Community Member at Large, past parent representative, since his son graduated from 8th grade last year. ICOC Bylaws and regulations require representation from the following areas and thus the Board must appoint a new member to replace and provide representation on the committee for one member who is active in a business organization representing the business community located within the school district, and one member with experience in school budget and finance experience.

RECOMMENDATION:

It is recommended that the Board re-establish and open up the ICOC application process again to fill the ICOC vacancies described above. That procedure would be the same established by the Board of Education at their January 23, 2007 meeting with a posting and application process. The Board may appoint members to the vacancy at its May 5, 2009 meeting.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

There is no fiscal impact to the District. The ICOC members provide oversight review of the District's expenditures of the \$60 million Prop R bond funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:

Second:

Vote:

Agenda Item E.3.7.

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will now go into Closed Session to discuss:

1. **Public Employment Matters (Govt. Code § 54957)**
Public Employee Discipline/Dismissal/Release
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
Agency Negotiator: Minnie Malin, Director, Human Resources
Employee Organizations: Santee Teachers Association
Purpose: Negotiations
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision b):**
Existing Litigation (Case No. 37-2009-00083936-CU-CO-CTL)
Legal Representation: Nowell A. Lantz, Attorney at Law

RECONVENE TO OPEN SESSION AND ADJOURNMENT Item H.